



## **GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304** **227 NORTH FOURTH STREET, GENEVA, ILLINOIS** **RECORD OF PROCEEDINGS OF A REGULAR SESSION** **OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 23, 2019, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

### **1. CALL TO ORDER (Policy 2:220)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by Vice-President Egan.

Board members present: Vice President Taylor Egan, Larry Cabeen, Policy Committee Chair Leslie Juby, Mike McCormick, Alicia Saxton. Late: None. Absent: President Mark Grosso, Finance Committee Chair Dave Lamb.

The Vice-President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Mike Wilkes, Director for Technology; Dr. Dean Romano, Assistant Superintendent for Business Services; Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Joanna Parrin, Jessica Breugelmans, Christina Scheid, Christina Huffman, Kirsten Corp, Lori Dowd, John Jonak, Emme Anderson, Tammy Thompson, Tracy McDuffee, Evie Trch, Cathy Fechner, Bailey Hassell, Nicole Hanna, Anderson Family, Hunter Vogl, Debra Senuede.

### **2. APPROVAL OF MINUTES (Policy 2:220)**

- 2.1 Regular Session, September 9, 2019
- 2.2 Executive Session, September 9, 2019

Motion by McCormick, second by Juby, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, four (4), Cabeen, Egan, Juby, McCormick. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, one (1), Saxton.

### **3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

- 3.1 Bright Bytes (Goals 1 & 4) – Dr. Andy Barrett & Mike Wilkes

Dr. Andy Barrett, Mike Wilkes and two teachers shared the insights and outcomes related to the use and fluency of technology among students and teachers from year three of the District's use of Bright Bytes. The Learning & Teaching and Technology departments have goals that help them to focus on a variety of important Board goals. While it is important to evaluate progress, it is also at times difficult. The district partnered with Bright Bytes three years ago. They create research-based questionnaires. The data from Bright Bytes, combined with qualitative and anecdotal data from our educators and students, help us evaluate our progress. The trend from 2017-18 to 2018-19 shows

that we are making growth, specifically in the classroom. The growth is not huge, but it is a consistent upward trajectory. We use this data as a guide. The District completed implementation of the 1:1 program in 2018-19. While we are seeing increases in student/teacher multimedia skills, we are seeing a decrease in social media skills. Teachers continue to be heavily involved in professional development offered by the district. In many discussions, we've had other questions come up that we were interested in learning more about, and so we're able to add new questions to the tool. We don't want staff using technology for the sake of using technology, so we have learned more about pressure to use tech. Our data shows that teachers do feel some pressure, and this is something we need to work on and continue to measure. Students and teachers strongly agree that technology provides value to learning and teaching. The District continues to move in a positive direction across all domains.

Board comments, questions, concerns: As a Board, we talked about presentations having a link to our vision, and this presentation and the last one were spot on.

#### 4. **LEGISLATIVE UPDATES**

*Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."*

Leslie Juby shared that we are still in a holding pattern until the next legislative session. There is something at the federal level that will affect data collection. The Education Department is looking to change the Civil Rights data collection.

#### 5. **SUPERINTENDENT'S REPORT (Policy 3:40)**

The Superintendent shared that we have a lot happening in the district, especially in the area of data. We have our data meetings taking place right now, and they are focusing on the elementary and middle school levels to keep on track with meeting student's needs. We welcomed Laura Sprague back last week from her leave, as we begin working on the new goal's booklet and our fall newsletter. The Joint PTO met last week and is very important to us as a unit district. For those that don't know what the Joint PTO is, it consists of co-presidents and vice-presidents throughout the district that come together to keep us connected as a unit district. Outdoor education is taking place at the elementary level right now, and this week is homecoming week.

#### 6. **BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

- 6.1 Adoption of Resolution Authorizing Land Cash Intergovernmental Agreement and Application for Withdrawal of Funds (Policy 4:10)  
Motion by Cabeen, second by Saxton, to approve the above-listed resolution, item 6.1. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).
- 6.2 Approval of Application for Disbursement of Land Cash Funds for a School District (Policy 4:10)  
Motion by Juby, second by Cabeen, to approve the above-listed application, item 6.2. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).
- 6.3 Policy Updates: Second Reading – **Updated and Reviewed** (Policy 2:240)
  - 6.3.1 Policy 4:80, Accounting & Audits – **Updated**
  - 6.3.2 Policy 4:100, Insurance Management – **Updated**
  - 6.3.3 Policy 4:110, Transportation – **Reviewed**
  - 6.3.4 Policy 4:120, Food Services – **Reviewed**
  - 6.3.5 Policy 4:130, Free and Reduced – Price Food Services – **Updated**
  - 6.3.6 Policy 4:140, Waiver of Student Fees – **Reviewed**
  - 6.3.7 Policy 4:150, Facility Management and Building Programs – **Reviewed**
  - 6.3.8 Policy 4:160, Environmental Quality of Buildings and Grounds – **Updated**
  - 6.3.9 Policy 4:170, Safety – **Updated**
  - 6.3.10 Policy 4:175, Convicted Child Sex Offender; Screening; Notification - **Reviewed**
  - 6.3.11 Policy 4:180, Pandemic Preparedness – **Updated**
  - 6.3.12 Policy 4:190, Targeted School Violence Prevention Program - **Reviewed**
  - 6.3.13 Policy 7:60, Residence – **Updated**

Motion by Juby, second by Saxton, to approve the above-listed policies, items 6.3.1-6.3.13. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

## **7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

## **8. INFORMATION**

- 8.1 Board Meeting/Presentation Schedule
- 8.2 FOIA Requests (Policy 2:250)
- 8.3 Suspension Report

## **9. CONSENT AGENDA**

- 9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

### New Hires Support Staff

Schultz, Faith, GHS/WAS, Custodian, effective 9/10/19

### Resignations Support Staff

Mackall, Penny, CO, Administrative Assistant-Facilities, effective 9/12/19

Anatra, Nick, TRAN, Bus Mechanic, effective 9/27/19

### Reappointments/Reclassifications Support Staff

Gardner-Haycox, Jamie, HSS, Lunchroom Supervisor to Special Ed Assistant

Johnson, Jim, HSS, Custodian to Lunchroom Supervisor Sub

Meinig, Misty, MCS, Lunchroom Supervisor to Library Assistant

Prior, Anthony, GHS, Security to Campus Manager

Wolf, Angie, WAS, Special Ed Assistant (GMSN) to Special Ed Assistant (WAS)

### Family and Medical Leave Support Staff

Martin, Vincent, CO, Grounds, effective 8/26/19-10/6/19

- 9.2 Accounts Payable (Policy 4:50)

- 9.3 Monthly Financials (Policy 4:40, 4:55)

- 9.4 Pay Request #1, #2 & #3: \$132,717, \$34,503, & \$11,356, Johnson Controls, for GMSS DDC Upgrade

- 9.5 Pay Request #4: \$29,272, Johnson Controls, for MCS DDC Upgrade

- 9.6 Pay Request, \$14,848.42 (MCS) & \$19,147.12 (GHS), STR Partners, Masonry Restoration (MCS) & Roofing Restoration (GHS)

- 9.7 Contract Between Geneva CUSD 304 and Suicide Prevention Services of America

Motion by McCormick, second by Juby, to approve the above-listed, items 9.1-9.7. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

## **10. PUBLIC COMMENTS**

*Per Board Policy 2:230, attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

Two sixth grade students shared with the Board their concerns regarding the current dress code.

They believe that the current dress code can adversely target ethnicities, races and genders, and could easily be changed to a more caring and inclusive dress code. In middle school, girls are to keep shoulders and mid thighs covered, which causes undo stress on students. This puts teachers in a difficult position and causes students to worry whether they will get in trouble. If your clothing is inappropriate, one of the options is for you to change into your gym uniform. Simple changes in the dress code will make everyone feel safer at school. There are many resources available to the district that offer different dress codes that could be adopted. All students should be able to dress so that they feel comfortable, and teachers should be able to focus on teaching and not enforcing the dress code. These students met with both middle school principals to talk about their concerns. After looking at the high school dress code, they were even more frustrated. The dress code is not just about what we can and cannot wear, rather it needs to express the goals behind the dress code. It is their opinion that both the middle school and high school dress codes need to be updated as soon as possible. Many school districts have already changed their dress codes to be more inclusive. They

are happy to offer their assistance and eager to hear from each Board member.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

Board members attended the recent Fabyan Elementary PTO meeting, which was the first one this year for them. Many Board members are going to the Kishwaukee dinner meeting in October and the law seminar this Saturday. With the new DDC upgrades that were on the Board consent agenda, we hope that we will see a utility savings to offset the cost of the upgrades. The Joint PTO met last week, and it was a very positive experience. In the past three meetings, we have received over \$20,000 from our PTO's. Thank you to them for their hard work and generosity. A Board member attended outdoor ed and shared that our students are lucky to have this experience.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO LITIGATION, WHEN AN ACTION AGAINST, AFFECTING, OR ON BEHALF OF THE PARTICULAR PUBLIC BODY FINDS THAT SUCH AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(11)]; APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]; COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/(c)(2)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)**

At 7:54 p.m., motion by McCormick, second by Juby, to go into executive session to consider matters pertaining to litigation, when an action against, affecting, or on behalf of the particular public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body; collective negotiating matters between the public body and its employees or their representatives. On roll call, Ayes, five (5), Cabeen, Egan, Juby, McCormick, Saxton. Nays, none (0). Absent, two (2), Grosso, Lamb. Abstained, none (0).

At 8:26 p.m., the Board returned to open session.

**14. ADJOURNMENT**

At 8:27 p.m., motion by Cabeen, second by Saxton and with unanimous consent, the meeting was adjourned.

APPROVED _____ (Date)	_____ PRESIDENT
SECRETARY _____	_____ RECORDING SECRETARY