

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 14, 2023



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input checked="" type="checkbox"/> Resignations	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide	

Date: 11/26/23

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Waiver of 8% Penalty Fee for Early Resignation 2023-2024

Description: Robin Bearchild is requesting that the School Board waive the 8% liquidated damages for early release of her contract due to resignation (10/25/23 Board Meeting) from her position of Remote Teacher 2023-2024 at BHS. Section six (6) states that the employee shall provide a written request to the Superintendent at least thirty (30) days prior to the date by which the Employee seeks to be released from his/her obligations under the contract. The written request must include:

- a) An explanation of the reasons for the requested release;
- b) A separate, signed letter of resignation;
- c) Payment for the liquidated damage sum referenced above.

Financial Impact: \$6,385.12

Attachment(s): Waiver Request

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Board of Trustees
Browning Public Schools
PO Box 610
Browning, MT 59417

Dear Board Members:

I am requesting a waiver of the 8% liquidated damages in the amount of \$6,336.52 for early release of my 2023-2024 contract due to my resignation as the BPS Remote Learning Teacher. The reason for this request is to deter any financial hardships I will encounter prior to securing employment in the months ahead.

Your consideration and approval of my request is greatly appreciated.

Thank you, Robin

A handwritten signature in black ink that reads "Robin BearChild". The signature is written in a cursive, flowing style.

Robin R. BearChild, M.Ed.
PO Box 1447
Browning, MT 59417

Cc: Corrina Guardipee-Hall
Dennis Juneau
Beverly Sinclair
Carlene Adamson