

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE : AUGUST 19, 2024

TO : BOARD OF EDUCATION

FROM : JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES

SUBJECT : CERTIFIED STAFF APPOINTMENT

COMMENTS:

Due to a resignation, a vacancy exists for an elementary teacher at J.W. Smith Elementary School. Ms. Allison Christensen is recommended for this position. Ms. Christensen received her Bachelor's degree from Concordia College Moorhead. She previously taught in Centreville, VA and in Brainerd, MN. She will be placed at BA step 3 on the salary schedule.

Due to a resignation, a vacancy exists for a Special Education Teacher at Bemidji Middle School. Ms. LeeAnne De La Hunt is recommended for this position. Ms. De La Hunt received her Bachelor's degree from Bemidji State University and Master's degree from Western Governors University. She previously taught at Bagley Elementary School. She will be placed at MA20 step 11 on the salary schedule.

Due to a resignation, a vacancy exists for a Special Education Teacher at Bemidji High School. Ms. Dawn Helberg is recommended for this position. Ms. Helberg received her Bachelor's degree from Bemidji State University. She will be placed at BA step 1 on the salary schedule.

Due to staffing adjustments, a vacancy exists for a Music teacher at J.W. Smith and Solway Elementary Schools. Ms. Ashley Johnson is recommended for this position. Ms. Johnson received her Bachelor's degree from North Dakota State University. She will be placed at BA step 1 on the salary schedule.

A new additional position was approved for an Industrial Technology Teacher at Bemidji High School. Mr. Nicholas Rowland is recommended for this position. Mr. Rowland received his Bachelor's degree from Bemidji State University. He will be placed at BA step 1 on the salary schedule.

A new additional position was approved for a Special Education Teacher at Bemidji High School. Ms. Jana Norgaard is recommended for this position. Ms. Norgaard received her Bachelor's degree from California State University – Fresno and Master's degree from the University of Wisconsin – La Crosse. She was most recently the principal at St. Philip's School and previous taught in Bemidji Area Schools. She will be placed at MA20 step 12.

A new additional position was approved for a part-time Music Teacher at Lincoln Elementary School. Ms. Katrina Stewart is recommended for this position. Ms. Stewart received her Bachelor's degree from Bemidji State University. She previously taught at Clearbrook-Gonvick School. She will be placed at BA20 step 8 on the salary schedule.