



NCSD Policy/Regulation Revision Request

☒ Policy ☐ Regulation ☐ Form	Title: Arrest Conviction of Classified Employees	Number: 6575
Attach copy of original document with lined-through deletions highlighted in yellow , and new verbiage in bright blue bold font .		
Request submitted by (print name): Chelle Wright, PHR, CLRP		
Your Title: Director of Human Resources		Site/Building Location: SDO-HR
Signature: <i>Chelle Wright</i>		Date: <i>8/22/2025</i>
☐ Reviewed by Board Secretary:		
Board Secretary Signature:		Date:
☐ Approved ☐ Not Approved		
Print Name:		
Superintendent/Designee Signature:		Date:

Upon approval by the Superintendent, the Board Secretary will do the following:

Regulations: Make approved revisions, upload to the NCSD website, and email to all NCSD staff.

Policies: Place on two separate BOT agendas, under the consent agenda (first reading is informational, second reading for approval). Upon approval of the second reading, the Board Secretary will make approved revisions, upload to the NCSD website, and email to all NCSD staff.

6575 **ARREST-CONVICTION OF CLASSIFIED EMPLOYEES**

Commented [NCSD1]: Remove policy completely.
Information transferred to 6143R

A Nye County School District (NCSD) classified employee is required to report to the Superintendent/Designee or Human Resources Executive Director if he/she has been arrested or convicted of a crime within two (2) business days after arrest or conviction. The crimes an employee is required to report include:

- a. any felony;
- b. any gross misdemeanor;
- c. any misdemeanor involving drugs, sex crimes, child abuse or spousal abuse;
- d. any DUI if driving is a condition of employment.

Adopted: October 4, 2011
Revised: December 15, 2021
Reviewed: December 15, 2021

NEPN/NSBA Classification:
Legal Reference:

Forms Location: None