

Alpena County Office of Emergency Management & E911 Services

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Alpena, MI 49707

(989) 354-9821



June 7, 2022

To: Alpena County Finance, Ways & Means Committee

Re: Transfer Funds for Central Tower Payment and Create Eligibility List/Hire 911 Dispatcher Due to Retirement

Chairman Peterson and Members of the Finance, Ways & Means Committee,

1. I submitted a request to the Courts & Public Safety Committee in April regarding a transfer of funds for the central tower project payment due January 15, 2023. The request was referred to Finance, Ways & Means for review. As I was at a conference and unable to attend your Committee's May meeting, the item is being submitted in June. My request is as follows:

| | | |
|---|-----------------|--------------|
| Reduce Ambulance Fund Central Tower Reserve E911 | 210-000-382.000 | \$ 75,000.00 |
| Budget & Transfer Ambulance Fund Expense Line Item(Transfer to Other Funds) | 210-651-995.000 | \$ 75,000.00 |
| | | |
| Budget & Transfer from E911 Fund(Transfer to Central Tower Lease) | 261-325-995.001 | \$ 15,000.00 |
| | | |
| Transfer In from Ambulance Fund | 372-324-699.001 | \$ 75,000.00 |
| Transfer in from E911 Fund | 372-324-699.002 | \$ 15,000.00 |

2. I have been notified of the planned retirement at the end of the year of one of our 911 Central Dispatch team members. Due to the lengthy training involved, I am seeking approval to advertise, create an eligibility list to be maintained for two years and fill the full-time position of 911 dispatcher/telecommunicator. Of note, approval was granted by the Courts & Public Safety Committee on May 19, 2022 and by the Personnel Committee on June 7, 2022 with the item referred to this Committee for your review and consent.

I have identified funds to cover this unbudgeted expense; an adjustment within the 911 Budget will be requested upon final approval of this request by the full Board of Commissioners.

Sincerely,

Kim Elkie
Director