

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

May 29, 2014

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal at 7:00 p.m. on Thursday, May 29, 2014, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Karen Morehead, Robert Rapheal, Erin Turner and Superintendent Linda Madsen, ex officio. Member Gail Theisen was absent.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session – Member Morehead and Corcoran reported parents were present to discuss cluster students and a visitor was present to observe the meeting.

Unscheduled visitors: Elvin Norby, Forest Lake, talked about the bond election. FLEA Representative Tony Harris announced FLEA approved the TDE plan on May 28<sup>th</sup>. He thanked the school board for being good stewards of community assets and urged them to find a way to express the importance of what needs to be accomplished with the passing of a bond referendum.

5. STUDENT ACHIEVEMENT:

Forest View Elementary principal Scott Urness thanked the school board and superintendent for their hard work. He introduced 3<sup>rd</sup> grade teachers Jeanette Maxfield and Christine Davis who described the Art in Literacy program and asked their students in attendance to read their original stories to board members.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including Lake Fest, the launch of Health UP which is to bring health and wellness into the community. The board thanked the task force, the Vote Yes committee, LATV, local and metro papers, and the community for their time and effort dedicated to the getting information out about the bond. They have attended retirement and graduation parties, variety show, sophomore and junior academic awards.

The YSB annually awards the On Behalf of Youth award to one adult and one youth. Executive director, Jeanne Walz, awarded the youth award to Forest Lake High School senior Rachel Huset for her work on the “Spread the Word to End the Word” campaign. This campaign is to help students with special needs find acceptance from their peers. School Board Member Kathy Bystrom received this award for her community service work and will be given her award June 11 beginning with a reception at 6:30 pm followed by an awards ceremony at 7:00 pm.

Forest Lake Senior High principal Steve Massey introduced Kelly Nichols and students of the Supermileage team. They reported on their recent competition where they took 5<sup>th</sup> place and 12<sup>th</sup> place with an MPG of 411. Mr. Nichols thanked their sponsors: Regal Machine, Sunrise Fiberglass, Kathy Bystrom, Innovative Machining and the Jungwirth family.

6. REPORTS:

Buildings & Grounds – Member Bystrom reported the committee received a facility task force update and discussed facility mapping projects which are required by the state fire marshal. They received an ice arena update, legislative update and discussed the telephone and paper bids.

Communications Committee – Member Morehead reported the committee received an update on communications around the bond vote on May 20. They discussed permanent name placement at the high school for Hall of Fame inductees. Discussion was had about surveying district residents to see how they prefer to “get their news”: email, US mail, twitter, etc. Discussed possible topics for the August Back-to-School mailing and the suggestion to have a presence at the Arts in the Park events on Tuesday nights throughout the summer.

Finance Committee – Member Kieger reported the committee received a legislative update, 2013-2014 budget update, and telephone RFP update. They discussed the bond, the election, the ice arena, the Lakers coming and where locker rooms will be built.

Policy Committee – Member Bystrom reported the committee had one policy to review. The policy given them was in error and had previously been approved.

Staff Welfare – Member Kieger reported the committee discussed staffing and LOA’s versus Sabbaticals. They talked about teacher evaluation and Q Comp, discussed end of year activities and events, technology long range planning and using Survey Monkey for extracurricular activities.

City of Forest Lake – On behalf of Member Theisen, Member Corcoran reported the refuse and recycling contract was awarded to SRC. Last week a meeting for review and comment about the highways 61 and 97 roundabout and pedestrian bridge was held. There are many concerns about the bridge so another pedestrian traffic study is being done by MnDOT. The city is looking at TIF district for the new Centennial office building proposed at 3<sup>rd</sup> Ave SW and Centennial.

EMID – Member Morehead reported the legislative process is complete and two schools that used to be run by EMID are now officially part of the Perpich School of the Arts (junior high) and Harambee (elementary) is under direction of Roseville. Long range planning will continue.

916 – On behalf of Member Theisen, Member Corcoran reported at the May 6 meeting the board adopted the new teacher evaluation process, Karner Blue Center opens this fall in Blaine and open house tours will be August 7. Forest Lake students will attend the Blaine location. Fridley has become a new member of 916.

Superintendent’s Report: Dr. Madsen thanked all the people that worked on the bond and those that reviewed the information and voted. The city, chamber and school district work together to make Lake Fest an annual event and others provide support as well to keep costs low and/or free. She thanked the following sponsors for providing financial support: Olson Sewer Service and Excavating Service, Johnson and Turner, First State Bank of Wyoming Grand Casino Hinckley, Vannellis, Forest Lake Area Schools Community Education, Education Foundation of the Forest Lake Area, Forest Lake Area Community Scholarship Foundation, La Grande Salon Beauty Spa and Boutique, Bolton and Menk, State Farm Insurance – Jesse Johnson, OSI Physical Therapy, Hosanna Lutheran Church, Forest Lake Lake Association, Health UP, Hallberg Marine and Fairview Lakes Medical Center. The Forest Lake High School graduation will be Thursday, June 5,

at 7 pm and the graduation for the North Metro Adult Basic Education will be June 12 at 7 pm at Anoka High School.

7. CONSENT AGENDA ITEMS:

Member Bystrom asked to pull agenda item 7.4. Member Kieger moved to approve Consent Agenda Items 7.1-7.3. The motion was seconded by Member Morehead. Member Bystrom thanked Marc Peterson for his energy, enthusiasm and service to Forest Lake Schools and wished him well. All members present voted aye and the motion carried.

7.1 Approved the Minutes of May 1 and 15, 2014

7.2 Approved the bills as of May 29, 2014

7.3 Approved Classified Personnel:

**Resignation:**

Chapeau, Juli – School Age Care Program Aide at Wyoming Elementary, effective June 5, 2014.

Hill-Logie, Monica – Cook Helper/Short Hour at Forest Lake Sr. High, effective May 7, 2014.

Maxwell, Wendy – Cook Helper/Long Hour at Forest Lake Elementary, effective May 20, 2014.

Nalipinski, Michael – Special Education Paraprofessional II at Century Jr. High, effective May 7, 2014.

Thomason, Shelby – Communications Associate V at the District Office, effective June 6, 2014.

**End of Employment:**

Risler, Sydney – Substitute School Bus Driver, effective May 29, 2014.

**Recommendation of Employment:**

Sumption, Vicki – Cook Manager V at Scandia Elementary, 8 hours per day and 185 days per year, effective May 27, 2014. (Open position)

**Leave of Absence:**

Dougherty, Kay – Cook Helper/Long Hour at Linwood Elementary, leave of absence from May 6, 2014 through May 14, 2014.

LeGeault, Deborah – Special Education Administrative Assistant VI at the District Office, unpaid leave of absence for 5 hours per day from June 23, 2014 through July 9, 2014.

Payne, Kay – Cook Helper/Short Hour at Scandia Elementary, extend leave of absence from May 13, 2014 through May 30, 2014.

7.4 Approved Licensed Personnel:

**Unpaid Leave of Absence:**

Gadke, Kathryn: Unpaid Child Care LOA for approximately 10/2/14 - 12/10/14.

Kowarsch, Jennifer: Unpaid Child Care LOA for approximately 8/25/14 - 9/18/14.

**Non-Curricular Assignment (on non-contract status):**

Abrahamson, Tessa: Yearbook (FV).

**Employment:**

Anderl, Jennifer: 1.0 FTE effective 2014-15 school year.

Oachs, Adriane: 1.0 FTE effective 2014-15 school year.

Sawyer, Justin: Sr. High Assistant Principal, effective 7/1/14.

**Resignation:**

DiCosimo, Alisha: effective end of 2013-14 school year.

Dodge, Beth: effective end of 2013-14 school year.

McMahon, Megan: effective end of 2013-14 school year.

Peterson, Marc: effective 6/30/14

Wekkin, Kirsten: effective end of 2013-14 school year.

Dr. Steve Massey introduced the new Sr. High Assistant Principal, Justin Sawyer, to the school board.

8. Donations: Member Turner moved, seconded by Bystrom to adopt the resolution and accept with appreciation the following donations: \$378.50 from Kristine Ewert, Marine, to Century Jr. High peer leaders to pay for a DJ for Freshman Farewell; \$1272.50 from Box Tops for Education, Highland Park, MI to Wyoming Elementary for general education needs; \$30 from Honeywell Hometown Solutions, Andover, MA to ALC for student activities fund; \$170 from Scott Westphal, Scandia to FLAS Food Service Dept to help with students' meal accounts; \$100 Target gift card from Charlie and Elizabeth Welsh, Duluth, MN to ECSE team to purchase items for classroom B-24; Pacer gait trainer from Nick and Dawn Tomzsko, Wyoming, MN to FLAS Special Education Department to allow other students to use or trial a Pacer gait trainer. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Approve Harassment and Violence Policy 425 - Member Turner moved to approve Harassment and Violence Policy 425. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members present voted aye and the motion carried.
- 9.2 Adopt Resolution Canvassing Returns of Votes of May 20, 2014 Special Election (Bond) Member Kieger moved to adopt Resolution Canvassing Returns of Votes of May 20, 2014 Special Election (Bond). The motion was 2<sup>nd</sup> by Member Corcoran, by roll call vote all members present voted aye and the motion carried.
- 9.3 Adopt Resolution for the Non-Renewal of Probationary Teachers – Member Morehead moved to adopt the Resolution for the Non-Renewal of Probationary Teachers. The motion was 2<sup>nd</sup> by Member Bystrom, by roll call vote all members present voted aye and the motion carried.
- 9.4 Award Paper Supply Bids - Member Corcoran moved to Award Paper Supply Bids. The motion was 2<sup>nd</sup> by Member Morehead, by roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS:

- 10.1 First reading to approve the 2014-2015 Budget – This item will be placed on the next agenda for further review and Board action

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 8:42 pm Member Turner moved, 2<sup>nd</sup> by Member Corcoran to recess the regular meeting to go into closed session to discuss negotiation strategy for classified staff. All members present voted aye and the meeting recessed. The closed meeting convened at 8:45 pm

At 9:15 pm, the regular meeting was reconvened and as there was no further business, Member Turner moved, seconded by Member Corcoran to adjourn. All members present voted aye and the meeting adjourned at 9:16 pm.

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Rob Rapheal

President

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Kathleen Bystrom

Clerk