



# Canutillo Independent School District

7965 Artcraft Rd.  
El Paso, Texas 79932

Mailing Address: PO Box 100  
Canutillo, Texas 79835

**Ron Gatlin**  
Purchasing Agent

Voice (915) 877-7426  
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rgatlin@canutillo-isd.org

## MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: August 14, 2013

SUBJECT: Renewal of Eduphoria Suite Software Licensing

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As stated in Board Policy CH(Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to consider approval of the Renewal of Eduphoria Suite Software Licensing in the total amount of \$15,350.00 utilizing the Region 19 ESC Interlocal Agreement.

### **ADMINISTRATIVE RECOMMENDATION:**

Administration recommends approval of the Renewal of Eduphoria Suite Software Licensing in the total amount of \$15,350.00 utilizing the Region 19 ESC Interlocal Agreement as presented.

*The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.*

*El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Artcraft Rd., El Paso, TX 79932.*



# Request for Board Agenda Item

Purchasing Department

Date: 08-02-13

Campus/Department: Curriculum & Instruction

Vendor Name: Region 19

Total Cost: \$15,350.00

### Item Description and Justification for Purchase:

Renewal for Eduphoria Suite. This web based software information system will assist teachers and administrators in PLCs to access student data not only from STAAR, but in real time as the school year progresses. With this software teachers and administrators will be able to generate data as needed, providing ongoing formative data to guide teachers in making informed instructional decisions. It will also allow monitoring of all student groups to address needs as necessary. Additionally, this software will allow principals to evaluate teachers in real time using the PDAS component of Eduphoria and will provide the data needed for program evaluation.

Participating Schools/Departments: District Wide

Funding Source: 211.11.6299.00.916.4.30  
*(Account number to charge)*

[Signature] 8/2/13  
Campus/Department Administrator Date Signed

\*\*\*\* (Form must be received by the Purchasing Department by the last Wednesday of the month) \*\*\*\*

*(To be completed by the Financial Services Division)*

Purchasing Method: Region 19 ESC SERVICE

[Signature] 8/8/13  
Purchasing Agent Date Signed

[Signature] 8/13/13  
Executive Director of Financial Services Date Signed



# Purchasing Approval Sheet For Presentation to Board of Trustees Purchasing Department

## Financial Services (Verification of Funding Availability and Account Coding)

Approved  Denied

Comment: \_\_\_\_\_

Signature: *[Signature]* Date: 8/13/13

## Federal Programs (For Compliance with Grant Requirements)

Not Required  Approved  Denied

Comment: *Entitlement award pending*

Signature: *Ana P. Ruiz* Date: 8-13-13

## Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required  Approved  Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Technology (For all Computer/Software/Peripheral Purchases)

Not Required  Approved  Denied

Comment: \_\_\_\_\_

Signature: *[Signature]* Date: 8/13/13

## Legal Review

Not Required  Approved  Denied

Comment: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Purchasing

Approved  Denied

Comment: \_\_\_\_\_

Signature: *[Signature]* Date: 8/13/13



**Education Service Center  
Region 19**  
El Paso & Hudspeth Counties

6611 Boeing Drive  
El Paso, Texas 79925-1010  
www.esc19.net

Office: (915) 780-5092  
Fax: (915) 780-6582

TECHNOLOGY & INSTRUCTIONAL MEDIA SERVICES

**Letter of Agreement  
Eduphoria Aware/WebCCAT  
2013-2014**

Board of Directors:

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Chairman

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Vice Chairman

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David Sublasky  
Member

This document constitutes an agreement between Education Service Center-Region 19 and Canutillo Independent School District for the 2013-2014 operational year. The specifics of this agreement are as follows:

I. Fees: Licenses fee of one fiscal school year for selected systems.

Eduphoria Suite	9 @ \$1,650 = \$14,850
WebCCAT Base Fee	\$500

**TOTAL \$15,350 (Data & Training would be extra if requested)**

II. Support services: ESC-Region 19 will provide phone support from the hours of 8:00 am to 5:00 pm on all ESC-Region 19 workdays. On-site support may be purchased.

III. Invoicing: ESC-Region 19 will invoice Canutillo Independent School District for selected annual fees. Canutillo Independent School District will pay ESC-Region 19 in full upon receipt of invoice. This agreement may not be canceled once Canutillo Independent School District is given the access passwords.

IV. District's responsibility

- Canutillo Independent School District is responsible for the security of the data. The data contains confidential information.
- Canutillo Independent School District is responsible for procuring and maintaining all required hardware.

V. Agreement duration: This agreement will go into effect upon issue of access password and remain in effect for one fiscal year.

District Purchase Order Number: \_\_\_\_\_



Submitted by:

  
James R. Vasquez, Executive Director

\_\_\_\_\_ Date

Accepted by:

\_\_\_\_\_ Name and Title

\_\_\_\_\_ Date

\_\_\_\_\_ (Signature)