

## **Instruction**

### **Educational Instruction under Parental Direction (Home Schooling)**

#### **Guidelines for Home Instruction**

The New Fairfield Public Schools utilize the following procedures related to home instruction:

#### **Full-Time Home Instruction**

1. The parents must file, with the Superintendent of Schools, a New Fairfield Public Schools Notice of Intent form which outlines basic information about the program to be provided to their child. A Notice of Intent will be effective for up to one school year.
2. Filing must occur at least 10 days before the start of the home instruction program.
3. When the district receives a Notice of Intent, it will be checked for completeness and kept as part of the District's permanent records. A complete form provides basic program information including the name of the student, birth date, address, phone, name of the teacher, subjects to be taught.
4. Must provide proof of New Fairfield residence.
5. A parent, by filing a Notice of Intent, acknowledges full responsibility for the education of their child in accordance with the requirements of state law. Receipt of a Notice of Intent in no way constitutes approval by the school district of the content or effectiveness of a program of home instruction.
6. If a parent fails to file a Notice of Intent or files an incomplete form, a certified letter shall be sent to the parent requesting compliance within ten days.
7. Any continued refusal by the parent to comply with the reasonable request of the school district for completion and filing of the Notice of Intent may cause the child to be considered truant.
8. The school district shall not accept or require a Notice of Intent for any child younger than seven years or older than eighteen years of age.

#### **Partial Enrollment of Home Schooled Students in New Fairfield Public Schools**

In addition to all of the above cited guidelines home-schooling parents who wish their child to participate in selected academic programs offered by the New Fairfield Public Schools shall adhere to the following guidelines:

1. Home-schooled children who seek partial enrollment shall enroll in the New Fairfield Public Schools only for the purposes of participating in a designated curricular program and for use in creating class lists, reporting addresses, and emergency contact information. Enrollments shall not be reported to the State Department of Education unless and until their participation exceeds four hours daily or its equivalent.

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##### **Partial Enrollment of Home Schooled Students in New Fairfield Public Schools (continued)**

2. Prior to partial enrollment, all home-schooled students shall present evidence to the school nurse of compliance with all relevant state regulations and Board of Education policy regarding immunization and completion of physical examination. Parents **must** complete the Emergency Information card before students can attend any class or activity.
3. Home-schooled students who are accepted for partial enrollment shall be transported to and from school at their parent's expense. Parents are responsible for making arrangements for such transportation. It is the responsibility of the parents and the student to adhere to a daily admission and dismissal procedure as outlined, in writing, by the school's principal.
4. Home-schooled students shall be assigned to classes for which they enrolled on a space-available basis. Teacher selection is to be the responsibility of the school's administration.
5. Home-schooled students who seek partial enrollment in the New Fairfield Public Schools shall be enrolled for a minimum of two hours daily or its equivalent, unless a waiver of this requirement is granted by the Superintendent. Participation in field trips shall be permitted only when such trips are deemed, by the principal in consultation with the classroom teacher, to be integral to completion of a course in which the student is enrolled.
6. It is the responsibility of the home-schooled student to adhere to the schedule of classes in which he/she is enrolled. Adherence to adjustments of the class or school schedule by the school authorities is the responsibility of the student and/or his parents.
7. A student may apply to the high school principal to discuss the awarding of credits. Students who wish to earn credits should prepare a portfolio of completed work for each course. Credits awarded will denote "P" for pass, not a letter grade. The student may be required to demonstrate knowledge learned through district assessments. The decision of the high school principal in such cases shall be final.
8. Home-schooled students who are accepted for partial enrollment are subject to the discipline and attendance regulations established and published by the school. It is the responsibility of the parent to obtain a copy of all school regulations.
9. Home-schooled students who seek partial enrollment in the New Fairfield Public Schools shall be covered for injury or liability under the existing coverage only during the period of their participation in a program supervised by the New Fairfield Public Schools.

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#### **Partial Enrollment of Home Schooled Students in New Fairfield Public Schools (continued)**

10. Home-schooled students who are partially enrolled in the New Fairfield Public Schools are eligible to participate in co-curricular activities upon approval of the Superintendent in consultation with the high school principal.
11. Home-schooled students who are partially enrolled in New Fairfield Public Schools shall complete all forms required for attendance.

Policy adopted: December 19, 2002  
Policy readopted: February 1, 2007  
Policy readopted: November 6, 2008

NEW FAIRFIELD PUBLIC SCHOOLS  
New Fairfield, Connecticut

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NOTICE OF INTENT INSTRUCTION OF STUDENT AT HOME

Name of Student \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Name of Teacher: \_\_\_\_\_  
Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

| The subjects to be taught are:  | YES   | NO    |
|---|-------|-------|
| Required:   |       |       |
| Reading/Language Arts   | _____ | _____ |
| Reading   | _____ | _____ |
| Writing   | _____ | _____ |
| Spelling  | _____ | _____ |
| English Grammar   | _____ | _____ |
| Geography   | _____ | _____ |
| Mathematics   | _____ | _____ |
| Science   | _____ | _____ |
| U. S. History   | _____ | _____ |
| Citizenship (Including a study of Town,<br>State and Federal Governments) | _____ | _____ |
| Physical Education/Health   | _____ | _____ |

Total Number of Days Scheduled for Instruction: \_\_\_\_\_

Teacher's Methods of Assessment of Student Progress: \_\_\_\_\_

I acknowledge and accept full responsibility for the education of my child in accordance with the requirements of state law.

\_\_\_\_\_  
Parent Signature Date

I only acknowledge receipt of this form and render no opinion as to the appropriateness of the planned program.

\_\_\_\_\_  
Superintendent Signature Date