

Date: June 29, 2017  
To: School Board  
From: Dr. Malone  
RE: Meeting Notes, July 3, 2017

## 2A. Superintendent's Report

- i. The MSBA Summer seminar is August 7<sup>th</sup>. Please let me know if you would like to attend. <http://www.mnmsba.org/SummerSeminar>.
- ii. I will be attending the MDE annual superintendent conference at the same location on Tuesday August 8<sup>th</sup> and Wednesday August 9<sup>th</sup>.
- iii. Interviews were conducted for the high school principal position last week. The interview team included administrators, high school teachers, and a school board representative. Four candidates were interviewed on June 26 and two interim candidates were interviewed on June 27. I am recommending Rick Toso for the position of Interim High School Principal for the 2017-18 school year. The position will be advertised as a vacancy next Spring to hire a long-term principal.
- iv. I am planning a Governance Education presentation for the school board on August 3<sup>rd</sup> regarding the trimester schedule at the high school.

## 3. Consent Agenda

**C. I recommend approving the personnel items as presented (enclosed).**

**D. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. I recommend accepting the gifts as described on the enclosure.**

**E. Policy 533 Wellness requires that the school board be provided an annual report for the district's compliance. I recommend accepting the 2016-17 Wellness Report (attached).**

**F. I recommend approving the 2017-18 Fee Schedule (enclosed).**

- i. The Federal Healthy, Hunger-Free Kids Act, PL 111-296 was enacted in 2010. The legislation authorizes funding and sets policy for The USDA National

School Lunch Program. Additional federal funding helps to offset the cost of additional nutritional requirements. However, a minimum local share is also required. Public schools are required to calculate the weighted average meal price annually, and increase by \$0.10 per meal until reaching the federal requirement, which is currently \$2.86 per meal.

- ii. Substitute teacher pay was increased by \$10 to stay competitive with area schools.

G. The Student Handbooks for 2017-18 are enclosed. The content of the four handbooks has been sequenced in the same fashion. The formatting and pagination issues, which appear on boardbook, display properly in the original documents. Lunch prices and additional staff changes will be corrected in the weeks ahead.

- i. The internet acceptable use language in the handbooks has been aligned with District Policy 524 Internet Acceptable Use and Safety Policy.
- ii. The language for truancy procedures was aligned in the handbooks.
- iii. Middle school grading language was added to reflect grading practices.

**I recommend approving the student handbooks as presented.**

H. MS 123B.595, Subd. 10 requires that school districts submit a long-term facilities maintenance revenue program application to MDE each year. The revenues are included in the approved FY 17 and 18 General Fund Budgets. The required form is enclosed.

The 2015 Legislature established the Long-term Facilities Maintenance Revenue Program to replace Health and Safety Revenue, Deferred Maintenance Revenue and Alternative Facilities Bonding and Levy programs, effective in FY 2017

Joe Prom, Terrence Zerwas (TJ), and I analyze the long-term facilities maintenance needs of the district each year to develop the long-term plan. The plan is revised annually. **Joe Prom and I recommend approving Long-term Facilities Maintenance Revenue Application**

**4. I have received no input on the following policies and recommend they be adopted:**

- A. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse – adds reports of known or suspected child sex trafficking involving a child who is identified as a victim of sex trafficking to the definition of Sexual Abuse
- B. 509 Enrollment of Nonresident Students – requires the superintendent to post the lottery procedure on the school district’s website in the event that a grade level is closed to open enrollment. Also, deletes the lottery procedure previously required by statute.

**5. I recommend a first reading for the following policies:**

- A. 503 Student Attendance: Policy revisions to reflect current practice.

*Preparing self-directed learners to thrive in a changing global community*

B. 533 Wellness: Policy revisions to comply with USDA requirements.

C. 721 Uniform Grant Guidance: This policy was developed in 2016 by MSBA's Council of School Attorneys (COSA). It was recently added to the MSBA's mandatory policy list.

6. The school board should continue discussing potential areas for the 2018-19 school year. The 2017 stakeholder input, previous board goals, and a historical MMR percentile ranking are attached. The goals discussed last month were:
  - A. Grades 1-8, 10 and 11 will increase achievement by a positive Z Score in reading and math comparing the actual to expected growth as determined by testing in the Fall of 2017 for NWEA to the Spring of 2018 and Spring of 2017 to Spring of 2018 for MCA.
  - B. Implement a sustainable mental health delivery model in each school.
  - C. The High School and Intermediate School will rank in the 80<sup>th</sup> percentile or higher in comparison with other Minnesota schools as measured by data available in the fall of 2021.

Please contact me with any questions or concerns.