



NORTH SLOPE BOROUGH SCHOOL DISTRICT

M E M O R A N D U M

TO: Robyn Burke, President
Members of the School Board

THROUGH: David Vadiveloo, Chief School Administrator/Superintendent 

FROM: Chelsie Overby, Board Secretary

DATE: August 9, 2023

**SUBJECT: Board Policy Update: First Reading of
BP 3312, 5141, 5141.21, BB 9012**

Memo No: SB24-014
(Action Item)

NSBSD Policy Manual:

Board Bylaw 9311, Board Policies:...Prior to adoption, policies shall normally be given two readings by the Board. At its second reading, the policy may be adopted by a majority vote of all members of the Board.

Issue Summary:

These policy revisions, underlined and stricken in black, were recommended by the Association of Alaska School Boards. Further revisions, underlined in red, are recommended by administration.

Board Policy 3312, Contracts, was last revised in 2001 and is recommended by administration to adjust the cap for professional services contracts to reflect inflationary and operational changes in order to effectively and efficiently deploy the District’s operational and financial resources. Since 1997 inflation has taken a toll on the spending power available to the administration without prior Board approval. As noted, the current cap on the administration entering into a contract without prior Board approval is \$10,000. By way of comparison with other Districts, the approval amount adopted in 2018 by Northwest Arctic Borough School District was \$50,000; the amount adopted in 2016 by Bering Strait School District was \$50,000; and, the approval amount adopted in 2016 by Lower Kuskokwim School District was \$60,000.

Board Policy 5141, Health Care and Emergencies, language change is recommended by the Association of Alaska School Boards from Administrations review of the Student/Parent Handbook.

Board Policy 5141.21, Administering Medication, language change is recommended by the Association of Alaska School Boards from Administrations review of the Student/Parent Handbook.

Board Bylaw 9012, Communications To and From the Board, is a new policy recommended by the Association of Alaska Schools Boards at the Board’s summer retreat, held this July 18-19, 2023.

Proposed Motion:

“I move that the NSBSD Board of Education approve the first reading of: Board Policy 3312, Contracts; Board Policy 5141, Health Care and Emergencies; Board Policy 5141.21, Administering Medication; and, Board Bylaw 9012, Communications To and From the Board, as described in this memo SB24-014 and attachments.”

Motion by _____ Seconded by _____

Advisory Vote _____ Vote _____