

Collin County Community College District Board of Trustees

2017-3-11

March 28, 2017

Resource: Neil Matkin
District President

TITLE: Report Out of the Campus Facilities and Construction Committee and Consider Approval of Authorization for the District President to Craft a Comprehensive Plan and Draft Contract with AECOM Technical Services, Inc. for Bond Program Management Services

DISCUSSION: On February 8, 2017, the Board of Trustees called for a May 6, 2017, bond election in the amount of \$600 million. The Bond program provides for construction of the Public Safety Training Center, a new campus in Wylie, a Technical Training Center, an IT Center of Excellence on the Preston Ridge campus, new instructional facilities in Celina and Farmersville, as well as other district-wide improvements and renovations. Due to the magnitude of the program, scheduling requirements, and the significant resources needed for program and project management, staff sought the qualifications of experienced program management firms.

A request for qualifications (RFQ) Number 4027 was issued to solicit qualifications from interested firms. Eight (8) responses were received and evaluated in a two-step process of evaluation of written qualification statements followed by oral presentations from the two highest ranking finalists. The evaluation team consisted of administrators and staff personnel. Based on evaluation criteria set forth in the RFQ, and the oral presentations, it was determined that AECOM had provided the best qualifications and value to the College for the services requested.

The Campus Facilities and Construction Committee has requested a comprehensive plan that includes a clear overview of the benefits of a program manager versus developing in-house staff and provides programmatic details that lead to the accomplishment of the College Master Plan with specific flexibility built in. The plan must include clear phases with ample opportunity for Board review and approval of each phase. As the Board seeks to ensure moving forward responsibly at every phase while taking into consideration myriad factors (e.g.

annual changes in Taxable Assessed Value, borrowing rates, construction pricing, etc.), any contract that is developed for consideration must follow Texas law and include Collin College's standard terms and conditions, which include a 30-day written notice of contract termination. In addition, clear project phasing and associated cost estimates for each phase should be presented.

A draft contract with AECOM Technical Services, Inc. should be developed that includes the following elements:

- provide Collin College with professional staffing to manage the 2017 Bond program,
- fees for the services provided, including fixed costs and labor costs,
- expected duration of the bond program and the contract with AECOM of five to eight years, and
- ability to start up in logical phases pending Board approval of the plan and contract.

**DISTRICT PRESIDENT'S
RECOMMENDATION:**

The District President recommends the Board of Trustees authorize development of a plan with the options discussed to include a draft contract with AECOM Technical Services, Inc. for program management services for the 2017 Bond Program, if approved by the voters on May 6, 2017, and further, that the proposed plan and contract be brought to the Board of Trustees at an appropriate future date for approval.

SUGGESTED MOTION:

"Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District authorize the District President to develop a comprehensive plan and draft contract with AECOM Technical Services, Inc. for program management services for the 2017 Bond Program, if approved by the voters on May 6, 2017, and further, that the proposed plan and draft contract be brought to the Board of Trustees at an appropriate future date for approval."