

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

April 22, 2013



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Craig T. Collins
RE: April 22, 2013 Personnel Report
DATE: April 18, 2013

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

None

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
4/15/13 - 5/31/13	Palarz, Ashley (Katie McGowen)	FES	Grade 2	1.0

VI. Family and Medical Leave

None

VII. Retirement

None

SUPPORT STAFF

I. New Hires

None

II. Resignations

Name	School	Position	Effective Date	School Year
Johnson, Bonnie	MCS	Building Secretary	6/14/13	10 month

III. Reappointments/Reclassifications

Name	Position	School Year
Pallardy, Kelly	From Technology Assistant at GMSS to Operations Secretary at Central Office	12 month

IV. Family and Medical Leave

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
4/16/13 - 5/31/13	Lienau, Kelley (Palarz, Ashley)	FES	Special Education Assistant - temporary	1.0

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
7/29/03	8/2/13	Downen, Steve	GHS	2nd shift custodian	12 month
7/14/86	8/2/13	Lowery, Steve	GHS	1st shift custodian	12 month