



## PROSPECT HEIGHTS DISTRICT 23 BOARD OF EDUCATION ACTION ITEM

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**Date:** January 31, 2022

**Title:** Early Learning Expansion - Leadership Team

**Contact:** Don Angelaccio, Superintendent  
Amy McPartlin, Assistant Superintendent for Finance & Operations

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### **SUMMARY:**

In its effort to achieve the District's goal of ensuring that District 23 facilities possess the capacity to provide spaces that support collaborative learning opportunities and contribute to optimal educational experiences, Administration has been organizing a team of key contributors to review our District's options.

Along with District Administration, it will be the responsibility of this team to:

1. Develop and recommend a long-term facility option,
2. Generate awareness and community advocacy for the selected facility option, and
3. Define a financial funding option to support the selected facility option.

### **BACKGROUND:**

Following our last Finance Committee, further conversations were had with several public policy consultants regarding the scope of services and their correlating cost for services. Estimates ranged from \$50,000 - \$120,000.

Through a comprehensive selection process, the following contributors have been evaluated by Administration. To follow is a brief description of their relationship to the District, role in the process, and an estimate of costs to the District for services provided during the facility selection process:

**ARCON Associates** - Current District Architect and advisor on all facilities capital projects.

- Architecture services to generate "living" documentation representing the long range facility needs and financial impact, while providing an opportunity for community and stakeholder engagement.
- Estimated total cost of services: \$23,000.

**Paul Hanley, Beyond Your Base/Marcia Sutter, Minding Your Business** - New to the District as joint Public Policy Consultants

- Highly qualified and experienced in the northwest suburban area.

- Consulting services to assist in the engagement of the community with information regarding the District's facilities and long range needs.
- Estimated total cost of services: \$50,000

**Nicholas & Associates** - New to the District as a Construction Manager

- Construction management services, providing checks and balances for the District to ensure designed facility options can be built within budget and schedule.
- No cost during this planning stage, percentage of total project cost

**Elizabeth Hennessey, Raymond James** - Current District Financial and Municipal Advisor

- Financial advisory services to provide advice on available financing structures for selected facility option.
- No cost during the planning stage. Fees included in issuance of bonds.

While each team member has a specific role in the process, expectations of all include attending meetings as required to generate awareness and community advocacy for the selected facility option. Costs are estimates of services provided during the planning of the facility selection process and do not include any costs associated with the execution of any final selected facility option.

**IMPACT TO BUDGET:**

We can anticipate invoices for approximately 50% of the total costs to come in FY22. Services with all vendors are on a “pay as you go” basis. The approximately \$42,000 is currently available in budgeted Fund 10 contingency accounts and will be reallocated to an ELE Purchased Service account to track the funding for this project. The remainder of these fees will be budgeted in the FY23 Purchased Services budget.

**RECOMMENDED BOARD ACTION:**

That the Board of Education approve the above referenced facility leadership team and estimated costs, and authorize Administration to finalize contracts with all parties.