



## Consent Item

**Date:** October 21, 2024

**Division:** Finance

**Subject:** RFP #F1068C-23 Staff Development, Training Services, Materials and Other Related Products and Services

### Background Information:

- The Lewisville ISD Board of Trustees previously approved RFP #F1068(A-B)-23 Staff Development, Training Services, Materials and Other Related Products and Services, on September 11, 2023, January 9, 2024, and May 13, 2024. If approved, this third supplemental RFP will run coterminous with the related prior bids.
- The recommended additional vendors can help provide professional learning products and services, including but not limited to workshops, online services, webinars, materials, etc., which are available to campuses and departments within LISD. By providing flexibility in offering numerous vendors who represent various topics, professional learning strategies, and price points, the District can offer a wide range of products and services relating to the Pre-K – 12 environments.
- Awarding additional vendors provides campuses and departments the option to request quotes for products and/or services from multiple vendors to support procurement at the best value.
- Best value involves considering several factors, which may include but are not limited to price, quality, availability, delivery timing, support, and other relevant factors.

### Administrative Consideration:

- One thousand five hundred twenty-three email notifications were sent, and twenty-three responses were received.
- Funds for these products and services will come from operating, state, local, federal, and grant funds.
- While expenditures have been lower in previous years, it is estimated that more federal funds will be utilized to support staff and leadership training. All expenditures with federal funds require a multi-step approval process that ensures federal allowability and local guideline adherence.
- Previous annual expenditures in this commodity:
  - 2023-2024: \$613,142
- Estimated annual expenditures: \$1,100,000 but will not exceed the approved budget(s).

- No change to the previously approved annual expenditures of \$1,100,000 for this commodity, as provided at the January 9, 2024, and May 13, 2024, Board of Trustees meetings, and will not exceed the approved budgets.
- This procurement complies with Section 44.031 of the Texas Education Code, 2 CFR 200 of EDGAR requirements, and other applicable procurement laws.

**Recommendations:**

- That the Lewisville ISD Board of Trustees awards RFP #F1068C-23 Staff Development, Training Services, Materials and Other Related Products and Services, the recommended vendors, and estimated annual expenditures for one year.

**Timeline/Report:**

- Term: October 2024 – September 2025