



Prospect Heights School District 23
Board Memorandum
Action/Discussion Item

Date: December 11, 2019

Subject: Update on 2019-20 Extended Day Program & Recommendation for Maintenance of Current Fees for 2020-21

Prepared by: Amy McPartlin, CSBO

BACKGROUND:

Each December, the Board of Education reviews the current fees charged for the Extended Day Program (EDP) and considers whether to maintain the current fee structure, increase fees or decrease fees for the following year. This communication is intended to provide an update on the status of EDP and provide a recommendation for the 2020-21 program fees.

The 2018-19 increase to fees was the first in many years. The discussion and decision of the Board centered around maintaining a quality program that was financially stable. In addition, the Board wanted to avoid fee increases becoming an annual occurrence. As such, Kris Lebrecht, the EDP Director, and the Business Office have worked together to ensure that the program continues to maintain the offerings and opportunities for the children while still providing a safe and harmonious environment.

At the end of the 2018-19 school year, EDP had 70 students registered for the AM program and 207 students registered in the PM program. Currently, as of November 25, 2019, EDP has 70 students registered for the AM program and 191 students registered in the PM program. EDP remains the most cost effective, least expensive daycare option for before and after-school care available to the families of District 23.

As you are aware, 5th and 6th graders are housed at MacArthur and parents have the option to pick up their 5th and 6th graders directly from MacArthur. An EDP doorbell is used at MacArthur for easy and safe pick up. After 5pm, parents must pick up all children at Ross.

In an effort to hold the fees steady, EDP is constantly looking at ways to improve the program in a cost-neutral way. Games and supplies continue to be replaced as needed at both sites. Additional EDP radios have been purchased for better communication within the individual sites as well as for better communication between the two sites.

EDP also continues to review the safety procedures and development of its employees:

- Continue to improve communications with families, school staff and supervisors
- Staff training options

- Improve hallway procedures (checking in, bathroom/ drinking fountain) possible additional supervisor responsibilities
- Hire necessary supervisors for upcoming openings

Overall, 2019-20 has been off to a good start and the program continues to thrive.

RECOMMENDATION:

The Business Office and Director of EDP recommend no change in fees for the 2020-21 school year for the Extended Day Program.