

Action Item ID1 – District Technology Report**July 09, 2026****Purpose:****Action Item- Surplus Removal**

Seeking approval to recycle the following surplus items in our inventory.

ITEM DESCRIPTION/ MODEL/SERIAL #:			106 Macbooks 41 Dell 3580s 9 Lenovo t430's 1 Lenovo t450 55 Dell Optiplex 65 old VGA Monitors.
MRSD TAG #:	Serial Numbers for machines available upon request		
BUILDING NAME:	District Office		ROOM #: IT Office
REASON FOR DISPOSAL:	These are old laptops that can no longer support current software and security updates. They are no longer viable machines and are security risks for the network.		
DISPOSAL OK BY MAINT:			DISPOSAL TYPE:

Respectfully Submitted by:

Chris Shaw, Technology Director, and Lauree Nelzen, Exec Assistant