

JENISON PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 11, 2026
Jenison Center for the Arts

The regular meeting of the Jenison Public Schools Board of Education was called to order at 6:30 p.m. on Monday, May 11, 2026, at the Jenison Center for the Arts.

Board Members Present: Bill Waalkes, Donna Mooney, Eric Hartman, Chris Reed, Jennifer Griffin, Craig Jenison

Board Members Absent: Shannon Hogan

Administration Present: Dr. Brandon Graham, Leslie Philipps, Chris Marcy, Katie Moy

RECOGNITION

The Board of Education recognized and thanked the following parent clubs and booster organizations for their continued support of Jenison Public Schools students, staff, and programs:

Pinewood Parent Club – Brianna Isenga
Sandy Hill Parent Club – Samantha Cagle
Bursley Parent Club – Caitlin Hurban
El Puente Parent Club – Caleb Henderson
Bauerwood Parent Club – Colleen Ball
Rosewood Parent Club – Megan Dineff
Wilderness Academy Parent Club – Ashley Rottman
JIA Parent Club – Morgan Machajewski
Athletic Boosters – Pete VanLan
Jenison Orchestra Parents Association – Jeff Dorer
Choir Boosters – Susan Filius, Kristyn Haverkamp, Rachel Eriks, Missy Orlik
Band Boosters – Erin West
Robotics – Tim Hoyt
Van Andel Fundraising Program – Tabitha Fischer, Emily Wellman, Hilary Fisher

The Board also recognized former Board Secretary Jennifer Postema for her service and commitment to Jenison Public Schools.

RECESS

The Board recessed at 6:49 p.m. and reconvened at 6:57 p.m.

PUBLIC COMMENT

Public comments were received from the following individuals:

- Becky Steele regarding student cell phone policy and staff survey data
- Representative Bradley Slagh, 85th District
- Megan Nolette regarding Wilderness Academy updates
- Ashley Rottman regarding Wilderness Academy updates
- Laurie Burks in support of a cell phone policy and the Spanish Immersion program

APPROVAL OF AGENDA

Motion by Donna Mooney, supported by Chris Reed, to approve the agenda as presented. Motion carried 5-0.

ACTION ITEMS

1. Vacant Board Seat Appointment
Board President Eric Hartman provided context regarding the Board's authority under Michigan

law and Board policy to fill a vacant Board seat by appointment. It was noted the seat was previously held by Craig Jenison, who had two years remaining in his term upon retirement. Jennifer Postema was elected to fulfill the remainder of that term, and with her resignation, the seat became vacant once again.

Motion by Eric Hartman, supported by Bill Waalkes, to appoint Craig Jenison to fill the vacant Trustee position on the Jenison Public Schools Board of Education through December 31, 2026. Motion carried 5-0.

Craig Jenison was sworn in and joined the Board.

2. Board Secretary Officer Position
Motion by Chris Reed, supported by Donna Mooney, to appoint Jennifer Griffin as Board Secretary. Motion carried 6-0.
3. Approval of Minutes
Motion by Donna Mooney, supported by Chris Reed, to approve the April 20, 2026, Board of Education meeting minutes as presented. Motion carried 6-0.
4. Approval of Financial Report
Motion by Bill Waalkes, supported by Craig Jenison to approve the financial report as presented. Motion carried 6-0.
5. Scheduling of Budget Hearing
Administration reviewed the requirements of Section 16 of the Uniform Budgeting and Accounting Act regarding scheduling the annual budget.

Motion by Chris Reed, supported by Donna Mooney, to schedule the Budget Hearing for 6:00 p.m. on Monday, June 8, 2026, in the boardroom of the Jenison Center for the Arts. Motion carried 6-0.

6. Approval of OAISD General Fund Budget Resolution
Administration presented the OAISD General Fund Budget Resolution materials.

Motion by Craig Jenison, supported by Chris Reed, to approve the OAISD General Fund Budget Resolution as presented.

Roll Call Vote:

Ayes: Mooney, Waalkes, Hartman, Reed, Griffin, Jenison

Nays: None

Motion carried 6-0.

7. Superintendent Evaluation
Leslie Philipps provided an overview of the superintendent evaluation process. The Board reviewed and discussed Dr. Graham's formal evaluation. It was noted that the formal evaluation process occurs every other year when rated as effective.

Motion by Donna Mooney, supported by Chris Reed, to approve the superintendent evaluation as presented. Motion carried 6-0.

8. Approval of Salary Scales
Administration reviewed updated salary scale structures based on legal and ORS guidance, noting there were no changes to overall compensation amounts.

Motion by Bill Waalkes, supported by Chris Reed, to approve the salary scales as presented. Motion carried 6-0.

9. Approval of Non-Union Handbooks
Leslie Philipps presented updates to the non-union employee handbooks.

Motion by Donna Mooney, supported by Jennifer Griffin, to approve the non-union handbooks as presented. Motion carried 6-0.

10. Approval of Upper Elementary Bid Package

Administration reviewed bids received on April 23, 2026, for the Upper Elementary Building project. It was noted the bid package came in over \$4 million under the original projected budget. One bid package did not receive bids and will return for consideration at a future meeting, along with furniture and equipment, asphalt paving, and technology packages.

Motion by Chris Reed, supported by Jennifer Griffin, to approve construction cost bid package #2 for the Upper Elementary Building project in the amount of \$59,327,157. Motion carried 6-0.

DISCUSSION ITEMS

Superintendent's Update

Dr. Graham provided updates regarding:

- Class of 2026 senior video and graduation congratulations
- Bauerwood Day of Service
- High School Decision Day
- All-American student recognition
- Main campus irrigation and well water updates
- Bond construction work south of the Junior High entrance and tree removal along 20th Avenue
- K-6 literacy curriculum adoption kickoff scheduled for May 28
- High School Honors Night on May 19
- High School Graduation on May 21

RECESS

The Board recessed at 7:47 p.m. and reconvened at 8:03 p.m.

CLOSED SESSION:

The Board and Administration met in a closed session to discuss matters protected by Attorney-Client Privilege.

ADJOURNMENT TO CLOSED SESSION

Motion by Bill Waalkes, supported by Donna Mooney, to adjourn to closed session for attorney-client privilege communication pursuant to the Open Meetings Act.

Roll Call Vote:

Ayes: Mooney, Waalkes, Hartman, Reed, Griffin, Jenison

Nays: None

Motion carried 6-0.

The Board adjourned to closed session at 8:33 p.m.

Respectfully submitted,

Jennifer Griffin, Board Secretary