



# Brownsville Independent School District

Agenda Category: General Function Board of Education Meeting: 05/07/24

Item Title:	<u>Recommend approval for School District Teaching</u>	<u>X</u>	Action
	<u>Permit for Noncore Academic and Career Technical</u>	<u>      </u>	Information
	<u>Education courses in Architectural Design</u>	<u>      </u>	Discussion
	<u>with Brownsville I.S.D.</u>	<u>      </u>	

## BACKGROUND:

Texas state law requires the district to notify the commissioner of education when the district has issued a School District Teaching Permit to teach courses only in noncore academic career and technical education (CTE) based on qualifications certified by the superintendent of the school district and issued by authority of the local district of trustees (TEC §21.055 (d-1)). A “noncore academic CTE course” is a CTE course that is not eligible to satisfy foundation graduation course credit in mathematics, science, language arts, or social studies.


(Please see attachment for more details.)

## RECOMMENDATION:

Recommend approval for School District Teaching Permit for Noncore Academic and Career Technical Education courses in Architectural Design with Brownsville I.S.D.

Maricela Franco   
Submitted by: Principal/Program Adm.

Approved for Submission to Board of Education:

Recommended by: Asst. Supt/CFO  
Dr. Linda Gallegos   
Approved by: Chief Human Resources Officer

  
Dr. Jesus H. Chavez, Superintendent

# School District Teaching Permit (SDTP)

## Noncore Academic Career and Technical Education

Notification from the School District to the Commissioner of Education



**Important Note: Entities approved as Districts of Innovation (DOI) that have exempted themselves from certification requirements should not submit this form.**

Texas state law requires the district to notify the commissioner of education when the district has issued a SDTP to teach courses only in noncore academic career and technical education (CTE) based on qualifications certified by the superintendent of the school district and issued by authority of the local district board of trustees ([TEC §21.055 \(d-1\)](#)). A "noncore academic CTE course" is a CTE course that is not eligible to satisfy foundation graduation course credit in mathematics, science, language arts, or social studies.

School District Brownsville ISD	County-District Number 31901	Superintendent's Name Dr. Jesus H. Chavez
Superintendent's Email jhchavez@bisd.us	District Phone Number +1 (956) 548-8011	Board of Trustees Approval Date 05/07/2024

### Candidate's Information

Last Name Velez	First Name Sandra	Middle Name
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**Teaching Assignment for Noncore Academic CTE Course.** A "noncore academic CTE course" is a CTE course that is not eligible to satisfy foundation graduation course credit in mathematics, science, language arts, or social studies.

Course Title (Example: Medical Terminology)	General Subject Area (Example: Health Science)	Grade Level Range (Example: Grades 9-12)
Architectural Design	Drafting/Architecture	9-12
Practicum Architectural Design	Drafting/ Architecture	9-12

Below, briefly describe the candidate's qualifications of subject matter expertise to teach the course curriculum standards being assigned to teach (relevant professional work experience, formal training, industry license, certification, education, etc.).

Ms. Sandra Velez has 7 years collectively in the field of drafting building plans, interior layouts, and landscaping. Her responsibilities entailed final version of the construction project to specifications, dimensions, codes, production methods, and materials. Additionally, Inspected Residential and Commercial buildings, verified Environmental reports, Construction Data analysis and construction quotes as requested.

**District Affidavit:** Districts shall retain all supporting documents of the individual's qualifications to teach the course curriculum for five years after the individual's last day of employment. A SDTP remains valid unless the district issuing the permit revokes it for cause. An individual teaching on a SDTP is not certified by the State Board for Educator Certification. Any decision the district makes to issue a SDTP rests solely with the district.

Superintendent or Authorized Designee Name (print) Dr. Jesus H. Chavez	Email jhchavez@bisd.us
Signature	Date

**Please Print, Sign, Scan, and Submit by Email to [sdtp@tea.texas.gov](mailto:sdtp@tea.texas.gov)**



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## School District Teaching Permits

Application for any SDTP Other Than Noncore Academic CTE teaching assignment issued by authority of the commissioner of education. Since 1995, Texas law has allowed school districts to issue a school district teaching permit (SDTP) to someone who does not hold a teaching certificate (Texas Education Code §21.055 (<https://statutes.capitol.texas.gov/Docs/ED/htm/ED.21.htm#21.055>)). A teacher employed on a school district teaching permit is not certified by the State Board for Educator Certification (SBEC).

Local districts should carefully consider the courses the individual with a school district teaching permit will be teaching and ensure the individual has sufficient education and expertise to provide the instruction necessary to meet the Texas Essential Knowledge and Skills (TEKS) for the courses.

School District Teaching Permits Guide ([https://tea.texas.gov/sites/default/files/school\\_district\\_teaching\\_permits\\_guide.pdf](https://tea.texas.gov/sites/default/files/school_district_teaching_permits_guide.pdf))

Frequently Asked SDTP Questions (FAQs) (/node/104268)

A school district teaching permit is valid for classroom teaching assignments only and is not available for any other assignment, including:

- school counselor
- school librarian
- administrator
- any other professional assignment outside of classroom teacher; or
- special education, bilingual education, or English as a second language; or
- prekindergarten/preK4 teacher

## Classroom Management Training

Individuals teaching under a school district teaching permit for noncore academic career and technical education (CTE) courses must obtain at least 20 hours of classroom management training and must comply with any other continuing education requirements determined by the local board of trustees.

## Criminal History

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Before issuing a school district teaching permit to an individual, a district must ensure that the individual has completed the criminal background check in compliance with State Board for Educator Certification (SBEC) rules mandated by TEC §22.0833 for a non-certified employee.

State law requires the superintendent to certify to the board of trustees that the individual has undergone a criminal history background check and is capable of proper classroom management.

## Required Notification

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If the candidate meets the criteria, the district may employ the individual and submit the school district teaching permit form no later than the 31st day of employment. State law requires the district to provide the commissioner with a written statement identifying the person, the courses he or she will teach, and his or her qualifications to teach the course. The school district teaching permit application form (PDF) is used to satisfy the district requirement to notify the commissioner of education of the SDTP issued.

Submit only the completed SDTP application form. Any documents sent accompanying the application form will be rejected and securely discarded. The district is responsible for retaining all supporting documentation of the individual's qualifications for the SDTP being issued. These documents shall be maintained by the district and readily available upon request for five years beyond the individual's last day of employment.

Noncore Academic CTE SDTP application (</sites/default/files/NonCoreSchoolDistrictTeachingpermit2019readeradded.pdf>) for teaching assignments issued by authority of the local school district board of trustees.

Application for any SDTP Other Than Noncore Academic CTE teaching assignment ([/sites/default/files/SchoolDistrictteachingpermitCTE2019readeradded\\_0.pdf](/sites/default/files/SchoolDistrictteachingpermitCTE2019readeradded_0.pdf)) issued by authority of the commissioner of education.

### Contact Information

School District Teaching Permits

Email: [sdtp@tea.texas.gov](mailto:sdtp@tea.texas.gov) (<mailto:sdtp@tea.texas.gov>)



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# School District Teaching Permit FAQ's

This page provides answers to frequently asked questions regarding School District Teaching Permits (SDTP).

## 1. Who has authority to approve a SDTP?

The course determines who is granted authority to approve the SDTP request (/node/106473):

- For “noncore academic career and technical education (CTE) courses” only, state law allows the school district board of trustees the authority to determine if a school district may issue a SDTP without approval by the commissioner of education.
- Any teaching assignment other than for “noncore academic career and technical education (CTE)” is subject to approval by the commissioner of education to determine if a district may issue a SDTP.

## 2. What is a “Noncore Academic Career and Technical Education (CTE)” course?

Noncore academic CTE courses are CTE courses that are not eligible to satisfy foundation graduation course credit in mathematics, science, language arts, or social studies. Graduation information and contact information is available on the TEA webpage, State Graduation Requirements (/node/106209).

## 3. What are the qualifications for a SDTP to teach a Noncore Academic CTE course?

For noncore academic career and technical education (CTE) course(s) only, the authority to approve a SDTP is the School District Board of Trustees. The requirements to teach noncore academic CTE courses is based on qualifications as certified by the superintendent to the board of trustees. The individual's qualifications must include demonstrated subject matter expertise, such as:

- professional work experience,
- formal training and education,
- holding an active professional relevant industry license, certification, or registration,
- or any combination of work experience, training and education, or industry license, certification, or registration, in the subject matter he or she will be teaching as determined by the district.

#### **4. What are the qualifications for a SDTP that is subject to approval by the commissioner of education?**

The qualifications for a SDTP to teach any teaching assignment other than a noncore academic CTE course, the candidate must have demonstrated subject matter expertise:

- a bachelor's degree (with the exception for career and technical education assignment),
- college coursework in the subject matter he or she will be teaching,
- demonstrated subject matter expertise in any combination of work experience, training and education, or industry license, certification, or registration, in the subject matter he or she will be teaching.

#### **5. Who is not eligible for a SDTP subject to the approval by the commissioner of education?**

An individual is not eligible for a SDTP subject to the approval of the Commissioner of Education if he or she:

- has or previously had a certificate issued by the State Board for Educator Certification,
- has failed the educator certification exams,
- has a pending application for a SBEC teaching certificate,
- has applied for a teaching certificate and the application has been denied, has or once had a teaching certificate that has been sanctioned or revoked.

#### **6. Are teachers eligible for a SDTP?**

No. According to TEC.21.055 (a), "As provided by this section, a school district may issue a school district teaching permit and employ as a teacher a person who does not hold a teaching certificate issued by the board."

#### **7. Where do I find the list of course titles and course credit information?**

The TEA website for the Texas Essential Knowledge and Skills (TEKS) ([/node/106473](#)), provides course and contact information on the state standards for what students should know and be able to do.

#### **8. Where can I find the SDTP application?**

State law requires the district to provide the commissioner with a written statement identifying the person, the courses he or she will teach, and his or her qualifications to teach the course. There are two different applications:

- SDTP issued by authority of the local school district board of trustees to teach Noncore Academic CTE ([/sites/default/files/NonCoreSchoolDistrictTeachingpermit2019readeradded.pdf](#)).
- SDTP issued by authority of the commissioner of education to teach any teaching assignment Other Than Noncore Academic CTE ([/sites/default/files/SchoolDistrictteachingpermitCTE2019readeradded\\_0.pdf](#)).