



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:**      **May 25, 2021**

**TITLE:**            **Approval of Out of State Travel**

---

**BACKGROUND:**

**STUDENTS**

Lisa DaDeppo, Shannon Haskins, Monica Garcia, Cassidy Johnson, Chris Gutierrez, Tara Deeb, Suzanne Robertson, Kelly Allan, Tammi Osbourne, and Monica Carlson from Cross Middle School request permission to take 90 students from 8<sup>th</sup> grade to visit national and historic sites in Washington D.C. and New York City, New York, March 8-15, 2022. Approximate cost of the travel is \$180,827 and will be paid for by auxiliary funds and tax credit donations. Three school days will be missed and substitutes are required.

<b>BUDGET CODE KEY</b>		
525-00-100-1001-6892-167-0000	Auxiliary	Classroom instruction, Cross, student travel
526-00-100-1001-6892-167-0000	Tax Credit	Classroom instruction, Cross, student travel
525-00-100-1001-6113-167-0000	Auxiliary	Classroom instruction, Cross, substitutes
526-00-100-1001-6113-167-0000	Tax Credit	Classroom instruction, Cross, substitutes

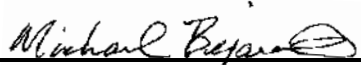
---

**RECOMMENDATION:**

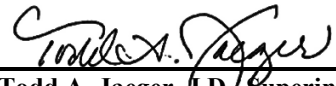
It is the recommendation of the administration that the above travel be approved.

---

**INITIATED BY:**

  
\_\_\_\_\_  
Michael Bejarano  
Associate Superintendent for Secondary Education

**Date: May 17, 2021**

  
\_\_\_\_\_  
Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Cross Middle

ESTIMATED NUMBER OF STUDENTS: 90

NAME OF SCHOOL GROUP/CLUB/ENTITY: Cross Middle School 8<sup>th</sup> Grade

STAFF ADVISOR(S)/CHAPERONES: Lisa DaDeppo, Shannon Haskins, Monica Garcia, Cassidy Johnson, Chris Gutierrez, Tara Deeb, Suzanne Robertson, Kelly Allan, Tammi Osbourne, and Monica Carlson.

ABSENCE: # Days 8 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: To visit national and historic sites in conjunction with the 8<sup>th</sup> grade history and civics curriculum, as well as science, and music curriculum. Tax Credit money will be used to pay travel expenses. The students will participate in an educational scavenger hunt in each city and an essay contest to determine which students will participate in the laying of a wreath at the Tomb of the Unknown Soldier.

DESTINATION OF TRAVEL: Washington, D.C.; New York City, NY

DATES OF TRAVEL: March 8, 2022-March 15, 2022

ACADEMIC BENEFITS TO STUDENTS: The 8<sup>th</sup> grade social studies curriculum focuses on Civics and Government, including Civil Rights, Structures of Government, Civic Responsibilities, Economics, Human Rights, and Cycles of Conflict. This trip will highlight a number of key sites in Washington, D.C. that will support that instruction: tours of the US Capitol, the US Supreme Court, Embassy Row, Arlington National Cemetery, National Museum of African American History and Culture, the Marine Corp War Memorial, National Archives, the Smithsonian Museum of American History, and the Holocaust Museum. Students will also spend time in New York City, which will highlight areas of the curriculum and include visits to Ellis Island, the United Nations, Wall Street, Tenement Housing Museum, and 9/11 Memorial Museum.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval:

Other Explorica, Inc will arrange air and ground travel (included in the trip package.)

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits Yes Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

APPROX. COST

BUDGET CODE

\_\_\_\_\_

\_\_\_\_\_

Registration	\$178,577	525/526-00-100-1001-6892-167-0000
Transportation	Included	_____
Meals	Included	_____
Lodging	Included	_____
Substitutes	\$2,250	525/526-00-100-1001-6113-167-0000
<b>TOTAL</b>	<b><u>\$180,827.00</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**  
IF SO, SOURCE & AMOUNTS: **N/A**

HOW ARE CHAPERONE EXPENSES PAID? **The trip's package includes the cost of travel, lodging and meals for five school staff chaperones. Parent chaperones will be responsible for paying all of the expense of the trip (self-pay).**

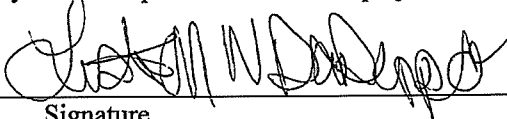
COST TO EACH STUDENT \$ **1841.00**

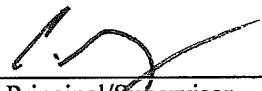
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **We will be making financial assistance available to students in need based upon money available and the depth of need. (See fundraising below)**

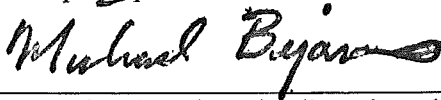
FUNDING SOURCE(S): **Student families, fundraising activities, tax credits**

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
**Restaurant night fundraisers, letter writing for sponsorship from local companies, shirt sales, tax credit donations.**

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  5/12/21  
Signature Date

APPROVED BY:  5/13/21  
Principal/Supervisor Date

 5/14/2021  
Associate Superintendent/Superintendent Date