

**DRAFT Minutes**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF SPECIAL PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Wetmore Center, 701 West Wetmore Road, May 22, 2012; 9:00 a.m.

**Board Members Present**

Mrs. Diana Boros, President  
Mrs. Susan Zibrat, Vice President  
Mr. Jeff Grant, Member  
Dr. Linda Loomis, Member

**Board Members Absent**

Dr. Kent Paul Barrabee, Member

**Central Administrators Present**

Dr. Vicki McLeod Balentine, Superintendent  
Todd A. Jaeger, J.D., Associate to Superintendent and General Counsel  
Patrick Nelson, Associate Superintendent  
Scott Little, Chief Financial Officer

**OPENING OF MEETING**

**Call to Order and Signing of Visitors' Register**

Mrs. Boros called the meeting to order at 9:00 a.m. and invited members of the audience to sign the visitors' register.

**Pledge of Allegiance**

Dr. Balentine led the Pledge of Allegiance.

**Announcement of Date and Place of Next Special Governing Board Meeting:**

Mrs. Boros announced the next special meeting of the Governing Board: Tuesday, June 5, 2011, 6:00 p.m., at the Wetmore Center, 701 W. Wetmore Road.

**PUBLIC COMMENT**

There were no public comments.

**1. CONSENT AGENDA**

Mrs. Boros asked if there were Board member requests to have any items addressed separately; there were none. A motion was made by Mrs. Boros to approve consent agenda items A-M. The motion was seconded by Mr. Grant and it passed unanimously, 4-0. Appointment of personnel is effective, provided all district, state, and federal requirements are met.

**A. Approval of Appointment of Personnel**

Certified and classified personnel were appointed, as listed in Exhibit 1.

**B. Addendum to Approval of Personnel Changes**

Certified and classified personnel changes were approved, as listed in Exhibit 2.

**C. Approval of Separation(s) and Termination(s)**

Certified and classified personnel separations were approved, as listed in Exhibit 3.

**D. Approval of Vouchers Totaling and Not Exceeding Approximately \$1,632,713.32 (final total)**

The following vouchers were approved as presented and payment authorized:

Vo.401 \$837,770.18 Vo.402 \$394,862.17 Vo.403 \$104,755.08 Vo.404 \$295,325.89

**E. Approval of Parent Support Organizations for 2012-2013**

The Governing Board approved the following Parent Support Organizations pursuant to District Policy KBE-R: IRHS Football Boosters, Nash Parent/Teacher Organization and IRHS Fine Arts Booster.

**F. Approval of Out of State Travel**

Out of state travel was approved for students and staff (source of funding indicated): from IRHS to take 3 students to the National History Day Competition in College Park, MD and Washington D.C. on June 10-14, 2012 (tax credits); travel was previously approved Nov. 15, 2011 for Wilson K-8 to take 6<sup>th</sup> grade students to Los Angeles, CA on May 9-11, 2012, additional chaperones will be going; travel was previously approved Nov. 15, 2011 for Wilson K-8 to take 8<sup>th</sup> grade students on a Science Field trip to Los Angeles, CA on May 17-19, 2012, additional chaperones will be going; travel was previously approved March 6, 2012 for Coronado K-8 to take National Jr. Honor Society to Anaheim, CA on May 18-20, 2012, additional chaperones will be going; travel was previously approved March 6, 2012 for Coronado K-8 to take students from Advanced Band, Advanced Orchestra and Chorus to Anaheim, CA on May 18-20, 2012, additional chaperones may be going.

Out of state travel was approved for staff (source of funding indicated): from District Offices to attend National Association of School Nurses Conferences in San Francisco, CA on June 21-26, 2012 (site maintenance and operations funds); CDO to attend the International Baccalaureate Training in Montezuma, NM on June 25-29, 2012 (federal funds); from Prince Elementary School to attend Advancement Via Individual Determination (AVID) in Philadelphia, PA on July 29-Aug. 2, 2012 (federal funds); Walker Elementary School to attend Advancement Via Individual Determination (AVID) in Philadelphia, PA on July 29-Aug. 2, 2012 (federal funds); from District Offices to attend the National School Public Relations Association Seminar in Chicago, IL on July 7-11, 2012 (federal funds).

**G. Approval to Utilize a TCPN Cooperative Purchasing Agreement for HVAC and Electrical Work at El Hogar de la Paz**

Board book information: *When in the District's best interest the Purchasing Department will utilize a cooperative purchasing agreement; procurements conducted by, or on behalf of, more than one procurement unit, for purchase of materials and services. The Governing Board at their August 23, 2011 meeting approved the use of The Cooperative Purchasing Network (TCPN) agreements.*

*With the Governing Board's approval, the Administration will utilize a TCPN Contract to Pueblo Mechanical & Controls, Inc. for work to be completed at El Hogar de la Paz.*

- *Demolition & relocation of existing water heater*
- *Drywall, framing and painting*
- *Install new HVAC equipment*
- *Electrical work to include underground conduit*

*Pueblo Mechanical & Controls per their TCPN Contract, (#R5044) has provided a quote of \$53,761.36 for the work required at El Hogar de la Paz to include all material, labor, tax and bonding. The district issued Request for Bids (RFB) 11-0076 for this work but was unable to receive pricing that was lower than what was available under this contract.*

The Governing Board approved the use of a TCPN Cooperative Purchasing Agreement for the mechanical and electrical work at El Hogar de la Paz.

**H. Award of Contract for Cisco Equipment Based on Responses to Request for Bid (RFB) 11-0064**

Board book information: *Request for Bid (RFB) 11-0064 for Cisco Equipment was mailed to eight vendors registered with the Purchasing Department who provide networking hardware, software and licensing. Three vendors, NVision, World Wide Technology and Century Link responded with bids for the Cisco Equipment required. Please see the attached spreadsheet. [Detailed information was provided to Board book holders.]*

The Governing Board approved the award of contract for Cisco Equipment to *NVision Networking, Inc.* based on responses to RFB 11-0064.

**I. Award of Contract for Paper Towels Based on Responses to Request for Bid (RFB) 11-0065**

Board book: *Request for Bid (RFB) 11-0065 for paper towels was mailed to twenty-seven vendors providing paper products registered with the Purchasing Department. Seven vendors responded. Please see below.*

Vendor	Unisource	Office Depot	Brady Industries	Waxie	Maintenance Mart	AMC Commodities	Whitehall Group
Brand	Georgia Pacific	Georgia Pacific	Scott	Georgia Pacific	Scott	Georgia Pacific	Georgia Pacific
Item #	26301	26301	4142	26301	4142	26301	26301
Quantity	10,230 Rolls	10,230 Rolls	10,230 Rolls	10,230 Rolls	10,230 Rolls	10,230 Rolls	10,230 Rolls
Roll Cost Delivered	\$2.89	\$2.98	\$2.99	\$3.05	\$3.65	\$4.58	\$4.90
Truck Load Cost	\$29,564.70	\$30,485.40	\$30,587.70	\$31,201.50	\$37,339.50	\$46,853.40	\$50,127.00

The Governing Board approved the award of contract for paper towels to *Unisource* based on responses to RFB 11-0065.

**J. Award of Contract for Tree Service Based on Responses to Request for Bid (RFB) 11-0066**

Board book information: *Request for Bid (RFB) 11-0066 for tree service was mailed to five vendors registered with the Purchasing Department providing contracted tree services to commercial customers. Two vendors responded with priced bids. Annual expenses for these services average \$20,000 per year. The cumulative expenditures across multiple years require formal bidding. Please see below*

Vendor	The GroundsKeeper	Ro Landscape
Tree Service Hourly Rate Regular Hours Supervisor & Laborer	\$86.00	\$125.00
Tree Service Hourly Rate After Hours Emergency Service Supervisor & 3 Laborers	\$212.00	\$250.00
Infestation & Soils Treatment Service Hourly Rate Regular Hours Supervisor & Laborer	\$90.00	\$125.00

The Governing Board approved the award of contract for tree service to *The Groundskeeper* based on responses to RFB 11-0066.

**K. Award of Contract for Roof Renovation & Repair Cross Middle School 500 Wing Based on Responses to Request for Bid (RFB) 11-0075**

Board book information: *Request for Bid (RFB) 11-0075 for roof renovation and repair to the 500 Wing at Cross Middle School was posted to the Print Room and Shirley's Plan Service. General Contractors registered with the*

Purchasing Department were also notified of the posting via email and the Purchasing Department's website. The scope of work covered the following improvements.

- Remove seventeen HVAC units
- Remove existing membrane roofing system
- Demo & relocate gas piping & electrical circuitry
- Demo and replace condensate piping
- Repair sub-floor steel deck, cover existing skylights, install new drainage
- Install SBS Modified Bitumen Membrane Roof, (20 year manufacturer's warranty)
- Reinstall ten existing HVAC units & add seven new high efficiency HVAC units all on new metal stands
- Paint roof support columns

Three General Contractors responded. Please see the priced responses below to include the bid amount less tax.

4L Construction	Building Excellence LLC	KappCon
\$214,794.00	\$219,916	\$275,494

The Governing Board approved the award of contract for roof renovation and repair at Cross Middle School to 4L Construction based on responses to RFB 11-0075.

**L. Approval of Amendment to Existing Lease Agreement with AT&T/New Cingular Wireless PCS, LLC, for Operation of Cellular Phone Antenna at Canyon Del Oro High School**

Board book information: Several years ago, the Governing Board approved the concept of leasing space to cellular phone carriers for placement and operation of cell phone system antennas on District premises. This is a growing practice among school districts, because such leases provide one of the few avenues districts have to augment their funding through rental receipts.

The Amphitheater Governing Board did set some strict protocols for operation of cell towers. Among these were requirements that any facilities constructed on school grounds by the carriers had to be completely isolated to protect against student contact and also had to be studied for electromagnetic impact.

Following the Board's protocol, an easement agreement was entered into with New Cingular Wireless PCS, L.L.C. ("Cingular"), in February 2005, for operation of a cell tower at Canyon Del Oro High School. This existing antenna, in place since 2005, is located on one of the existing football field light poles at the school, well above the school site below. On the ground, below the pole, a fenced in area contains electronic and electric equipment that operates the antenna. Cingular has approached the District with a request to modify the existing antenna array on the light pole. The change in type of antenna will help Cingular meet increased needs for high speed transmissions. This new equipment will also require expansion of the fenced in equipment area below (located adjacent to the south bleachers on the field).

Cingular, consistent with the Governing Board protocol for new antenna installations, commissioned an electromagnetic study to assess the impact, if any, of the proposed changes to humans in the vicinity. A copy of the study is attached. The study indicates that there is no risk to humans; all levels are well below FCC limits.

An attached form of amendment for the current lease agreement is attached. It provides for a modification of the antenna array, an increase in the footprint of the fenced equipment area, an increase to the current and future rent per month, and a \$5,000.00 fee for disruption of the site. The additional rent will generate approximately \$7,500 annually. Existing rent for this antenna site, which began at \$1,200 per month, is currently at \$1,380 per month, after the first rent increase trigger. The new monthly rent will be \$2,007 per month, inclusive of the additional rent derived from the presented amendment.

While the work to be done is relatively minor, the scope of the improvements to be made by Cingular will take approximately 4 weeks to complete during the upcoming summer months and should be completely compatible with the planned bond improvements to the field and other facilities.

*Counsel has reviewed the attached form of amendment and finds it to be in proper form and within Governing Board authority.*

The Governing Board approved the first amendment to option and lease agreement dated February 1, 2005, between Amphitheater Unified School District and New Cingular Wireless PCS, LLC as described for operation of cellular phone antenna at Canyon del Oro High School. (Exhibit 4a, pp. 1-12 and Exhibit 4b ppg.1-12).

**M. Approval of Bond Related Projects**

**1. Award of Contract for Football Stadium and Athletic Field Improvements at Canyon del Oro High School Based on Response to Request for Bid (RFB) 11-0062**

Board book information: *Request for Bid (RFB) 11-0062 for construction at Canyon del Oro High School included the following improvements:*

- *Relocation & construction track & field events*
- *Irrigation modifications*
- *Grading football field and new sod*
- *Replace running track & related components*
- *Painting west side bleachers (Option 1) & field light standards (Option 2)*
- *Replace chain link fence fabric west side bleachers (Option 3)*
- *New concrete sidewalk to north restroom building (Option4)*

*Request for Bid 11-0062 was posted to the Print Room and Shirley's Plan Service. General Contractors registered with the Purchasing Department were notified of the posting via email and the Purchasing Department's website. The bid required priced responses for a base bid plus options one through four. Options included the painting required, replacement chain link fencing and the new sidewalk. Six General Contractors responded. Please see the priced responses below to include the base bid and all four options less tax.*

Lloyd Construction	GN Construction	Cam West Construction	Pima Paving	KappCon Construction	Sunland Asphalt
\$659,614.00	\$756,029.00	\$906,644.76	\$939,966.11	\$999,393.00	\$1,031,383.00

The Governing Board approved the award of contract for football stadium and athletic field improvements at Canyon del Oro High School to *Lloyd Construction* based on responses to RFB 11-0062.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

Mrs. Boros inquired about scheduling a transition meeting with ASBA (Arizona School Boards Association) and their consultant. In discussion it was agreed that those services would be unnecessary and that the Board will schedule a meeting with Mr. Nelson at a future date.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

A motion was made by Mrs. Boros, seconded by Mr. Grant and passed unanimously, 4-0, that the meeting be adjourned. Mrs. Boros declared the meeting adjourned at 9:03 a.m.

\_\_\_\_\_  
Respectfully submitted,  
Mary Dombrowski

\_\_\_\_\_  
Susan Zibrat, Vice-President

\_\_\_\_\_  
Date