

**Minutes of Regular Meeting
August 25, 2020**

**The Board of Trustees
Collin County Community College**

The Collin County Community College District ("Collin College," "Collin," or "District") conducted a Work Session and its Regular Monthly Board of Trustees meeting on Tuesday, August 25, 2020, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chairman Dr. Robert Collins presiding. Trustees in attendance were Dr. Robert Collins, Mr. Andy Hardin, Mr. Jim Orr, Dr. Raj Menon, Ms. Stacy Arias, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Fred Moses, and Mr. Jay Saad.

WORK SESSION

With a quorum of the Board of Trustees present, Chairman Collins called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

DISCUSSION ITEMS

1. Enrollment Overview and Late Start - Dr. Toni Jenkins, Vice President of Campus Operations, and Dr. Jay Corwin, Chief Student Success Officer

CONVENE REGULAR MEETING: Board Room 139, CHEC.

ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION

Chairman Collins adjourned the regular meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001 at 6:17 p.m.

Section 551.074 - Personnel Matters

- a. Discuss employment, duties, and/or evaluations of college personnel

Section 551.071 - Consultations with Attorney

- a. Discuss and receive legal advice regarding pending or contemplated litigation

Section 551.072 - Deliberation about Real Property

- a. Discuss on-going college campus projects

RECONVENE REGULAR MEETING: 7:17 p.m., Board Room 139, CHEC.

1. Pledges of Allegiance

PUBLIC COMMENT

There were no public comments.

PRESENTATION

1. Presentation of Adjunct Professor of the Year - Dr. Mark Smith, Vice President/Provost, McKinney Campus
2. Presentation of Professor of the Year – Dr. Rebecca Orr, Professor of Biology, Plano Campus

Approval of the August 25, 2020 Consent Agenda

2020-08-3-C1 Approval of the Minutes of the August 25, 2020 Regular Meeting

2020-08-3-C2 Presentation of the Personnel Report for August 2020

2020-08-3-C3 Consideration of Approval of Course Fee Requests and/or Modification for Spring 2021

2020-08-3-C4 Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Designating the Collin County Tax Assessor Collector as Officer to Calculate the Tax Rate

2020-08-3-C5 Report Out of the Finance and Audit Committee and Consideration of Approval of the Appointment of Authorized Representatives to Engage in Investment Transactions with TexPool

On motion of Trustee Menon, and second of Trustee Arias, the August 25, 2020 Consent Agenda was unanimously approved.

CONSIDERATION OF ACTION ON AGENDA ITEMS

2020-08-3-1 Report Out of the Finance and Audit Committee and Consideration of Approval of the 2020-2021 Budget

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of the 2020-2021 Budget.

The motion was unanimously approved as presented.

2020-08-3-2 Report Out of the Finance and Audit Committee and Consideration of Approval of a Resolution Setting the 2020 Tax Rate

Discussion: Trustee Moses, Chair of the Finance and Audit Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of a resolution setting the 2020 tax rate. Trustee Orr read the Resolution Setting the 2020 Tax Rate.

The motion was unanimously approved as presented.

2020-08-3-3 Report Out of the Finance and Audit Committee and Discussion of Internal Audit Results for the College

Ali Subhani, Director of Internal Audit, reported TAC 202 internal audit results for the College. No action was required.

2020-08-3-4 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager-at-Risk Firm for the Phase 3 Additional Projects at the Frisco Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval for the selection of a Construction Manager-at-Risk firm for the Phase 3 additional projects at the Frisco Campus.

The motion was unanimously approved as presented.

2020-08-3-5 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval of Funding for the New Choate Parkway Project at the Celina Campus

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval of funding for the new Choate Parkway project at the Celina Campus.

The motion was unanimously approved as presented.

2020-08-3-6 Report Out of the Campus Facilities and Construction Committee and Consideration of Approval to Authorize the District President to Negotiate and Execute a Contract for the Installation of Air Cleaning Systems

Discussion: Trustee Hardin, Chair of the Campus Facilities and Construction Committee, brought forth, in the form of a motion and second, the Committee's consideration of approval to authorize the District President to negotiate and execute a contract for the installation of air cleaning systems.

The motion was unanimously approved as presented.

2020-08-3-7 Consideration of Approval for the Appointment of Trustee Jay Saad to the Community College Association of Texas Trustees Legislative Committee and Approval for the Accompanying Travel and Expenses Associated with the Appointment, Consistent with Collin College Travel Policies

On motion of Trustee Moses, and second of Trustee Menon, the item was unanimously approved.

2020-08-3-8 Consideration of Approval of New Associate of Applied Science Degree Program and Certificate – Cloud Computing-Infrastructure

On motion of Trustee Menon, and second of Trustee Arias, the item was unanimously approved.

2020-08-3-9 Consideration of Approval of the Bid Report for August 25, 2020

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for August 25, 2020, which included one contract revision, one purchasing cooperative, and one statutory exemption.

I. CONTRACT REVISIONS

Purchase Request # 1	
Purchase of Help Desk Services	\$ 45,000
TOTAL CONTRACT REVISIONS	\$ 45,000

II. PURCHASING COOPERATIVES

Purchase Request #2	
Purchasing Cooperatives	\$ 0
TOTAL PURCHASING COOPERATIVES	\$ 0

III. STATUTORY EXEMPTIONS

Purchase Request #3	
Spend Authorization for Statutory Exemptions	\$ 31,382,648
TOTAL STATUTORY EXEMPTIONS	\$ 31,382,648
GRAND TOTAL	\$ 31,427,648

Trustee Gomel, Trustee Menon, and Trustee Moses abstained from voting. On motion of Trustee Hardin, and second of Trustee Donald, the August 25, 2020 Bid Report was approved by a vote of 6-0, with three abstentions.

INFORMATION REPORTS

CARES Act Funds Drawdown

Trustee Travel Expenses Summary, FY 2019-2020

Statement of Net Position as of July 31, 2020

Summaries of Current Funds, Revenues, & Expenses as of July 31, 2020

Monthly Investment Report as of July 31, 2020

AECOM Capital Improvement Program as of July 31, 2020

AECOM Monthly Report as of July 2020

PRESIDENT'S AND BOARD ANNOUNCEMENTS

Comments on: Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; and Upcoming Events.

ADJOURNMENT

Chairman Collins adjourned the August 25, 2020 meeting of the Board of Trustees of Collin County Community College District at 8:37 p.m.