

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: June 13, 2017



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**      June 7, 2017

**To:**         **John Rouse**  
                    Superintendent of Schools

**From:**      Jason Andreas  
                    Title:      Human Resources Director

**Subject:**   **Hiring - Elementary Teacher 2017-2018**

**Description:** **Jennifer Wagner, BES Principal, recommend the following hire for the certified elementary teacher position for the 2017/2018 School Year.**

🚩 Victoria McClellan, Elementary Teacher, Browning Elementary, BA+20/3, \$43,672.00

**Financial Impact:** Per Master Contract

**Attachment(s):** none.

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)       Approved       Denied       Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Elementary Teacher</b>		Applicant Recommended <b>Victoria McClellan</b>	
Department/Location <b>Browning Elementary</b>		Supervisor <b>Jennifer Wagner</b>	
Type of Position <b>Certified</b>	Starting Date <b>August 2017</b>	Term <b>2017-2018 School Year</b>	

<b>Recruiting</b>	Date Posted: <b>04/05/2017</b>	Closing Date: <b>Open Until Filled</b>
Comments:		

<b>Applicants</b>				
No.	Name (Alphabetical by Last Name)	Date Application Re- ceived	Minimum Re- quirements Met?	Date Interviewed
1	McClellan, Victoria	5/19/17	Yes	6/7/2017

<b>Interview Committee</b>			
Name	Title	Name	Title
Jennifer Wagner	BES Principal		
Shawnee Momberg	BES Teacher		
Calvin Lang	BES Teacher		

**Recommendation:** Candidate had a good grasp on all areas of education. She could articulate how to use data to drive instruction. Candidate had good composure during the interview. Victoria recently moved home. Candidate is familiar with our programs.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Pending	No	
Criminal background check	Pending	No	
TB documentation	Pending	No	

Salary: <b>\$43,672.00</b>	Placement: <b><u>BA+20/3</u></b>	Contract Days: <b>187</b>
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Prepared by:     Sherie Blue     Date 06/08/2017 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**BOARD AGENDA REQUEST**