

**SODA SPRINGS JT. SCHOOL DISTRICT #150  
BOARD OF TRUSTEES MEETING**

**December 19<sup>th</sup>, 2017  
District Offices  
7:00 P.M.**

**BOARD MEMBERS PRESENT**

<b>DAN LAU</b>	<b>CHAIR</b>
<b>IRENE TORGESEN</b>	<b>VICE-CHAIR</b>
<b>CRAIG KENYON</b>	<b>TRUSTEE</b>
<b>JIM STOOR</b>	<b>TRUSTEE</b>
<b>ALAN ERICKSON</b>	<b>TRUSTEE</b>

- 1. Call Meeting to Order:** Chairman Lau called the board meeting to order at 7:03 pm with Vice-Chair Torgesen, Trustee Kenyon, Trustee Erickson, and Trustee Stoor in attendance. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, Principal Sue Hansen, Principal Debra Daniels, Principal Robert Daniel, Counselor Chris Ledbetter, Educator Nyla Kress, three staff members, nine patrons, and five students.

**1.1 Approval of Agenda:** Chairman Lau asked if any additional agenda items were needed to be added to the posted agenda. Trustee Stoor asked Chairman Lau if he could take some time from the chairman's report to review the priorities of the Idaho School Board Association. Chairman Lau indicated that would be fine. With no changes brought forth to the posted agenda, Trustee Erickson made a motion to approve the agenda as posted. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed unanimously.

**1.2 Pledge of Allegiance:** Chairman Lau invited the trustees, administration, staff, patrons, and students to join Clerk Balls in saying the Pledge of Allegiance.

- 2. Executive Session: Idaho Code § 74-206(1)(b) – Student:** At 7:04 pm, Chairman Lau asked for a motion to go into executive session. Trustee Erickson made a motion to go into executive session per Idaho Code § 74-206(1)(b) – Student. The motion was seconded by Trustee Kenyon. By a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Stoor: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes.

While in executive session, the board met with students and parent(s) regarding their alternate graduation plans.

At 7:46 pm, Trustee Stoor made a motion to go out of executive session. The motion was seconded by Trustee Erickson. By a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Stoor: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes.

Once out of executive session, Trustee Erickson made a motion to approve the alternate graduation plans of Student A and Student B. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.

### **3. Approve Board Meeting Minutes**

**3.1. Approve the minutes of November 14<sup>th</sup>, 2017 and December 12<sup>th</sup>, 2017 board meetings:** Chairman Lau had previously given Clerk Balls a few grammatical changes to help the minutes read easier. With no further changes to the minutes, Trustee Stoor made a motion to approve the meeting minutes of November 14<sup>th</sup>, 2017 and December 12<sup>th</sup>, 2017 board meetings as amended. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

### **4. Ratify Bills and review Budget Report**

**4.1. Ratify Bills: November 2017** – The board reviewed the bills paid during November 2017 totaling \$678,629.66. After a brief discussion on the bills, Trustee Erickson made a motion to ratify the bills paid during November 2017. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

**4.2. Budget Report: November 2017** - The board reviewed the budget for the period ending November 30<sup>th</sup>, 2017 and asked questions of Clerk Balls.

**5. Correspondence:** Superintendent Stein passed around a thank-you card from a staff member.

**6. Public Input:** None

**7. Staff Input:** Principal Daniel stated that the High School students and staff collected over \$1,500 for the Angel Tree. He also invited the board to eat breakfast with the high school at 8:00 am the next morning. Principal Daniels mentioned that TMS teacher Scott Kimball was recognized as the Veterans of Foreign Wars' teacher of the year. TMS teacher Cliff Garbett will be featured in Shape America magazine for the 'Fuel Up to Play 60' advertisement. The TMS students and staff had a very successful Toys for Tots donation drive.

### **8. TMS Construction Update:**

**8.1. Meeting Update November 30<sup>th</sup>, 2017 and December 13<sup>th</sup>, 2017:** Chairman Lau and Trustee Erickson updated the board regarding the progress on the TMS drawings. They wanted to mention that we might need a second boiler or one larger one to handle the new square footage of the gym and classroom additions. The Mechanical engineer will help determine if two boilers or a larger one would be better.

**8.2. Timeline and Dates:** Clerk Balls reviewed the following tentative dates:

01/02/2018 – send drawings to Division of Building Safety for review & comments

01/04/2018 – @ 4:30pm – Subcontractor Fair at TMS

01/15/2018 – send Division of Building Safety modified drawings to the City of Soda Springs

01/25/2018 – bid packages sent out to potential bidders

01/31/2018 – Asbestos abatement completed

02/03/2018 – subcontractor bid jobsite walk through

02/10/2018 – @ 10am - Public Auction at TMS

02/13/2018 – bid opening at district office – all day

02/21/2018 – final bid acceptance by school board

03/16/2018 – start demolition

**8.3. February Board Meeting:** With the timing of opening the bid packages and accepting the final bids, the board discussed moving the February board meeting from February 28<sup>th</sup> to February 21<sup>st</sup>. The board decided that this would be the best to move the February board meeting to February 21<sup>st</sup>.

**8.4. December Construction Bills:** Clerk Balls presented the December construction bills in the amount of \$56,395.99 for approval to be paid. Trustee Stoor made a motion to approve the December construction bills. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

**9. Old Business:**

**9.1. 2018 – 2019 Supplemental Levy:** The board discussed the need and the amount of next year's supplemental levy. Superintendent Stein and Clerk Balls reviewed in general where the supplemental levy monies are spent. After the discussion, Trustee Erickson made a motion for a resolution calling for a supplemental levy election asking the district's patrons to approve \$728,000. The motion was seconded by Vice-Chair Torgesen. By a voice vote, the motion passed unanimously.

**9.2. 2nd Reading: Policy 566 - "Duty to Warn"**

**9.3. 2nd Reading: Policy 310 - "Principal Evaluations"**

With no changes to Policies 566 and 310, Trustee Stoor made a motion to accept Policy 566 and Policy 310 as second reading. The motion was seconded by Trustee Erickson. By a voice vote, the motion passed unanimously.

**10. New Business:**

**10.1. New Hire:** Superintendent Stein presented the name of Jacob Andersen to be hired as a music teacher starting immediately. After a brief discussion, Trustee Erickson made a motion to hire Jacob Andersen as a music teacher starting immediately. The motion was seconded by Trustee Kenyon. By a voice vote, the motion passed unanimously.

**10.2. 7<sup>th</sup> Grade Field Trip:** Educator Nyla Kress asked the board to approve an extended day on May 17<sup>th</sup>, 2018 for 72 seventh grade students to travel to Yellowstone and participate in the Teton Science Schools activities and ropes course. Grants have been received to help pay for the transportation and ropes course. After the board discussed the various details, Trustee Erickson made a motion to approve the 7<sup>th</sup> Grade field trip to Yellowstone. The motion was seconded by Trustee Stoor. By a voice vote, the motion passed unanimously.

**10.3. Data Storage Protocol:** Superintendent Stein reviewed the Data Storage and Data Backup protocols for the school district. She answered questions of the board.

**11. Superintendent & Chairman Report:**

**11.1. Boardmanship Awards:** Superintendent Stein presented the entire board with their 2017 Master of Boardmanship Award. Individually, Chairman Lau, Vice-Chair Torgesen, Trustee Erickson, and Trustee Stoor received their Level IV Distinction awards. With being only six months on the board, Trustee Kenyon was able to receive his Level II Distinction award. Superintendent Stein commended the board for their hard work and dedication for the students of the district.

Superintendent Stein continued by saying that she and the Principals reviewed an alert system that teachers can use to notify the office and police of an incident in the building. They were impressed with the system and will continue to evaluate it.

Trustee Stoor who is currently serving as the ISBA President, updated the board regarding several items that are being discussed at the ISBA: CTE, Advanced Opportunities, Leadership Premiums, Rural

Education Support, Funding line items, Vouchers, and the 2017 resolution passed by the ISBA members.

**12. Executive Session: Idaho Code § 74-206(1)(b) – Personnel:** At 10:04 pm, Chairman Lau asked for a motion to go into executive session. Trustee Erickson made a motion to go into executive session per Idaho Code § 74-206(1)(b) – Personnel. The motion was seconded by Trustee Stoor. By a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Stoor: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes.

While in executive session, the board discussed rumored personnel issues.

At 10:56 pm, Trustee Kenyon made a motion to go out of executive session. The motion was seconded by Vice-Chair Torgesen. By a roll call vote: Chairman Lau: Yes, Vice-Chair Torgesen: Yes, Trustee Stoor: Yes, Trustee Kenyon: Yes, Trustee Erickson: Yes.

**13. Adjournment.** With no other business to come before the Board of Trustees, Chairman Lau declared the meeting adjourned at 10:57 pm.