

Minutes of Study Session

The Board of Education Mahtomedi Public Schools

A **Study Session** of the Board of Education of Mahtomedi Public Schools was held **Thursday, March 23, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout (arrived 7:04 p.m.) Superintendent Mark Larson, ex officio and Audrey Anfang, Student Representative. Absent: Kevin Donovan.

Also present: Gretchen Brunner, Wildwood Elementary Teacher; Nicole Flesner, Human Resource Director; Jim Lane, Mahtomedi High School Science Teacher and Student Leadership Council Advisor; Mary Marshall, Wildwood Elementary Teacher; Todd Netzke, Interim Director of Business Services; Beth Sneden, Professional Development and Special Education Supervisor; and Lynne Viker, Director of Learning and Accountability.

3. APPROVAL OF THE AGENDA

McGraw moved to amend the agenda by adding Item 4.F. Celebration of Excellence. Payne seconded. Carried 4-0. Schwartz moved, McGraw seconded, approval of the agenda. Carried 4-0.

4. DISCUSSION/INFORMATION ITEMS

A. Student School Board Member Selection Process

Jim Lane, Mahtomedi High School Science Teacher and Student Leadership Council Advisor discussed with school board members the current student school board member selection process which has traditionally been a one year position for an eleventh grade member of the Student Leadership Council. The Minnesota School Board Association (MSBA) awards two \$3000 scholarships per year to student school board members that are seniors planning to attend college full time. School Board members requested Lane put the bylaws for the Student Leadership Council in writing

and open the student school board position to grades 9-12 for the 2018-19 school year.

B. Length of School Day, Assessment Days/School District Calendar

Lynne Viker, Director of Learning and Accountability; Beth Sneden, Professional Development and Special Education Supervisor; Nicole Flesner, Human Resource Supervisor; Gretchen Brunner and Mary Marshall, Wildwood Elementary Teachers discussed with school board members the 5 minute increase in the length of the school day to allow for two to three early release days of two hours each for all students to increase staff development time and two days with no school for grade K-5 which would be used for individual reading assessments. The assessments are part of the new elementary reading curriculum. Possible day care, hiring substitute teachers and any additional costs were also discussed. School Board Chair Lucy Payne recommended reviewing these changes with the school start times/sleep study in May.

C. Second Reading of Annually Reviewed Policies, New Policies and Policies with MSBA Recommended Changes

Superintendent Mark Larson discussed with school board members the following annually reviewed policies, two new policies and those with Minnesota School Board Association (MSBA) recommended changes: Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 514 - Bullying Prohibition, Policy 522 - Student Sex Nondiscrimination, Policy 524 - Technology Acceptable Use and Safety, Policy 616 - School District System Accountability, Policy 806 - Crisis Management, Policy 220 - School Board Use of Electronic Mail, Policy 808 - Namings, Policy 401 - Equal Employment Opportunity, Policy 402 - Disability Nondiscrimination, Policy 410 - Family and Medical Leave, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 503 - Student Attendance, Policy 529 - Staff Notification of Violent Behavior by Students and Policy 707 - Transportation of Public School Students. The policies were read for the first time at the March 9 school board meeting and will be brought for a third reading/approval on April 13.

D. Staffing, Programs and Budget Reductions

Lynne Viker, Director of Learning and Accountability; Beth Sneden, Professional Development and Special Education Supervisor and Todd Netkze, Interim Director of Business Services discussed with school board members possible budget reductions and the impact on staffing and programming. Viker explained for fiscal year 2017-2018 the district must make up a \$1,036,000 deficit by budget reductions, generating additional revenue through increased student enrollment, reallocating the fund balance or a combination of all three. Netkze presented a graph of financial planning options over the next five years showing the current budget base plan with no changes; projected enrollment with budget adjustments; a plus one over the metro area class size average enrollment; a plus one over the metro area class size average enrollment

with 9 sections of kindergarten; and a plus one over the metro area average class size enrollment with 9 sections of kindergarten and a \$300,000 referendum payable in 2019.

E. Open Enrollment - Window #2 Update and Parameter Discussion

Superintendent Mark Larson discussed the following with school board members: projected 2017-2018 student enrollment, kindergarten registration numbers, the unknown number of new resident students and the number of open enrollment applications to approve, deny or keep/put on a waiting list at the April 13 school board meeting.

F. Celebration of Excellence

School Board members discussed the upcoming equity workshop with Heather Hackman from 3:00 – 7:30 p.m. on April 19 which conflicts with the Mahtomedi High School Celebration of Excellence and directed Superintendent Mark Larson to reschedule the equity workshop to allow board members to attend the Celebration of Excellence.

5. ADJOURNMENT

Chevalier moved, Schwartz seconded, adjournment. Carried 5-0. Meeting adjourned at 9:14 p.m.

JULIE MCGRAW, CLERK