

# Memo

**To:** Superintendent Gina Butters, Weber School District Board of Education  
**From:** Lynn Raymond, Administrative Director of Technology  
**CC:** Robert Petersen, Dax Teuscher  
**Date:** 21:32  
**Re:** Bid and Purchase requests

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It is necessary to renew support contracts for data switches, telephony and management servers throughout the district. These data switches, telephony and management servers are necessary for successful operation of the overall network at the school including security cameras, wireless AP, Chromebook connectivity, IP phones, and day-to-day IP networking. Funds for this purchase are from regular operating budgets. The price listed are below NASPO/State Contract price.

I am requesting board approval for the following:

Support contract renewals – Not to exceed \$150,000

Thank you for your consideration of this acquisition. District purchasing guidelines will be followed. These items are important to the safe, reliable and secure operation of our school networks. I appreciate your continued support of technology in the district. If I can provide you with further clarification or answers to questions, please contact me at 801-540-1014.

Thank you.

Lynn Raymond  
Director of Technology