



# Craig City School District

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Chris Reitan, Superintendent  
Jackie Hanson, Elem./MS Principal  
Kim Brand, HS Principal  
Mollie Harings, PACE Principal

## CCSD SCHOOL BOARD MEETING

Wednesday

6/23/2021

High School Library

School Board Meeting 7:00 PM

<https://craigschools.zoom.us/j/7289917333?pwd=WkNaWGd4S1IPV0JIWEJITmx3VXd0Zz09>

### Zoom URL

1. Call to Order  
The meeting was called to order at 7:00 PM
2. Flag Salute  
A salute was given to the flag.
3. Roll Call

#### In Person:

#### BOARD MEMBERS

Scott Brookshire  
Marla Dillman  
Joel Steenstra  
Tristan Douville  
Daniel Nelson

#### STAFF

Chris Reitan  
Melinda Bass  
Cindy Bennett  
Kerin Crews

#### OTHERS

None

#### Joined by ZOOM:

#### BOARD MEMBERS

#### STAFF

Kim Brand  
Tobias Frieb

#### OTHERS

None

4. Agenda Approval

M/S: Steenstra/Nelson                      Motion to approve the agenda as presented.

Marla Dillman: We have a motion to approve the agenda as presented.

VOICE VOTE: All in favor

MOTION CARRIES: Unanimous

5. Consent Agenda (Includes all items with ~)
  - a. ~Approval of Minutes from May 26, 2021
  - b. ~Approval of Payments
  - c. ~Correspondence

M/S: Nelson/Steenstra                      Motion to approve the consent agenda as presented.

Marla Dillman: We have a motion to approve the consent agenda as presented.

VOICE VOTE: All in favor

MOTION CARRIES: Unanimous

6. Public Comments

None.

7. Reports

a. Board Members

Tristan Douville: Congratulated everyone for making it through the end of the year. He thanked Kim Brand and the rest of the staff retiring this year. He is excited to meet the new principal.

Marla Dillman: Thanked Kim Brand as this is her last board meeting.

b. Principals

Kim Brand: The CHS handbook is included in her report. She commented on the graduation requirements which are in the handbook, but policies need to be adjusted to match what is in the handbook. She gave handouts to the Board members as reference from Haines, Sitka, Metlakatla, and Petersburg High Schools.

Discussion about the free period and if that is in addition to electives. These classes are scheduled at the beginning or end of the day so students can leave early or arrive late.

Jackie Hanson: Absent.

Mollie Harings: Absent.

c. Maintenance Director – Absent.

d. Superintendent

Chris Reitan: Mandated statewide assessments are changing from PEAKS to MAPS. This will be an easy transition. Grades 5, 8, and 10 will continue with the PEAKS science assessment.

With the grant application for the American Rescue Plan Act we are prioritizing updating all of our laptops. Student laptops are being replaced. We are also purchasing CTE equipment for welding and carpentry programs. Also, we have had some discussion about looking at tool sets for small engines. We will have to look at getting some additional masks and hand sanitizer.

We are looking at continuing our contract with SEARHC for sports events and travel, requiring COVID testing for students and staff/coaches. It will be expensive, but the money from the city will be dedicated towards that.

The MS ADA improvement project is in limbo. There is a battle in Juneau over the state budget. The legislature put \$20 million into that fund. If this is approved, we would start the project next year. It would take a couple of summers and students would not have to be relocated.

8. Old Business

- a. CCSD Board Policy, Administrative Regulations, and Exhibits Updates
- b. M/S: Steenstra/Nelson                      Motion to approve the CCSD Board Policy, Administrative Regulations, and Exhibits Updates as a second and final reading.

Marla Dillman: We have a motion to approve the CCSD Board Policy, Administrative Regulations, and Exhibits Updates as a second and final reading.

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

- c. CCSD Principal Contract
- e. M/S: Nelson/Steenstra                      Motion to approve the CCSD Principal Contract as a second and final reading.

Marla Dillman: We have a motion to approve the CCSD Principal Contract as a second and final reading.

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

- d. CCSD Standard Certified Teacher Self-Assessment and Evaluation Forms
- e. M/S: Steenstra/Nelson                      Motion to approve CCSD Standard Certified Teacher Self-Assessment and Evaluation Forms as a second and final reading.

Marla Dillman: We have a motion to approve the CCSD Standard Certified Teacher Self-Assessment and Evaluation Forms as a second and final reading.

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

9. New Business

- a. Personnel Report
- M/S: Steenstra/Nelson                      Motion to approve the personnel report as presented.

Marla Dillman: We have a motion to approve the personnel report as presented.

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

- b. CCSD Board Policy, Administrative Regulations, and Exhibits Updates

M/S: Nelson/Steenstra

Motion to approve the CCSD Board Policy, Administrative Regulations, and Exhibits Updates as a first reading.

Marla Dillman: We have a motion to approve the CCSD Board Policy, Administrative Regulations and Exhibits Updates as a first reading.

VOICE VOTE: All in favor

MOTION CARRIES: Unanimous

c. FY 2021 Fund Transfers

M/S: Steenstra/Nelson

Motion to approve the transfer of \$49,000 from the General Fund to Food Services and \$10,000 from the General Fund to Transportation for FY21.

Chris Reitan: We assumed we would be transferring \$49,000 from the General Fund to Food Services that came to fruition. We also had assumed that we would transfer \$3,200 into transportation, but we needed \$10,000. Discussion about the reason for transportation increase.

Marla Dillman: We have a motion to approve the transfer of \$49,000 from the General Fund to Food Services and \$10,000 from the General Fund to Transportation for FY21.

ROLL CALL VOTE: All in favor

MOTION CARRIES: Unanimous

d. FY 2021 Final Budget Revision

M/S: Nelson/Steenstra

Motion to approve the FY2021 final budget revision.

Marla Dillman: We have a motion to approve the FY2021 final budget revision.

VOICE VOTE: All in favor

MOTION CARRIES: Unanimous

e. BP 6146.1 High School Graduation Requirements

M/S: Steenstra/Nelson

Motion to adjust CCSD BP 6146.1 High School Graduation Requirements to require 1 credit Physical Science, 1 credit American History, and .5 credit American Government for high school graduation.

Chris Reitan: There has been discrepancies regarding graduation requirements between the high school handbook and board policies and this needs to be aligned. His only concern is that, due to the size of our school, if we have a student out of sync with classes, either accelerated or below, then the only option for that student would be to take an online course. This is not always the best option. The draft amended motion did not include that we currently have in our high school handbook that careers are a post-secondary preparation course is required, that's not in our board policy as well. We might

want to consider that. As well as in our handbook but not in our policy that .5 credit may be earned for participation in 2 full seasons of extra-curricular sports.

Kim Brand: We haven't had an issue where a student hasn't met graduation requirements because of scheduling difficulties. It is common for schools in Southeast to have these requirements.

Marla Dillman: We have a motion to approve BP 6146.1 High School Graduation Requirements to require 1 credit Physical Science, 1 credit American History, and .5 credit American Government for high school graduation.

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

- f. CHS Handbook  
M/S: Nelson/Steenstra                      Motion to approve the 2021/2022 CHS handbook.

Chris Reitan: We would adjust page 7 under course requirements to add those that the Board just approved.

Discussion about the free period and what the goal is as opposed to having study hall. With the seven-period schedule, some students would earn 28 credits. They had a lot of room and were taking multiple PE classes. They didn't really need the credits so this was created for students who didn't need extra credit to graduate, or may have a job and they could leave school early to go to work. Mr. Reitan stated that other schools have an agreement with students and parents that allow students to leave the campus, so they aren't a distraction, but he is aware that students have been forced into classes that they didn't need. All of these students have already fulfilled their graduation requirements.

Marla Dillman: We have a motion to approve the 2021/2022 CHS handbook as presented.

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

- g. CCSD ARPA 2021-2022 Mitigation and Prevention Plan  
M/S: Brookshire/Nelson                      Motion to approve the CCSD ARPA 2021-2022 Mitigation and Prevention Plan

Chris Reitan: This plan will replace the Smart Start Plan and allow access to the ARPA. The committee meeting had good discussion about defining high risk and low risk scenarios. All cases are different and this drove the discussion. If we have a positive case, Public Health will do the contact tracing and then we would determine if the school would close or remain open. Masks continue to be a big discussion; should we have a tiered approach based upon what is happening on the island. There was discussion about what sanitation measures would look like. It is a balanced committee. We will look at some of the ARPA funding for student athletes for travel. Also, anyone leaving on school district business will require a test.

Discussion about the current plan and having 25 active cases. The committee is not utilizing numbers. If active COVID cases that would directly affect CCSD, then CCSD reserves the right to temporarily transition to red/high risk scenario for deep cleaning of CCSD buildings and while public health completes contract tracing and quarantining of those who would directly impact CCSD. Once contract tracing is complete, CCSD shall consult public health to determine the districts risk level.

Marla Dillman: We have a motion to approve the CCSD ARPA 2021-2022 Mitigation and Prevention Plan

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

- h. 2021-2022 CCSD Title I Grant Application  
M/S: Brookshire/Nelson          Motion to approve the 2021-2022 CCSD Title I Grant Application

Chris Reitan: This was a recommendation from the Dept of Education. We had a grant planning meeting in early May where parents and staff were invited to look at our Title I planning. We shared last year's plan and where the money went and to get feedback on this year's plan. It was recommended to bring it back to the school board for public comment. What came out of the committee meeting in May was to move the ½ time Title I – ½ time Sped position to a full time Title I position. It is targeted towards low-income students and students who are falling behind. If it were not for the ARPA funding, the full-time position would not be recommended. Guidelines for the funding are primarily dedicated towards academic recovery and enrichment. This is a good match for those funding sources limited to elementary and qualification based on free and reduced lunch applications.

Marla Dillman: We have a motion to approve the 2021-2022 CCSD Title I Grant Application

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

- i. Next Meeting Date

The next meeting date will be August 25, 2021.

- j. Adjournment  
M/S: Brookshire/Nelson          Motion to adjourn at 7:57 PM

VOICE VOTE: All in favor  
MOTION CARRIES: Unanimous

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