

**VICKSBURG COMMUNITY SCHOOLS  
BOARD OF EDUCATION  
August 12, 2024 - 7:00 PM  
Vicksburg Administration Building  
301 S. Kalamazoo St.  
Vicksburg, MI 49097**

**MINUTES**

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**Board Members Present:** Ron Centofanti, Tina Forsyth, Carol Lohman, Dan Grabowski, Stephanie Willoughby and Virgil Knowles

**Board Members Absent:** Dave Schriemer

**Board Secretary:** Amy Manchester

**Administrators Present:** Keevin O'Neill, Steve Goss, Adam Brush, Matt Hawkins, Allison Dygert, Sarah Dyer, Gail VanDaff, Tamara Young

**Guests Present:** Dustin Morris, Lisa Coe, Jaime Buikema, Michele O'Neill, Elizabeth Castleberry, Melissa Kohler

President Knowles called the meeting to order at 7:09 p.m.

I. SUPERINTENDENT'S REPORT

A. Pre-service Update

Supt. O'Neill updated the Board on Opening Day plans for August 21, 2024 at the PAC.

B. Staffing Update

Supt. O'Neill directed the Board to a listing of staff updates. There are always a few last minute positions to fill, but the District feels good about getting those positions filled before the beginning of the school year.

C. Legislative Update

Due to election season, there is nothing new to report out of Lansing. Supt. O'Neill will inform the Board as updates become available.

D. Important Dates

Supt. O'Neill referred to the listing of important dates, including the Elementary open houses which are next Tuesday. The MS and HS open houses are next Wednesday and Thursday.

The community Tailgate is on Friday, September 6<sup>th</sup>. Supt. O'Neill encouraged everyone to attend this great community event to start off the football season.

II. REPORTS AND PUBLIC INQUIRY

A. Budget and Finance Report - Steve Goss

Asst. Supt. Goss presented the monthly budget and finance report for July 2024 showing total revenue of \$37,735; total expenditures of \$578,064 and deficiency of revenue over expenses of \$(540,329).

- B. Investment Holdings Update - Steve Goss  
Asst. Supt. Goss gave an update on the District's investment accounts.
  - C. Smart Mouth Pizza Renewal - Sarah Dyer  
Food Service Director, Sarah Dyer, updated the Board on the new Smart Mouth Pizza introduced at the HS last school year. She recommends accepting the bid from Smart Mouth Pizza in the amount of \$55,680 for individual pizza supplies.
  - D. Construction Report – Steve Goss  
Asst. Supt. Goss presented a bond construction update and answered questions from the Board.
- III. AUDIENCE
- Dustin Morris introduced himself to the Board as the new VEA Board President. He also addressed the Board regarding payroll issues that are of concern to him.
- IV. BOARD ACTION REQUIRED
- A. Approval of the July 8, 2024 Regular Board Meeting Minutes: A motion for approval was made by Willoughby and supported by Grabowski.  
Motion carried unanimously.
  - B. Approval of General Fund Invoices Totaling \$435,084.67 - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Forsyth.  
Motion carried unanimously by roll-call vote.
  - C. Approval of Purchase Card Disbursements for June 2024 Totaling \$65,157.34 - ROLL CALL VOTE: A motion for approval was made by Centofanti and supported by Forsyth.  
Motion carried unanimously by roll-call vote.
  - D. Approval of the Following Teacher Contracts Upon Results of State and Federal Record and Unprofessional Conduct Checks: A motion for approval was made by Lohman and supported by Willoughby.  
Motion carried unanimously.
    - 1. Amanda Swan - Sunset Lake Teacher
    - 2. Sarah Classen - Indian Lake Teacher
    - 3. Holly James - Middle School Teacher
  - E. Approval of the Following Teacher Resignations: A motion for approval made by Forsyth and supported by Lohman.  
Motion carried unanimously.
    - 1. Jill Boudrie - Indian Lake Teacher
    - 2. Alexa Neumann - ESL Teacher
  - F. Approval of Food Service Bid in the amount of \$55,680 for Smart Mouth Pizza supplies - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Willoughby.  
Motion carried unanimously by roll-call vote.

G. 2nd Reading Approval of the Following Policies - ROLL CALL VOTE: A motion for approval was made by Lohman and supported by Grabowski.

Motion carried unanimously by roll-call vote.

1. PO 1240 Evaluation of the Superintendent
2. PO 2266 Nondiscrimination on the basis of sex in education programs or activities (prior to July 31, 2024)
3. PO 2264 Nondiscrimination on the basis of sex in education programs or activities (new)

There being no further business to come before the Board, President Knowles adjourned the meeting at 7:50 p.m.

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President Virgil Knowles  
September 9, 2024

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Secretary Amy Manchester