

**Ector County Independent School District  
Odessa, TX**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Hector Mendez, Interim Superintendent of Schools  
**SUBJECT: REQUEST FOR APPROVAL OUT-OF-STATE TRAVEL  
FOR THE ODESSA HIGH SCHOOL ORCHESTRA [BG-F,G]**  
**DATE:** October 16, 2007

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The Odessa High School Orchestra is requesting permission to travel to Winter Park, Colorado April 9 – 13, 2008. While in Colorado, the orchestra will participate in the Winter Park Ski and Music Festival. They will also tour the area.

The cost of the trip will be approximately \$850 per person. Numerous fund-raisers will be provided for students to raise the money. There will be about 65 students and adults traveling with the orchestra.

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It is recommended that the Odessa High School Orchestra trip to Winter Park, Colorado be approved.

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Respectfully submitted,

**Hector Mendez**  
Interim Superintendent  
of Schools

**Randy Talley**  
Executive Director for Fine Arts