



**BOARD MEETING DATE**  
December 12, 2011

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## **APPROVAL OF BOARD MEETING MINUTES**

### **POLICY ISSUE/SITUATION**

Enclosed are the minutes for:

- November 14, 2011 Business Meeting

### **BACKGROUND INFORMATION:**

Minutes of the School Board's Business Meetings, Study Sessions, Work Sessions, Public Hearing and Special Sessions (executive and regular) are presented to the Board for approval at School Board Business Meetings.

### **RECOMMENDATION:**

**(11-119)** BE IT RESOLVED that the minutes of the following School Board meetings be and hereby are approved:

- November 14, 2011 Business Meeting

*The Beaverton School District recognizes the diversity and worth of all individuals and groups. It is the policy of the Beaverton School District that there will be no discrimination or harassment of individuals or groups based on race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, marital status, age, veterans' status, genetic information or disability in any educational programs, activities or employment.*



**Business Meeting**

**November 14, 2011**

The School Board of Beaverton School District 48 conducted a Business Meeting at the Administration Center on November 14, 2011 at 6:30 p.m.

**Board Members Present:**

LeeAnn Larsen, Chair  
Lisa Shultz, Vice Chair  
Karen Cunningham  
Jeff Hicks  
Tom Quillin  
Sarah Smith  
Mary VanderWeele

**High School Student Representatives:**

Luke Oskierko	Arts & Communication Magnet Academy
Sarah Landels	Aloha High School
Allie Fox	Beaverton High School
Jessica Palacios	Health & Science School
John Yee	International School of Beaverton
Mitchell Lee	Southridge High School
Macky Leveton	Sunset High School
Calvin Nguyen	Westview High School

**Staff Present:**

Jeff Rose	Superintendent
Carl Mead	Deputy Superintendent for Teaching & Learning
Ron Porterfield	Deputy Superintendent of Operations & Support Services
Sue Robertson	Chief Human Resource Officer
Steve Langford	Chief Information Officer
Maureen Wheeler	Public Communication Officer
Brenda Lewis	Executive Administrator
Vicki Lukich	Executive Administrator
Barbara Evans	Executive Administrator
Robin Kobrowski	Executive Administrator
Dick Steinbrugge	Executive Administrator for Facilities
Jon Bridges	Administrator for Instructional Accountability

**Visitors: 25**

**Media: 1**

School Board Chair LeeAnn Larsen called the Business Meeting to order at 6:35 p.m. Conor Davenport led the group in the Pledge to the Flag.

**CALL MEETING TO  
ORDER AND  
PLEDGE TO FLAG**

Conor Davenport, a senior at Southridge High School, was recognized for being accepted to the 2012 U.S. Army All-American Marching Band. Conor is a member of the snare drum section.

Recognition of  
Student's, Staff and  
Community

Rachel Carson Environmental Middle School was recognized for being awarded the SOLV 2011 Citizenship Award in the Educator/School Category. Tammy Schrader and Rebecca Hall, teachers & program facilitators accepted the certificate of recognition.

LeeAnn Larsen asked if there were any changes to the agenda.

**BOARD  
PROCEDURES**

There were no changes.

**David Wilkinson**, BEA President, addressed the Board regarding the effort put forth on the Local Option Levy campaign. He thanked all who provided leadership even though the outcome was not what anyone wanted. He has reached out to labor unions to form partnerships with the District so that students can learn about various occupations.

**PUBLIC  
PARTICIPATION**

**Vince Jones**, teacher at Health and Science School spoke about equity issues within the District. The decision to transfer a teacher from the Health & Science School to the Summa program at Meadow Park Middle School created a sense of inequity at his school.

**Maria Hintz** read a letter from a teacher who was transferred from Health & Science School to the Summa program at Meadow Park Middle School.

**Stella Bergman**, teacher at Health & Science School, asked the District be sensitive to the needs of the under-privileged students when making decisions on teacher transfers.

**Anita Allen** addressed the board regarding the learning options placement process. She wondered why the wait pool was not used to fill spaces available at Health & Science School. Students, as well as parents, were not notified that a freeze was put on the wait lists. She also asked why do the students at the Health & Science School have to change teachers in the middle of the trimester?

**Steve Specht** thanked the District for hiring an outside consultant to evaluate the reorganization in the custodial department.

Jeff Rose spoke about the teacher transfer stating that he would write a letter to the Board and the staff at the school explaining the rationale of the transfer.

**BOARD  
COMMUNICATION**

Karen Cunningham thanked everyone who worked so hard on the Local Option Levy campaign. It was a great group effort. She did learn how much the community values the school district from the thousands of conversations that took place during the campaign. She encouraged the electorate to stay involved in the budget process.

Individual School  
Board Member  
Comments

Karen also reported attending the OSBA convention. They had the best set of keynote speakers. Ian Jukes', author of *Understanding the Digital Generation*, talk was eye opening. Yong Zhao, author of *Catching Up or Leading the Way* talked about the importance of creativity in education. Sarah Smith spoke about Rachel's Challenge; her talk was very powerful.

Mary VanderWeele met, along with Supt. Rose and Dept. Supt. Ron Porterfield with Cedar Mill parents regarding the under capacity issue there. They have many blended classes to accommodate the smaller population. She inquired about a boundary change to increase their population.

Individual School  
Board Member  
Comments  
(Cont'd.)

LeeAnn Larsen thanked Karen for all her work on the Levy. LeeAnn is still hopeful in the ability to move each student forward in their education even with the tough budget situation.

Lisa Shultz announced her resignation from the board effective November 15, 2011. She stated personal circumstances do not allow her to devote the time and energy necessary to fulfill these duties in the manner in which the public should expect.

Mary VanderWeele thanked Lisa for all her hard work. She will be missed.

LeeAnn acknowledged Lisa's hard work. She will miss her as a colleague and a friend.

A short break was called as Lisa Shultz left the meeting.

Jeff Rose stated that statewide changes in education are in the works. Beaverton School District will be leading the state with the work already in process with respect to the college and career ready/full option graduate.

Superintendent's  
Comments

Supt. Rose continues to engage in school visits, and enjoys being in the schools.

He thanked Karen Cunningham, the employee associations, City of Beaverton, the Beaverton Chamber of Commerce, Tualatin Hills Parks and Recreation, and others for all their support on the Local Option Levy. There are looming challenges ahead. Budget reductions have the ability to hijack our primary focus from what is most important, student achievement.

Jessica Palacios, Health & Science School representative is proud that their drop out rate is lower than the state average. On October 25 educators across the state visited Health & Science School to look at their model of teaching.

**HIGH SCHOOL  
BOARD  
REPRESENTATIVES**

John Yee, International School of Beaverton representative, spoke about social media. ISB is using Managebac, a software program, bringing social media to the classroom to increase student achievement. He encouraged that the District use Managebac in all the high schools.

Mitchell Lee, Southridge High School representative, reported that the Break Down the Walls program has been helping the students at Southridge. The school is very diverse and this has helped bring the students together. The training has united the school.

## REPORTS

The following School Board members have been appointed to serve on the following Board sub-committees:

Appointment of  
School Board  
Sub-Committees

- Audit Committee: LeeAnn Larsen  
Tom Quillin
- Board Development: Jeff Hicks  
Karen Cunningham  
Lisa Shultz (resigned)
- Community Engagement: Mary VanderWeele  
Sarah Smith
- Negotiations: Karen Cunningham  
Lisa Shultz (resigned)
- School Board Policy: Mary VanderWeele  
Sarah Smith

The committees were charged and reminded to be aware of the public meeting laws.

Board members were asked to bring a plan to the next meeting with timeline, goals and what they want to accomplish this year.

Claire Hertz stated that the audit committee received the CAFR this week. She thanked Tom Quillin and LeeAnn Larsen for serving on this committee. On Thursday Claire will attend a meeting in Salem to hear the economic forecast.

Financial Report

Tom Quillin asked about the difference between the benefits numbers on the Financial Report. Claire explained that Regence Blue Cross/Blue Shield would be sending a reimbursement.

Steve Langford reported that a new Staff Portal is being developed that will enable employees to find and share information more easily.

Technology Report

The Beaverton School District is a part of the consortium of Districts and ESDs who are seeking to implement a new student information system and has been a full participant and leader in the Request For Proposal process. Edupoint Genesis is the top vendor. Once the Consortium reaches an agreement with the vendor, BSD staff will begin planning the transition to the new Student Information System, with a target go-live date for phase one in September 2012.

TeacherSource is a web application supporting professional learning communities by providing a place for teachers to create, share, and use lesson plans, prompts, and assessments.

TeacherSource is slowly and deliberately easing into the teacher culture within the District. The intentional and strategic rollout of TeacherSource was to support groups of “ready” teachers whether in grade level teams, specific content areas, or an identified content group centrally.

Google Apps for Education is a free and ad-free, set of tools than enable teachers, staff and students to collaborate, communicate, and learn more effectively.

In the spring of 2011, Google Apps for Education was activated for all staff in the District. In August of 2011, work was completed to allow all students to use the application. Parents are required to sign an authorization for their students to use Google Apps for Education. As of November 2, 2011, there were 30,088 active student and staff accounts in the Google Beaverton School District domain.

The Data Warehouse is a powerful reporting tool that presently contains information from the Student Information System and from some external assessment systems. Future plans include integration of information from the District HR/Financial system.

Project Infusion was a grant funded by the Oregon EdTech ARRA Competitive Grant process. The grant provided laptops computers, interactive whiteboards, iPod touches, and digital cameras for 7 classrooms throughout the District. Four classrooms at Hazeldale and three classrooms at Terra Linda were selected for the grant. A certified technology coach was also provided as part of the grant, both to support teacher and student learning of the technology, and also to support teachers as they integrated technology into their lessons and the classrooms.

The ARRA Educational Technology Enhancement grant project at Raleigh Hills K8 School is to provide compelling and measurable evidence that classrooms with continuous access to technology combined with the collaborative power of Google Apps will inspire and improve student learning in math, reading, and technology literacy. This project involves four classrooms at Raleigh Hills, two fourth grades and two fifth grades with the goal of ensuring all students demonstrate math and reading proficiency.

On the horizon:

Enterprise wireless – Most of the initiatives detailed in the Technology Plan 2011 – 2014 require a robust and secure network environment. The current wired network capacity is adequate at the time, and is expected to remain adequate for the near future. The existing wireless network is not adequate to meet the needs of students and staff and is largely run on hardware that was designed for home use, not an organization of the size and complexity of the Beaverton School District.

Installation of the enterprise wireless network is complete at the five

comprehensive high schools, and phase two will begin soon. The final phase is composed of schools where the wiring closets must be upgraded prior to installation and will occur as soon as data closet renovations are completed.

During discussion the Board made the following comments:

West TV Elementary School has received several iPads for student use and Bonny Slope is planning the same.

Equity across the District's schools continues to be a concern. PTO's raise money and the District needs to be sensitive to how that money is used.

The District's expertise should be advising the PTO's in how to invest in technology.

Jeff Rose stated one challenge in this District is the purchase of specific technologies that cannot be utilized to their potential and/or not able to be supported by our infrastructure. We need to get technology into the hands of the students. Infrastructure is not very exciting, but it will create a snowball effect in getting the students involved.

Jeff Rose gave a summary of the different types of assessments.

- Formative assessments are the very fast day-to-day assessment. This is data for the teacher only. This is information that allows teachers to change their practice to move students along.
- Interim assessments are establishing academic targets. For the student, teacher and family. To know how that student is doing in regard to each learning target.
- Summative assessments are the larger standardized tests. OAKS will not always be around. What does it mean to be College and Career Ready and what assessments are needed to get there?

Jon Bridges reviewed the Hispanic enrollment graphs, as these populations grow, the Beaverton School District could become a low achieving district. We need to raise our sense of urgency on bridging the achievement gap.

Jon reviewed the six StEPP's and explained how each step moves a student toward being college and career ready.

The ACT College and Career Readiness Benchmarks are scores on the ACT subject-area tests that represent the level of achievement required for students to have a 50% chance of obtaining a B or higher or about 75% chance of obtaining a C or higher in corresponding credit-bearing first-year college courses.

The Beaverton School District adopted ACT's growth expectations. Based on

analysis of 150,000 students nationally, ACT identified growth targets for three groups of 8<sup>th</sup> grade students;

- More than 2 points below college readiness benchmark on EXPLORE (below)
- 1 or 2 points below college readiness benchmark on EXPLORE (near)
- Meeting college readiness benchmark on EXPLORE (meeting or above)

College & Career  
Ready and  
Individual Student  
Growth  
(Cont'd.)

The Beaverton School District's Individual Student Growth Model for elementary and middle school students is:

1. For students who did not meet the District's College and Career Readiness benchmark in the prior year, an annual growth target puts the student on a trajectory to meet the District's College and Career Readiness benchmark within three years.
2. For students with scores at the 97<sup>th</sup> percentile the previous year (above the District's College and Career Readiness benchmark), growth targets keep the student on a trajectory to be at the 97<sup>th</sup> percentile three years out.
3. For student meeting the District's College and Career Readiness benchmark in the previous year by below the 97<sup>th</sup> percentile, interpolated growth targets are established based on 1 and 2. These growth expectations are for a student to 'maintain standing' relative to his/her peers.

Jon reviewed the data graphs in each StEPP grade category.

Comments and questions by the Board:

Where are the writing scores for StEPP's 3, 4, 5? Writing is incorporated in English in grades 8 and 10, labeled as writing in grade 5.

In looking at the scores of the Black and Hispanic students they are not making progress at all. Are we making gains in those populations?

There is a sense of alarm in the demographic data and with the financial situation that we are facing it looks even bleaker. There does not seem to be continuity of the data. It seems to move up and down.

Jeff Rose explained how the graphs would help the staff determine how to help the schools that are under performing. The higher performing schools will be able to share what they are doing successfully with the lower performing schools.

The Board thanked both Jeff Rose and Jon Bridges for their transparent data presentation. It is good to see data that shows exactly where the district stands. They successfully took a massive amount of data into laymen's terms.



Sue Robertson reported that a key strategy for ensuring all students are college and career ready is to maintain a high quality empowered staff. Hiring, developing and retaining a qualified, committed and diverse staff is at the heart of student success. Support and development is critical to retaining employees and to becoming a culturally competent organization that reflects the needs of our changing community.

We need to figure out how to honor hard working teachers and the work they do everyday.

Sue reviewed the following seven items:

1. Employee Demographics
  - a. The District has 39,135 students, of whom 45% identify as people of color. Nearly 14% are English Language Learners, representing 93 different languages. The District has made a concerted effort to hire or promote candidates of color into leadership positions, as evidenced by the Aspiring Administrators/Leaders partnership with Nike and other 'grow our own' strategies.
2. Employee Retention
  - a. Retention of employees is a key component of student success. The Beaverton School District experiences significantly better results than the national averages. Some of the factors affecting the District's high retention rates include compensation and benefit packages, supports provided to new teachers in the form of mentors, strong administrative support, a focus on teacher collaboration and professional development, the reputation of the District and an emphasis on equity.
3. Employee Safety
  - a. Employees need a physically and emotionally safe work environment to maximize their productivity. According to the 2011 Annual District Survey 96% of employees indicated they generally feel safe.
4. Teacher Collaboration
  - a. The District has identified teacher collaboration, otherwise known as professional learning communities (PLCs), as the key strategy for achieving the District goal. In 2010-2011, 91% of teachers reported that they collaborate with their colleagues, an increase of 29% since 2010. 87% indicated collaboration has improved their teaching. 82% reported increased student achievement as a direct result of the ability to collaborate with colleagues.
5. Grow Our Own
  - a. We must look at new and effective ways of selecting and preparing teachers for their work in the classroom. The following is a list of programs that the District is using to ensure students have highly effective teachers that mirror student demographics.

- i. Teach for Beaverton
  - ii. Alternative Pathways to Teaching
  - iii. Bilingual Teachers Program
  - iv. Aspiring Administrators/Leaders
  - v. Future Teachers Partnership
6. 2010-2011 New Teacher Chats
  - a. Personnel specialists conduct annual New Teacher Chats to gather qualitative data regarding the experiences of new teachers. The reputation of the District was the top reason for selecting Beaverton, followed by the hiring process and having had experience as an intern or former employee. The pay and benefit package was not identified as a factor in selecting the District.
7. Mentoring Program
  - a. There are six full-time mentors who work with first and second year teachers in Beaverton, Banks, Gaston and St. Helens as part of the ODE Mentor Grant. Mentors receive 24 days of training in: formative assessment, coaching and observation strategies, analysis of student work and planning and designing professional development for new teachers.

Each mentor supports 14-16 teachers and is matched up to the content areas of the beginning teachers.

Comments from the Board:

Glad to see the mentor program, this is important for more than just teacher retention but it effects student achievement as well.

The Board needs to support the honoring of hard working teachers. We need to look for more opportunities to honor the great work.

The increase in teacher collaboration is outstanding.

Teach for Beaverton participants being in the same school is a great idea.

A 5 minute break was called at 8:55 p.m.

**BREAK**

**DISCUSSION ITEMS**

Jeff Rose and Claire Hertz led the discussion.

School Board  
Budget Priorities

The Board brought paper copies of their priorities. Jeff Rose sent his priorities to the Board by email.

The Board made the following comments:

Jeff Hicks:

- Agrees with all 5 items on Jeff Rose's list
- Equity seems to be coming to the front of importance
- Class size is a priority especially in the lower grades
- Technology we need to get the progress of students in the hands of the students as well as parents
- Options remain important
- He did not eliminate any of the 5 statements

Tom Quillin

- If we are going to pursue our CCR that needs to be communicated to parents.
- Equity is the boldest item on the list. Did not change any of the wording on this item. It is crucial.
- Rewrote #3, need to see individual student achievement on all levels and at all schools.
- Maintain instructional time even if it means increasing class size. We have too short a school day already.
- Technology; secure District wide infrastructure, enhance parent involvement engaging parents in the classroom, put the tools in the hands of our children.

LeeAnn

- Same categories minor word changes
- CCR needs to focus on core content
- All students need to be making progress
- Core classes need to be small enough for student success.
- There will be things we cannot afford any longer. Need the community to rally with us.
- Whole child including activities and athletics
- Are there any mandates that may be looming in the future that if we can support now we won't be behind later.

Karen

- Left categories intact.
- CCR , would like a creativity piece
- The equity statement needs to remain; we have to take a stand with the budget. Include racial diversity
- In the Individual Student Achievement item include collaboration instead of professional learning model
- Instruction/class size primary grades need smaller class sizes.

Mary

- CCR same reaction as others liked CCR and Individual Student achievement separate but working together.
- Our goal focuses on the whole child not just the core
- Equity needs to be on the list but differently.
- Eliminated Individual Student Achievement
- Instruction Class size needs more focus
- Technology added wording, we are under invested and need to bring it up.

- Community engagement and partnerships is a priority, we need help from the community.
- Sarah
- CCR electives need to be included not just the core.
  - Took out resources and supports and included course offerings
  - Equity, leave off poverty and include academic achievement.
  - ISA need to negotiate with union for professional learning time on where it comes from.
  - Instruction/class size, eliminate the haves and have-nots.

School Board  
Budget Priorities  
(Cont'd.)

Jeff Rose and Claire will consolidate all these ideas and come up with a list of budget priorities.

Claire showed a school allocations list. Schools have a lot of flexibility in moving staff from one category to another except special education staff.

Budget Mini  
Session:  
School Budgets  
Overview

The Board would like to see class size information in future presentations.

Brenda Lewis reviewed Board policy JECB; the changes are driven by HB 3681.

First Reading of  
School Board  
Policy

The Board would like to receive back up materials and have this return for another reading for further discussion.

#### **ACTION ITEMS**

**11-112** Mary VanderWeele moved to accept Lisa Shultz's resignation as School Board Director for Zone 7.

**(11-112)**  
Resignation of Zone  
7 School Board  
Member

Sarah Smith seconded and the motion passed unanimously.

**11-102** Karen Cunningham explained that OSBA elections would be held November 14 – December 15. The OSBA Board of Directors has requested all Board members to vote on the candidate of their choice for their region and two resolutions. Karen recommended a yes vote on the two resolutions.

**(11-102)**  
OSBA Board  
Positions and  
Resolutions  
Elections

The Board voted unanimously for Fred Marble of Forest Grove for OSBA Board Position 16.

The Board voted unanimously for Jill Zurschmeide, of Tigard-Tualatin for LPC Position 15.

The Board voted unanimously in favor of Resolution 1 – amending the constitution to allow OSBA Legislative Policy Committee to override membership-approved legislative policies and priorities.

The Board voted unanimously in favor of Resolution 2 – amending the Constitution to allow consecutive terms for the secretary/treasurer.

**11-103** School Board Policy IA – Goals and Instructional Philosophy is being recommended for deletion. All information within this policy resides in other policies resulting in duplicate information.

Tom Quillin moved to delete Board Policy IA.  
Jeff Hicks seconded and the motion passed unanimously.

Karen Cunningham moved to accept the Consent Grouping.  
Tom seconded and the motion passed unanimously.

**11-104** BE IT RESOLVED that the employees who are recommended herein for administrator and teacher elections, leaves of absence, and resignations/terminations by accepted by the School Board as submitted at this meeting.

**11-105** BE IT RESOLVED that the School Board authorize the Superintendent or a designee to obligate the District for the public contract item listed in attachment A.

**11-106** BE IT RESOLVED that the minutes of the following School Board meetings be and hereby are approved:

October 24, 2011 School Board Executive Session  
October 24, 2011 School Board Business Meeting

**11-107** BE IT RESOLVED that the Grant Report and Proposals be and hereby are approved.

**11-108** BE IT RESOLVED that the School Board and administrative staff received the minutes from Community Engagement Committee meetings as an information item.

**11-109** BE IT RESOLVED that the School Board and administrative staff received the Arco Iris Quarterly Update as an information item.

**11-110** BE IT RESOLVED that the School Board has reviewed the November 1, 2011 contract change order report.

**11-111** BE IT RESOLVED that the School Board approved changes to the following Board Policy:

JFCG/KGC/GBK – Tobacco-Free Environment

**(11-103)**  
School Board  
Policy: IA – Goals  
and Instruction  
Philosophy  
(Deletion)

**CONSENT  
GROUPING**

**(11-104)**  
Personnel

**(11-105)**  
Public Contracts

**(11-106)**  
Approval of Board  
Meeting Minutes

**(11-107)**  
Grant Report and  
Proposals

**(11-108)**  
Minutes from  
Community  
Engagement  
Committees

**(11-109)**  
Arco Iris Quarterly  
Update

**(11-110)**  
Contract Change  
Order Report

**(11-111)**  
Second Reading of  
School Board  
Policies

Jeff Rose recapped the meeting:  
 Staff will bring back Board Policy JECB for more discussion.  
 Board budget priorities will be worked on and more discussion is needed.  
 Lisa's position will be advertised and the process will be started to find her replacement.

**CLOSING COMENTS  
 AND NEXT STEPS**

The meeting was adjourned at 10:10 p.m.

**ADJOURNMENT**

Carol Marshall, Recording Secretary

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LeeAnn Larsen, School Board Chair

Attachment A  
 November 14, 2011

**PUBLIC CONTRACTS  
 BOARD AUTHORIZATION OF SUPERINTENDENT TO  
 OBLIGATE THE DISTRICT  
 SUBMITTED FOR SCHOOL BOARD APPROVAL**

Description of Items	Person Responsible For Contract	Acquisition Method/ Date Of Bid/RFP	Contractor Or Vendor Selected	Cost Not To Exceed
Deployment of Enterprise Wireless to 14 school sites	Karen Brigham	Erate funds	EZWireless	225,000
2011-2012 Commercial Food Products on a Requirements Basis	Susan Barker	Special Procurement	Food Services of America	\$2,600,000