



**DEPARTMENT OF COMMUNITY EDUCATION  
IMPROVEMENT PLAN  
2013-2014**

**Department Goal #2:**

**To Revitalize Community Education Advisory Council (CEAC)**

**District Key Result: Effective and Efficient Operations**

**Supporting Data** (evidence of need): **Membership and attendance has been low, membership lacks representation from the community, no committee chair or council officers exists, feedback is minimal. We mostly report programming. By-Laws have not been reviewed in years.**

<b>Measures:</b>	<b>Targets:</b>
Membership	CEAC will have increased it's membership by 4 members and included officers and a chair.

<b>Strategies</b>	<b>Person(s) Responsible</b>	<b>Timeline</b>
Contact / recruit City representatives, students and CE participants, and community members	Kim	August- November
Elect chair and council officers	Kim/ CEAC members	January
Review/update by-laws if needed	Kim/ Chair	Jan./ Feb
Offer training for CEAC membership	Kim/ Sheila	March

*To be completed in July:*

**Accomplished:**      ☐ **Yes**                      ☐ **No**                      ☐ **In Progress**

**Actual Results:**

**Future Steps:**



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**To \_\_\_\_\_.**

**District Key Result:**

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**Actual Results:**

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