227 N. Fourth Street
Geneva, Illinois 60134
630/463-3000
630/463-3020
Fax: 630/463-3029

Scott K. Ney
Director of Facility Operations

Community Unit
School District #304

To: Donna Oberg

From: Scott Ney

Subject: FGM Architects – Pay Request #1

Date: July 17th, 2013

FGM Architects pay request for $60,541.10 is for the overseeing of engineers, construction documentation, bidding and construction administration for the Coultrap Demolition.

FGM ARCHITECTS

please review
APR 25 2013
For Approval

April 23, 2013
Invoice No: 13-1608.01 - 1

Geneva Community Unit School District 304
227 North Fourth Street
Geneva, IL 60134

Project 13-1608.01 Geneva Coultrap Elementary School Demolition Project

Professional Services from April 01, 2013 to April 30, 2013

Basic Services fee

Total Fee 85,000.00

Billing Phase	**Percent of Fee**	**Fee**	**Percent Complete**	**Earned**	
Construction Documentation	65.00	55,250.00	100.00	55,250.00	
Bidding	5.00	4,250.00	100.00	4,250.00	
Construction Administration	30.00	25,500.00	0.00	0.00	
		Total Earned		59,500.00	
		Previous Fee Billing		0.00	
		Current Fee Billing		59,500.00	
		Total Fee			**59,500.00**

Reimbursable Expenses

Reproduction					
3/7/2013	Tree Towns Repro Service	Printing/Plotting		32.79	
3/21/2013	Tree Towns Repro Service	Printing/Plotting		148.26	
4/11/2013	Tree Towns Repro Service	Printing/Plotting		527.02	
Postage and delivery					
3/14/2013	Federal Express Corp			8.49	
3/14/2013	Federal Express Corp			8.57	
3/14/2013	Federal Express Corp			8.57	
Mileage					
2/11/2013	Huck, Jeffrey	geneva coultrap		28.25	
2/21/2013	Lane, Linda			3.00	
2/21/2013	Lane, Linda			33.90	
3/1/2013	Lane, Linda			33.90	
3/1/2013	Lane, Linda			3.00	
3/12/2013	Lane, Linda			3.00	
3/12/2013	Lane, Linda			33.90	
3/22/2013	Lane, Linda			33.90	
3/22/2013	Lane, Linda			3.00	
4/5/2013	Lane, Linda			3.00	
4/5/2013	Lane, Linda			33.90	
	Total Reimbursables		**1.1 times**	**946.45**	**1,041.10**

Project	13-1608.01	Geneva Coultrap Elem Demolition	Invoice	1

Total this Invoice **$60,541.10**

Billings to Date

	Current	Prior	Total	Received	A/R Balance
Basic Services	59,500.00	0.00	59,500.00		
Expense	1,041.10	0.00	1,041.10		
Totals	**60,541.10**	**0.00**	**60,541.10**	**0.00**	**60,541.10**

Billing Backup

FGM Architects Inc. — Invoice 1 Dated 4/23/2013 — Tuesday, April 23, 2013 8:22:42 AM

Project 13-1608.01 Geneva Coultrap Elementary School Demolition Project

Reimbursable Expenses

Reproduction				
AP 48790	3/7/2013	Tree Towns Repro Service / Printing/Plotting / Invoice: 0000187944, 3/5/2013	32.79	
AP 48923	3/21/2013	Tree Towns Repro Service / Printing/Plotting / Invoice: 0000188514, 3/18/2013	148.26	
AP 49171	4/11/2013	Tree Towns Repro Service / Printing/Plotting / Invoice: 0000189441, 4/8/2013	527.02	
Postage and delivery				
AP 48909	3/14/2013	Federal Express Corp / Invoice: 2-205-98497, 3/13/2013	8.49	
AP 48909	3/14/2013	Federal Express Corp / Invoice: 2-205-98497, 3/13/2013	8.57	
AP 48909	3/14/2013	Federal Express Corp / Invoice: 2-205-98497, 3/13/2013	8.57	
Mileage				
EX 0008333	2/11/2013	Huck, Jeffrey / geneva coultrap / building committee meeting to review coultrap demolition schedule / 50.00 miles @ 0.565	28.25	
EX 0008383	2/21/2013	Lane, Linda / Owner's Meeting	3.00	
EX 0008383	2/21/2013	Lane, Linda / Owner's Meeting - Abatement / 60.00 miles @ 0.565	33.90	
EX 0008383	3/1/2013	Lane, Linda / Owner's Coordination Meeting / 60.00 miles @ 0.565	33.90	
EX 0008383	3/1/2013	Lane, Linda / Owner's Coordination Meeting	3.00	
EX 0008450	3/12/2013	Lane, Linda / Owner's Meeting	3.00	
EX 0008450	3/12/2013	Lane, Linda / Owner's Meeting / 60.00 miles @ 0.565	33.90	
EX 0008450	3/22/2013	Lane, Linda / Coultrap Demolition Pre-Bid Meeting / 60.00 miles @ 0.565	33.90	
EX 0008450	3/22/2013	Lane, Linda / Coultrap Demolition Pre-Bid Meeting	3.00	
EX 0008450	4/5/2013	Lane, Linda / Coultrap Demolition Bid Opening	3.00	
EX 0008450	4/5/2013	Lane, Linda / Coultrap Demolition Bid Opening / 60.00 miles @ 0.565	33.90	
	Total Reimbursables	**1.1 times**	**946.45**	**1,041.10**
		Total this Project		**$1,041.10**
		Total this Report		**$1,041.10**