



INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, MN 55025

September 21, 2017

*** REVISED**

Agenda Item #3.3

TO: School Board

FROM: Donna M. Friedmann, Director 
Administration & Human Resources

SUBJ: LICENSED PERSONNEL

I recommend approval of the following licensed personnel:

A. NON-CURRICULAR ASSIGNMENT(S):

- * 1. Bahr, Kerrie: Gen Music Elem (COL)
- 2. Bailey, Katlyn: Asst Volleyball (SR)
- 3. Conley, Brian: Asst Boys' Soccer (SR)
- * 4. D'Aloia, Jeanne: Head Sign Language Club (SR)
- 5. Harden, Holly: Head Open Minds (SR)
- * 6. Holman, Daniel: Football 9 (SR)
- 7. Holmes, Trent: Asst Boys' Soccer (SR)
- 8. Holmquist, Renee: .5 Head NHS (SR)
- 9. Klawitter, Dawn: Asst Fall Adaptive Athletics (SR)
- * 10. Madson, Robyn: Head Debate (SR)
- * 11. Matheson, Jacob: Gen Music Elem (COL)
- * 12. Oachs, Adriane: .5 Head/Asst LINK (SR)
- 13. Peterson-Smoczyk, Cheryl: Head Fall Dance Team (SR)
- * 14. Raaen, Philip: Asst Girls' Tennis (SR)
- 15. Rupp, Lynda: .5 Head NHS (SR)
- * 16. Shortly, Ian: 2nd Asst Girls' Tennis (SR)
- * 17. Shortly, Violet: Head Girls' Tennis (SR)
- 18. Smith, Mark: Asst Boys' Cross Country (SR)
- 19. Stein, Ruthie: Asst Debate (SR)
- * 20. Tinklenberg, Joel Lynn: Head Fall Adapt Athletics (SR)
- 21. Tomas, Joseph: Head Boys' Soccer (SR)
- 22. Vanneste, Kimberly: .5 Head/Asst LINK & Equity Club (SR)
- 23. Vojtech, Devon: Head Environmental Club (SR)
- * 24. Webb, Kimberly: Student Council (COL)

B. EMPLOYMENT:

- * 1. Gaffney, Julie: 1.0 FTE effective 17-18 school year
- * 2. Hipp, James: 1.0 FTE effective 17-18 school year
- 3. Hoekstra, Adam: 1.0 FTE effective 17-18 school year
- * 4. Lutz, Andrew: 1.0 FTE effective 17-18 school year
- * 5. Miller, Paulette: ~~Title I~~ position funded with compensatory dollars
at approximately 29 days for 17-18 school year only
& approve Agreement to Resume Teaching Services &
Agreement to Extend Probationary Period
- * 6. Richardson, Makayla: ECFE Parent Educator, effective 9/6/17,
for 19.58 hpw & 29 wpy for 567.82 hpy

C. RETRACT RESIGNATION UNTIL FURTHER NOTICE:

Rotramel, Kara (ABE): from resigning on approximately 9/6/17 to working until further notice

D. CHANGE IN HOURS:

- 1. Kimber, Susanne (ABE): from 16.5 hours/week during the school year & 10.5 hours/week during the summer to 15.5 hours/week for 32 weeks and 3.5 hours/week for 14 weeks, effective 7/1/17
- 2. Kinsman, Amy (ABE): from 26 hours/week during the school year & 17 hours/week during the summer to 22 hours/week for 32 weeks with summer hours to be determined, effective 7/1/17
- 3. Rotramel, Kara (ABE): from 32 hours per week & 47 weeks per year to 20 hours per week & 47 weeks per year effective 7/1/17

E. AUTHORIZATION OF ADDITIONAL POSITION(S):

- * 1. ~~Title I~~ Teacher funded with compensatory dollars @ Columbus Elementary for approximately 29 days during the 17-18 school year only (Paulette Miller)
- 2. .5 FTE EL Teacher for the remainder of the 2017-18 school year only to support increased EL needs in the district
- 3. 1.0 FTE Title I Literacy Specialist for 2017-18 school year only