



22710 72nd Ave S
Kent, WA 98032
kelleycreate.com

P: 206.284.9100
F: 206.285.4023

Maintenance Agreement

BILL TO #		
CUSTOMER NAME PETERSBURG SCHOOL DISTRICT		
ADDRESS 201 CHARLES W ST		
CITY PETERSBURG	STATE AK	ZIP 99833
PHONE # (907) 302-2375	FAX #	
CUSTOMER CONTACT		
CONTACT'S EMAIL accounting@pcsd.us		

EQUIPMENT LOCATION (if different than Customer Bill To #)		
COMPANY PETERSBURG SCHOOL DISTRICT		
ADDRESS 201 CHARLES W ST		
CITY PETERSBURG	STATE AK	ZIP 99833
PHONE # (907) 302-2375	FAX #	
CUSTOMER CONTACT John Painter - jpainter@pcsd.us		
CONTACT'S EMAIL		

B&W BILLING FREQUENCY	
BASE	OVERAGE / CPC
☐ Monthly	☐ Monthly
☐ Quarterly	☐ Quarterly
☐ Semi-Annual	☐ Semi-Annual
☒ Yearly	☒ Yearly

COLOR BILLING FREQUENCY	
BASE	OVERAGE / CPC
☐ Monthly	☐ Monthly
☐ Quarterly	☐ Quarterly
☐ Semi-Annual	☐ Semi-Annual
☒ Yearly	☒ Yearly

EQUIPMENT COVERED				B&W			COLOR			
EQUIP ID	MODEL NUMBER	SERIAL NUMBER	BASE	MIN. PRINT ALLOWANCE	CPC OVG	START METER	BASE	MIN. PRINT ALLOWANCE	CPC OVERAGE	START METER
KC22524	6053ci	RF31904998		POOL	\$0.01452			POOL	\$0.0715	
KC22525	6053ci	RF31904979		POOL	\$0.01452			POOL	\$0.0715	
KC22526	6053ci	RF31804692		POOL	\$0.01452			POOL	\$0.0715	
RB6732	6053ci	RF39400674		POOL	\$0.01452			POOL	\$0.0715	
RB6733	6053ci	RF39400769		POOL	\$0.01452			POOL	\$0.0715	
RB6734	6053ci	RF39400771		POOL	\$0.01452			POOL	\$0.0715	
RB7058	6053ci	RF30203708		POOL	\$0.01452			POOL	\$0.0715	
RB7059	6053ci	RF30203706		POOL	\$0.01452			POOL	\$0.0715	
			\$8,712.00	600,000	\$0.01452		\$25,025.00	350,000	\$0.0715	

*Base and Allowance are per billing frequency.

Total for ALL Machines if not billed separately:

\$33,737.00

Effective Date:

7/1/2026

Additional Terms:

CUSTOMER ACKNOWLEDGEMENT

You acknowledge receipt of, and agree to be bound by Kelley Create additional sales terms and conditions, which are incorporated herein.

This is non-cancelable three year agreement.

Robyn Taylor
Customer Signature

7/8/26
Date

Accepted by Kelley Create

Robyn Taylor
Printed Customer Name

Date

Superintendent
Customer Title

Return to:

Kelley Create

22710 72nd Ave S., Kent, WA 98032

Tel: 800.495.3175

Fax: 206.285.4023

Kelley Create Maintenance Agreement Terms & Conditions

Kelley Create (KELLEY) ("we", "us" or "our") shall provide to the entity designated under the "Bill to Customer Name" on the first page, entitled "Maintenance Agreement" ("Customer", "you" or "your") maintenance services for the equipment ("Equipment") and software ("Software") designated on the first page and in any Additional Equipment Page relating hereto, and shall make all adjustments, repairs and part replacements necessary to keep the Equipment and any modifications to keep the software in good working order in accordance with its published specifications ("Maintenance") pursuant to the terms and conditions of this Agreement, said first page, the Additional Terms and Conditions and any applicable Additional Equipment Page shall constitute the "Agreement" and capitalized terms shall have the same meaning throughout.

MAINTENANCE: Providing you are not in default of this Agreement, we shall provide on-site Maintenance during our normal business hours (8:00 AM to 5:00 PM, Monday - Friday, excluding Federal Holidays) for any unit of Equipment or Software that has continually been covered under a Kelley Create Maintenance Agreement. For requested Maintenance outside of our normal business hours, rates in effect at the time such service is requested will be charged. We will first attempt to provide remote diagnostic and maintenance services to utilize the key operator to resolve the service problem over the telephone before dispatching a service representative, and we shall train your key operator at no additional charge pursuant to our standard training policies. We shall provide Maintenance at no additional cost, unless the required adjustments, repairs, or parts replaced are required due to: (i) failure to operate the Equipment or Software under suitable temperature, humidity, line voltage, or any other specified environmental conditions; (ii) lack of reasonable care handling, operating, and maintaining the Equipment and Software, including damage by misuse or mal-intent; (iii) use of the Equipment or Software not in accordance with the agreed applications and for the ordinary purpose for which it is designed; (iv) use of accessories, supplies or other materials, or services not provided by us (excluding paper); (v) any alterations to the Equipment and Software; (vi) the use or damaged materials or those not in compliance with the units specifications, such as paper or envelopes; (vii) the use of the Equipment in excess of its volume rating; (viii) malfunction of equipment, parts, components, or software provided by you or third parties and not approved by us which interface with the Equipment or Software; (ix) forgo major events; (x) use of the Equipment or Software for unlawful purposes; or (xi) any loss or damage resulting from perils or casualty, including fire, water damage or other external cause (all of the foregoing causes collectively the "Excluded Causes"). We shall perform Maintenance necessitated by Excluded Causes at our then current time and materials rate and quote an estimate of the cost for such Maintenance in advance if requested by you. For copier and multifunctional Equipment Maintenance, unless the malfunction is caused by an Excluded Cause, photoconductor drums, lubricants and other materials needed to service such Equipment are provided without additional charge, and print powder, developer, or/and master cartridges may or may not be included with Maintenance as indicated on said first page and on any Additional Equipment Page relating hereto.

MAINTENANCE TERM: This Maintenance Agreement is effective for 36 months or as specified under Additional Terms as to each unit of newly purchased Equipment or Software from the earlier of the date of installation, or 10 days after shipment, or, if the unit is existing Equipment, as of the date herein, and will renew for successive similar periods unless written notice of cancellation at least 30 days prior to renewal is provided and accepted by KELLEY. If you cancel at any time other than on your anniversary date, we are not obligated to issue any credit invoice or refund; KELLEY reserves the right to bill customer pro-rated usage for any maintenance kits, imaging units, or fuser units installed in customers equipment in the previous 60 days. If you acquire additional accessories for the Equipment, or add new equipment, we will provide coverage and adjust your rate accordingly. Maintenance will be billed in advance unless noted in Additional Terms.

BREACH OR DEFAULT: If the Customer does not pay all charges, billed under the terms of this Agreement, promptly when due, or in the event of a breach of any of the other terms of the Agreement, KELLEY may (a) refuse to service the equipment until remittance is made, (b) provide service on "Per Call" basis rates, (c) require C.O.D. payment in full at the time of service (and any supplies) at KELLEY's "Per Call" basis rates, and (d) take any and all other actions as provided by law. Such remedies shall be cumulative, and the waiver of any one breach by customer shall not be deemed a waiver or any other or subsequent breach.

PRORATIONS AND TRANSFERS: If the covered equipment is upgraded with equipment purchased from KELLEY, any unused portion of a paid agreement may be prorated and applied toward a service program for the new equipment. This agreement may not be assigned by the Customer without KELLEY prior written consent. Customer specifically agrees that this agreement shall not terminate upon Customer's election to sell, transfer or remove from service any equipment covered by this Agreement, unless KELLEY agrees in writing to terminate this agreement prior to such sale, transfer or removal from service.

HARDWARE CONNECTIVITY/SOFTWARE SUPPORT: Any Software shall be licensed to you pursuant to the terms of the license agreement provided with the Software. You must complete our Site Survey prior to installation of any Equipment or Software that shall be connected to your computer network. In reliance on this information we will either proceed with the installation or advise you of problems or potential problems that may limit the functionality or your use of such Equipment or Software. Once accepted by you, or if the Site Survey is incorrect or there are any changes to your computer network or software, any attempts by us to remedy such problems will be at our standard charges then in effect, and we formulate representation or warranty that we can remedy such problems. Third party software not designated in this Agreement as serviced by us shall be subject to the license(s) and other agreement(s) between you and the third-party provider(s), and we shall not have any obligation or liability for same. Hardware Connectivity & Software Support, after initial 30 days, will be charged on an hourly basis.

METER READINGS: The Customer agrees to allow KELLEY to install data collection software (DCA) for the purpose of automating the capture of device counts and other pertinent information used in managing the account. The information collected is limited to device serial number, IP address, meter, supply usage, notes, device location and device alerts. Customer agrees to provide KELLEY true and accurate meter readings for each billing period. If accurate meter readings are not provided, KELLEY reserves the right to estimate Customer's meter readings based upon previous meter reading and bill Customer based upon such estimates or to send a KELLEY representative to visually inspect such meter readings, in which event Customer shall also pay KELLEY an additional charge for such site visit.

BASE AND OVERAGE COST ADJUSTMENT: At the end of the first year of this Agreement and once each successive twelve-month period, we may increase the base charge and charge per copy. Any modification or addition to the equipment listed may increase the base rate and/or cost per copy rates.

Customer Obligations: You hereby agree to:

- (a) Immediately notify us when maintenance is required and provide us with access for inspecting or servicing the Equipment or Software during our normal business hours;
- (b) Replace supplies when necessary, and discontinue use of any supplies not provided by us that may increase the cost of Maintenance or cause damage to the Equipment
- (c) Timely accept delivery of the Equipment and Software;
- (d) Comply with your obligations under this Agreement, including making payments when due;
- (e) Make available a key operator or machine operator, as the case may be, for our standard training in the use of the Equipment and Software. Should this person change, you shall inform us immediately so the new key operator can be trained;
- (f) Provide complete and accurate information pertaining to your computer network and software programs pertaining to the Equipment being connected to your network, or Software to be provided hereunder;
- (g) Have the area where the Equipment is to be installed prepared and ready to receive the Equipment prior to its delivery, including providing adequate power, analog phone line and/or computer network connections (if required), lighting, humidity, HVAC, and security, and to be ready to have the Equipment installed upon delivery;
- (h) Accurately complete our Site Survey for connected Equipment and Software;
- (i) Have your computer(s) and/or network available and ready to receive any software;
- (j) Abide by the terms of any Software license agreements; and
- (k) Execute any required documents to evidence our interests in the Equipment, Software, and Supplies.□