



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

4E. Preview

Date: August 8, 2005

SUBJECT: BIDS

BOARD GOAL: Budget and Finance

FISCAL NOTE: Budgeted Funds

**ANTICIPATED
DATE FOR ACTION: August 22, 2005**

Background Information:

- The following bids are anticipated for presentation at the August 22, 2005 Board meeting or later, depending on the length of the evaluation process.
- Employee Benefits Administration
Department: Risk Management
Requestor: Steve Levering
Funding Source: 780 Health Insurance Fund
Proposals were mailed out and e-mailed to 187 vendors on June 1, 2005, and opened on July 6, 2005. This proposal included Medical Claims Administration, Large Case Management/Pre-certification, Self-Insured Dental Claims Administration, Preferred Provider Organization, Prescription Benefit Manager Retail/Mail Order, Employee Assistance Program/Managed Mental Health, Fully Insured Dental DHMO and PDO Type Plans, Voluntary Vision Plan, Basic Life and Voluntary Life Insurance and AD&D, Heart/Stroke Protection Plan, and Laboratory Services.

District representatives and the District's health-care consultant met on July 11, 2005, to discuss and evaluate 65 submitted proposals. At this time, the list was narrowed down to seven vendors for consideration. The Insurance Review Committee met on July 26 and 28 to conduct interviews with these seven insurance vendor representatives. On August 1, the Insurance Committee convened to discuss and review the interview tabulation sheets, and three top vendors were chosen. On August 5, the Administrative Selection Committee will review responses from the top three considered vendors, and a decision will be made to bring to the August 22 Board Meeting.

- Construction of Park Vista Turn Lanes Serving Central High School
 Department: Construction
 Requestor: Mark Canterbury
 Funding Source: 620 Construction Fund
 Proposals were mailed out July 7, 2005, and opened July 19, 2005. This proposal is for the purpose of constructing Park Vista left turn lanes to serve Central High School.

- Demographic Consulting Services
 Department: Demographics
 Requestor: Jeff Baker
 Funding Source: 199 General Fund
 Proposals were mailed out July 12, 2005, and opened July 29, 2005. Demographic Consulting Services will be completed on an as-needed basis as required by the District.

- Land Acquisition and Disposition Services
 Department: Demographics
 Requestor: Jeff Baker
 Funding Source: 640 Construction Fund
 Proposals were mailed out on July 26, 2005, and will be opening August 10, 2005. This proposal will be utilized for the sale of excess property owned by the District, and the purchase of land for future school sites.

- HVAC Testing and Air Balancing
 Department: Construction
 Requestor: Mark Canterbury
 Funding Source: 620 Construction Fund
 Proposals were mailed out July 26, 2005, and will be opening August 11, 2005. This proposal is for district-wide HVAC testing and air balancing projects on an as-needed basis. These are services that require the expertise of specialists in this field.

- Storage Containers
 Department: Athletic
 Requestor: Bob DeJonge
 Funding Source: 199 General Fund
 Proposals were mailed on July 19, 2005, and opened August 4, 2005. Storage trailers are needed to store athletic equipment at Hillwood Middle, Fossil Ridge High, and Fossil Hill Middle Schools. This equipment was previously being stored in portable buildings.

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Respectfully submitted,

Denise Sullivan, RTSBA
 Director of Purchasing