



OFFICE OF THE SUPERINTENDENT

# SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

5622 Ray Ellison Drive

San Antonio, Texas 78242

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## Minutes of Regular Meeting

### The Board of Trustees South San Antonio ISD

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Thursday, October 18, 2018, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd. San Antonio, TX 78242.

#### CALL TO ORDER AND ROLL CALL

Section start time: 6:00 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Mrs. Angelina Osteguín	X		
Mr. Louis Ybarra Jr.	X		
Mr. Edward Mungia	X		
Mrs. Leticia Guerra	X		
Mrs. Connie Prado	X		
Mr. Luis Rodríguez	X		
Mrs. Elda Flores	X		

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

All led by Laura Salazar-Reyna, Community Relations Officer.

Section end time: 6:02 PM.

#### CLOSED / EXECUTIVE SESSION

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss*

*individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

***The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:***

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

Section start time: 6:02 PM.

Section end time: 6:32 PM.

#### **SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 6:32 PM.

Dr. Flores addressed the Board and audience regarding his first week as Superintendent. He stated that he has met with and will continue to meet with staff and parents in the district.

Section end time: 6:33 PM.

#### **PRESENTATIONS / REPORTS /DISCUSSION**

Section start time: 6:33 PM.

1. Report on Progress Measure 3.3: Percent of K-2 students reading on or above grade level

Item start time: 6:33 PM.

Amy Shields, Director of Teaching & Learning, was called to present and answer questions related to this item.

Item end time: 7:18 PM.

2. Report on Board of Trustees Continuing Education Credits for 2018

Item start time: 7:18 PM.

Angelina Osteguín, Board President, was called to present and answer questions related to this item.

Item end time: 7:19 PM.

3. Quarterly Investment Report

Item start time: 7:19 PM.

Juan Carlos Zamora, Chief Financial Officer, was called to present and answer questions related to this item.

Item end time: 7:22 PM.

Section end time: 7:22 PM.

**CONSENT**

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

Section start time: 7:22 PM.

Item start time: 7:22 PM.

**Citizens to be heard pertaining to Consent Agenda Items**

Ben Castillo, legal counsel, addressed the audience in regard to the guidelines and disruptions during citizens to be heard.

1. *Juan Vigil*, community member, addressed the Board regarding consent items 6, 9, 10, and 11.

**Consent Items**

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
  - A. September 5, 2018 Special Called
  - B. September 6, 2018 Special Called
  - C. September 11, 2018 Special Called

D. September 19, 2018 Regular Called

E. September 26, 2018 Special Called

2. Purchase of Fountas and Pinnell Leveled Literacy Intervention Kits (Heinemann)
3. 2018-2019 District Improvement Plan & Campus Improvement Plans
4. Approval of the October Amendment
5. Annual Approval of South San Antonio ISD Investment Policy and Strategies
6. Appoint an additional authorized Investment Officer for the South San Antonio Independent School District
7. Approve an additional authorized representative to First Public and TexPool Investment Pools for the South San Antonio Independent School District
8. Approve the additional names of the Certified Appraisers 2018-2019
9. Approve action to request a representative from Texas Education Agency to support and monitor Board progress as a Mentor District in the Lone Star Governance Exemplar Cohort
10. Approve the Bus Driver New Hire & Retention Stipend
11. Purchase of School Buses for South San Antonio Transportation Department
12. Approve the purchase of custodial supplies
13. Approve the Updated Stipend in the Pay and Compensation Plan
14. Approve the Purchase of food and non-food items for the 2018-2019 school year

Mrs. Flores moved to approve the consent agenda items 1, 2, 4, 5, 6, 7, 8, 10, 11, 12, and 14 as presented, Mrs. Guerra seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 7:29 PM.

### **CONSENT Items pulled**

#### **Item #- 3**

Item start time: 7:29 PM.

Alexandro Flores, Superintendent of Schools, was called to present and answer questions related to this item.

Mrs. Flores moved to approve consent item #3 as presented, Mr. Ybarra seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 7:34 PM.

#### **Item #- 9**

Item start time: 7:34 PM.

Angelina Osteguín, Board President, was called to present and answer questions related to this item.

Mrs. Prado moved to approve the request for a representative or a consultant, for a better choice of words, from the Texas Education Agency to support and monitor our board progress as a mentor district in the Lone Star Governance Exemplar Cohort, and Mrs. Flores seconded.

Mrs. Osteguín asked legal counsel if the motion Mrs. Prado made was the same as the item presented. Ben Castillo, attorney, advised Mrs. Osteguín that Mrs. Prado's wording was consistent with the item.

The Board of Trustees voted 7/0 to approve the item. Motion passed.

Item end time: 7:39 PM.

**Item #- 13**

Item start time: 7:39 PM.

Ben Castillo, legal counsel, was called to provide clarification related to this item.

Mr. Ybarra moved to approve consent item #13 as discussed in executive session, Mr. Rodriguez seconded, and the Board of Trustees voted 7/0 to approve the item. Motion passed.

Item end time: 7:42 PM.

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 7:42 PM.

Item start time: 7:42 PM.

1. Discussion and Possible Action to approve the Quarterly Progress Tracker \*LSG

Item end time: 8:02 PM.

Section end time: 8:02 PM.

**CITIZENS TO BE HEARD**

Section start time: 8:02 PM.

- 1.) *Ida Salinas*, parent, addressed the Board regarding her daughter being bullied. Ben Castillo, legal counsel, advised the parent that he would meet with her right after the meeting.
- 2.) *Stacey Alderete*, parent, addressed the Board regarding her child being bullied, campus and administration issues, and district accountability scores.
- 3.) *Andrew Hernandez*, parent, addressed the Board regarding his family's confidential information being lost. He also stated that his child was placed in ISS for the missing forms.
- 4.) *Jacob Hernandez*, student, addressed the Board about being removed from class and placed in ISS due to missing paperwork.
- 5.) *Deborah Hernandez*, parent, addressed the Board regarding her son being sent to ISS for lost documents.

Section end time: 8:14 PM.

### **ADJOURNMENT**

Mrs. Flores moved to adjourn the meeting, Mrs. Guerra seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 8:14 PM.

### **ATTEST**

\_\_\_\_\_  
Connie Prado, Board President

\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*





# Board of Trustees Time Management Log

## Board Meeting: October 18, 2018

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:02 PM	2 Min.	Other
Total section time: 2 Min.				
Closed/Executive Session – 1 Hour				
Closed Session	6:02 PM	6:32 PM	30 Min.	N/A
Total section time: 30 Min.				
Superintendent’s Remarks–14 Minutes	6:32 PM	6:33 PM	1 Min.	Other
Total section time: 1 Min.				
Presentations/Reports – 14 Minutes				
Item #1	6:33 PM	7:18 PM	45 Min.	Vision – Student Outcome Goal Monitoring
Item #2	7:18 PM	7:19 PM	1 Min.	Other
Item #3	7:19 PM	7:22 PM	3 Min.	Other
Total section time: 49 Min.				
Consent – 10 Minutes				
Consent Items # 1, 2, 4, 5, 6, 7, 8, 10, 11, 12, and 14	7:22 PM	7:29 PM	7 Min.	Other
Pulled Consent Item # 3	7:29 PM	7:34 PM	5 Min.	Other
Pulled Consent Item #9	7:34 PM	7:39 PM	5 Min.	Other
Pulled Consent Item #13	7:39 PM	7:42 PM	3 Min.	Other
Percentage of Consent Item Pulled % (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 20 Min.				

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Discussion Possible Action – 14 Minutes				
DPA Item #1	7:42 PM	8:02 PM	4 Min.	Other
Total section time: 20 Min.				
Citizens to be Heard	8:02 PM	8:14 PM	12 Min.	Other
Total section time: 12 Min.				
Adjournment	8:14 PM	8:14 PM	0 Min.	Other

Total Meeting Time: 134 Minutes

*\*Board Goals*

*1.) 14 minutes or less spent on each item*

*2.) 2 hours total meeting time or less*



BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	45 Min.	44%	Presentation/Report #1
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring			
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	59 Min.	56%	
<b>Total Vision-focused Minutes</b>		45	44%	
<b>Total Minutes</b>		104	100%	30 Closed Session Minutes not included

Total Meeting 2 hours and 14 minutes = 134 minutes  
 134 - 30 closed session = 104 Total Tracker Minutes



## October 18, 2018 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Superintendent Alexandro Flores	1	3.25	1	\$107.22	\$562.91
<b>Senior Staff Members</b>					
Delinda Castro	8			\$74.47	\$595.76
Lorraine De Leon	8			\$54.98	\$439.84
					\$0.00
Criselda Bazaldua				\$49.01	\$0.00
Amy Shields	16	3.5	1	\$49.43	\$1,013.32
Cynthia Bills	2	2.5	1	\$47.82	\$263.01
Rosanna Mercado		2		\$50.84	\$101.68
David Abundis				\$50.52	\$0.00
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	2.5		\$48.42	\$169.47
Robert Zamora				\$47.31	\$0.00
Denise Orosco	1.5	2	0	\$47.82	\$167.37
Juan Zamora	2	3.5	0	\$74.91	\$412.01
Monica Lopez	2	3.5		\$49.80	\$273.90
Veronica Ramos		2		\$47.98	\$95.96
Jesse Berlanga	2	1		\$42.07	\$126.21
Laurie Salazar				\$43.72	\$0.00
Scott Stephens	5			\$50.33	\$251.65
Chad Doucet		2		\$42.09	\$84.18



## October 18, 2018 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Ruperto Becerra Jr.	1	2		\$44.80	\$134.40
Tiffany Contreras	5	2.5	0	\$37.03	\$277.73

Other Staff					
Michelle Martinez	4	0	2	\$29.78	\$178.68
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr		2.5		\$27.32	\$68.30
Cristina Moreno				\$28.79	\$0.00
Ruby Rosario	1			\$18.70	\$18.70
Angela Perales	1.5			\$15.68	\$23.52
Stephanie Mendoza	5	0	0	\$35.27	\$176.35
	66	34.75	5	\$1,324.69	\$5,434.93