

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: August 31, 2016



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**Recognition:** ☐ Students ☐ Staff ☐ Parents  
**Information:** ☐ Building Report ☐ Old Business ☐ Superintendent's Report  
**Action:** ☒ Resignations ☐ Hiring ☐ Contract Service Agreements  
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals  
☐ Termination ☐ Legal Matters ☐ Other:  
This action request pertains to ☐ Elementary (only) ☐ High School/District Wide

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**Date:** August 22, 2016

**To:** John Rouse  
Superintendent of Schools

**From:** Jason Andreas  
**Title:** Director of Human Resources

**Subject:** Resignations

**Description:** The following Resignations have been accepted by the Superintendent:

✚ Katherine SkunkCap, 8<sup>th</sup> Grade Girls Basketball Coach, Middle School, Effective 8/9/2016

**Attachment(s):** Letter of Resignations

**Superintendent Action:** ☐ Approved ☐ Denied ☐ Deferred Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:** ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to:

**Katherine SkunkCap**

P.O.Box 1294  
Browning, MT 59417  
(406) 450-4899

August 9, 2016

**Browning Public Schools**

Browning, MT 59417

To Whom It May Concern,

Please accept this letter as my resignation from the position of 8th grade girls basketball coach. I have coached off and on for the past 17 years at Browning Middle School and have enjoyed the experience. Thank you for allowing me the opportunity.

Sincerely,

*Katherine "Kitty" SkunkCap*

Katherine "Kitty" SkunkCap

*J.P.R.*  
*8/9/16*

*Accepted*

RECEIVED  
AUG 09 2016