

Administrator's Report- April 2022

Business Office- Fadil Limani, CFO

The Business Office continues to work in a variety of projects and is pleased to provide the following:

- We have been alerted that the Universal Services Administrative Co. has approved our Emergency Connectivity Funding Application for Broadband to the student homes for approx. \$2Million. This is a huge win for our School District and our Students as it will provide internet access to their homes for education
 - We are working with our network provider to get the equipment (modem, routers and etc.) deployed and installed this summer prior to next school year.
 - We will be working with our carrier's marketing team in getting a message out to the parents and the community members surrounding such initiative.
- The monthly financial report was completed and sent to the North Slope Borough on May 4, 2022 for the month ending March 31, 2022.
- FY20 Federal Single Audit Report has been completed and issued
 - Will be working on the Data Collection Form this week and submit to the Federal Audit Clearinghouse including the State of Alaska DEED and Sate Single Audit Division.
- FY21 Federal Single Audit Report has been completed and we are pending issuance on Monday, May 9, 2022.
 - Once the report has been issued, similar to FY20 submission to the Federal Audit Clearinghouse and State of Alaska will be completed this week of May 9
- FY2023 Budget
 - In the next few weeks, will be meeting with the Site Administrators and Individual Departments to go over their FY23 Budget Priorities
- Last Friday met with AMLJIA's Deputy Director to discuss and go over the Kaktovik Insurance Fire Claim that was finalized back in December 2021
 - The Deputy Director assured us that the final installment for the Fire loss will be issued on May 10 surrounding the General Liability Coverage, EDP and Teacher Housing Content.

- The Fire claim in total was approx. \$900K. To date we have received approx.\$250K. Final Installment will be approx. \$675K. This is a huge victory for us in getting this finalized.
- NSB MOA's for FY23
 - This year we have taken the initiative to draft the MOA's with the Borough surrounding the Breakfast Feed Program, Village Athletics Program, and are in the process of finalizing the CTE MOA.
 - We plan to submit this to the NSB in the coming week in an effort to have these MOA's finalizing and fully up and running July 1, 2022.
 - In relation to the RLC MOA, we plan to wait and see what kind of recommendations come out of the Quadlateral Steering Committee before we can incorporate into the plan moving forward.
- Participated in the 2nd Quadlateral Meeting the week of April 18
 - Worked with Committee Leadership to draft the goals and objectives for the Broadband working group and the RLC as volunteered by the Steering Committee
- We have received the BID Packet surrounding the Child Nutrition Food Service Program and will be working with M&O to get the evaluations of the bid completed this week.
 - We plan to have a special meeting with the BOE in the coming weeks for Authority to proceeds and enter into Contract Negotiations with successful bidder.
- We are also working with the M&O Department in getting and RFP out for the Food Service Supply Order for FY23 for the Freeze and Chill including the Dry Goods and the Commodities Order.
- We have met with our MarshMclennan Agency Health and Benefits Broker surrounding the Stop Loss Renewal Coverage for FY23.
 - Based on the Stop Loss Analysis including the review of our claim history in the last year, we committed to maintaining our coverage through Symetra with the \$225K Deductible Limit
 - We are expecting a 9.1% or \$94K increase from PY in an approx. \$11Million Plan
 - We plan to bring this to our next BOE meeting and discuss the Stop Loss Coverage in more detail
- We have received the majority of the Equipment and supplies that was ordered under the ASRC Grant.
 - We are working with IT in finalizing the deployment plan for the laptops and the IPADS. This will likely take place prior to or at the beginning of next school year.

- We have sent our IT Staff to the Village sites and have installed the network switches.
 - We have also received all of the Freezer Containers in all of the communities and M&O will be working with the NSB to getting power supply to the Food Containers.
 - Additionally, we have also started receiving the heaters, the floor scrubbers and hopefully we receive everything before the year end.
- We are working through our year end orders including our grant reimbursements and year end grant reporting.
- We have begun our interviews surrounding the purchasing agent position and we should be able to complete all of the interviews this coming week.
- Special Recognition for Everett and Liz.