



---

**Greater Opportunities of The Permian Basin Inc.**

*Head Start School Readiness Academy*

P.O. Box 3922

Odessa, Texas 79760

Office (432) 337-1352

Fax (432) 333-3373

---

**MEMORANDUM OF UNDERSTANDING BETWEEN**

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT AND GOPB, INC. HEAD START  
SCHOOL READINESS ACADEMY**

This agreement is between Ector County Independent School District and the Greater Opportunities of the Permian Basin, Inc. Head Start School Readiness Academy. This agreement will be in effect from September 2016 to May 2017 and will be reviewed on an annual basis.

**I. PURPOSE OF INTERAGENCY AGREEMENT:**

The purpose of this agreement is to establish a partnership between Ector County Independent School District and GOPB, Inc. Head Start School Readiness Academy regarding children transitioning from GOPB to the public school.

**It is the intent of this agreement to:**

- A. Define services to be provided by each agency.
- B. To ensure a smooth transition between the Head Start setting and the public school setting.
- C. Ensure that each agency assumes the responsibilities and by doing so, ensure available resources are utilized in the most effective manner.
- D. Ensure that the cooperative arrangements between the Ector County ISD and the Head Start are developed, implemented and reviewed at least annually.

**II. ITEMS OF COLLABORATION:**

**Ector County ISD will:**

- A. Provide necessary information to enhance a smooth transition.
- B. Provide available data to GOPB, Inc. Head Start Transition Manager tracking Head Start children.
- C. Participate in the transition activities.
- D. Abide by the confidentiality rules of the state and federal government.

**GOPB, Inc. Head Start School Readiness Academy will:**

- A. Follow procedures for transferring student records to Ector County ISD procedures are as follows:
  - 1. Parent signs consent forms.
  - 2. Forms and letters are completed and placed in folder.
  - 3. Teachers prepare student's folders; the parent takes it to the next school setting.
- B. Abide by the confidentiality rules of the state and federal government.

**III. TRANSITION ACTIVITIES:**

**Ector County ISD will:**

- A. Provide parents the opportunity to attend trainings and speakers.
- B. Invite parents and children to local schools and introduce children to the teachers.

**GOPB, Inc. Head Start School Readiness Academy will:**

- A. Prepare children and their parents for transitioning into the public school system.
- B. Schedule information transition training for Head Start parents.
- C. Invite personnel of the Ector County ISD to visit Head Start Sites.

This Memorandum of Understanding will be reviewed on an as needed basis or at least once annually.

---

Greater Opportunities of the Permian Basin, Inc. Head Start School Readiness Academy  
Mrs. Catriva Webbs, Executive Director

---

Ector County Independent School District  
Mr. Tom Crowe, Ector County ISD Superintendent