

Minutes of Regular Meeting

The Board of Trustees Pasadena Independent School District

A Regular Meeting of the Pasadena Independent School District Board of Trustees was held January 20, 2026, beginning at 5:30 p.m. in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance

Board President, Kenny Fernandez, called the meeting to order at 5:30 p.m. Board members present were Kenny Fernandez, Casey Phelan, Marshall Kendrick, Nelda Sullivan, Joe Campos, Crystal Davila, and Paola Gonzalez. Casey Phelan gave the invocation and Paola Gonzalez led the pledges.

II. Public Comments according to Policy BED (LOCAL) - (30-minute allotment) Ms. Wendy Oliver spoke about district special ed services.

III. Adjournment to closed session pursuant to Texas Government Code sections:

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.074 for the purpose of considering the evaluation of the superintendent and any amendment(s) to the superintendent's contract and related actions.

551.076 for the purpose of discussing security devices or security audits or to deliberate the deployment, or specific occasions for implementation of security devices; or a security audit

IV. Reconvene in open session at 7:09 p.m.

V. Special Recognition Dr. Toni Lopez, Superintendent, recognized the school board for their many and varied contributions on behalf of district staff and students. Mariela Rea, Community Liaison for Commissioner Adrian Garcia, and Judith Martinez, Girl Scouts of San Jacinto Council Community Engagement Manager, extended their appreciation and gratitude to the board for their hard work and commitment to the students of our district.

VI. Consent Agenda

1. Minutes 11 18 25
2. Financial Informational Pages for month ending 11/30/2025
3. Financial Informational Pages for month ending 12/31/2025
4. Bid Items for month ending 12/31/2025
 - A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals
 - Charter Bus and Travel Agency Services, RFP #26R-015LG
 - Nutrition Services Walk-In Cooler and Refrigeration Systems Replacement, CSP #26P-017EZ
 - Window Covering Materials and Installation, RFP #26R-018LM
 - B. Information Summary of Purchase Orders over \$10,000
 - November 1, 2025 through December 31, 2025
5. Quarterly Investment Report for quarter end 12/31/2025
6. Donations Report - October 2025 through December 2025
7. Library materials list in compliance with Senate Bill 13

Motion by Nelda Sullivan, seconded by Casey Phelan to approve the consent agenda.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

VII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve administrative personnel. Mrs. Sullivan introduced James Freeman as the new Athletic Coordinator at Pasadena Memorial High School and Jodie Kennemer for the position of general counsel.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

2. Consideration and possible approval of amendment to superintendent's contract and related actions.

No action was taken on this agenda item.

3. Certified personnel for the 2025-2026 school year - *For Information Only*

4. Support personnel for the 2025-2026 school year - *For Information Only*

VIII. Educational Section

1. District and Campus Improvement Plans Spotlight Presentation - *Scott Harrell, Executive Director of School Improvement*

2. Consideration and possible approval of the 2026-2027 academic calendar and designation of waiver days for professional development. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve the 2026-2027 academic calendar and designation of waiver days for professional development.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

3. Consideration and possible approval of the Campus Comprehensive Support and Improvement Plans for the 2025-2026 school year. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the Campus Comprehensive Support and Improvement Plans for the 2025-2026 school year.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

4. Consideration and possible approval of the Campus Improvement Plans for the 2025-2026 school year. Motion by Nelda Sullivan, seconded by Casey Phelan to approve the Campus Improvement Plans for the 2025-2026 school year.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

5. Consideration and possible approval of the District Improvement Plan for the 2025-2026 school year. Motion by Joe Campos, seconded by Nelda Sullivan to approve the District Improvement Plan for the 2025-2026 school year.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

6. Consideration and possible approval of the 2025-2026 satellite site contract for the Region 4 Regional Day School Program for the Deaf in the amount of \$1,539,987 to be paid with local funds. Motion by Crystal Davila, seconded by Nelda Sullivan to approve the 2025-2026 satellite site contract for the Region 4 Regional Day School Program for the Deaf in the amount of \$1,539,987 to be paid with local funds.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

7. Consideration and possible approval of the required resolutions for the Criminal Justice Division of the Texas Office of the Governor grant applications. Motion by Casey Phelan, seconded by Nelda Sullivan to approve the required resolutions for the Criminal Justice Division of the Texas Office of the Governor grant applications.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

8. Consideration and possible approval of the amendment to the Memorandum of Understanding between Pasadena ISD and AVANCE-Houston, Inc. for Early Head Start and Head Start Preschool services at Kruse Elementary for the 2025–2027 program term. Motion by Marshall Kendrick, seconded by Joe Campos to approve the the amendment to the Memorandum of Understanding between Pasadena ISD and AVANCE-Houston, Inc. for Early Head Start and Head Start Preschool services at Kruse Elementary for the 2025–2027 program term.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

9. Consideration and possible approval for Thompson Intermediate students to travel to Keystone, Colorado to attend the Keystone Science School October 3, through October 9, 2026. Motion by Joe Campos, seconded by Crystal Davila to give approval for Thompson Intermediate students to travel to Keystone, Colorado to attend the Keystone Science School October 3, through October 9, 2026.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

10. Consideration and possible approval of Career and Technical Education students to travel and participate in national competitions. Motion by Marshall Kendrick, seconded by Nelda Sullivan to give approval for Career and Technical Education students to travel and participate in national competitions.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

IX. Student Achievements - *For Information Only*

1. Texas Association of Future Educators (TAFE)
2. 2025-2026 Region 19 Intermediate Band Members
3. 2025-2026 Region 19 Intermediate Region Orchestra Members
4. 2025-2026 Region 19 High School Band Members

5. 2025-2026 Region 19 XIX Pre-Area High School Choir Members

X. Financial Section

1. Consideration and possible approval of budget amendments for November 2025. Motion by Nelda Sullivan, seconded by Joe Campos to approve budget amendments for November 2025.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

2. Consideration and possible approval of budget amendments for December 2025. Motion by Nelda Sullivan, seconded by Joe Campos to approve budget amendments for December 2025.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

3. Consideration and possible approval of the Annual Comprehensive Financial Report for the 2024-2025 school year. Motion by Nelda Sullivan, seconded by Joe Campos to approve the Annual Comprehensive Financial Report for the 2024-2025 school year.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

XI. Operations Section

1. Consideration and possible approval of a construction contract with M Scott Construction, Inc. (MSC) for the 2022 Bond CTE Culinary Arts High Schools Project at Sam Rayburn HS, South Houston HS, Pasadena Memorial HS, and Dobie HS, in the amount of \$4,097,000. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the construction contract with M Scott Construction, Inc. (MSC) for the 2022 Bond CTE Culinary Arts High Schools Project at Sam Rayburn HS, South Houston HS, Pasadena Memorial HS, and Dobie HS, in the amount of \$4,097,000.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None
The motion passed unanimously by a 7 to 0 vote.

2. Consideration and possible approval of a construction contract with ICI Construction, Inc. for the Pasadena ISD Softball Complex Project in the amount of \$12,517,000. Motion by Joe Campos, seconded by Paola Gonzalez to approve a construction contract with ICI Construction, Inc. for the Pasadena ISD Softball Complex Project in the amount of \$12,517,000.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

3. Consideration and possible approval of a Design Services Agreement with GPD Group for the 2022 Bond Plumbing Upgrades at Sam Rayburn High School Project in the amount of \$156,350 and a total project budget of \$2,656,350. Motion by Nelda Sullivan, seconded by Marshall Kendrick to approve a Design Services Agreement with GPD Group for the 2022 Bond Plumbing Upgrades at Sam Rayburn High School Project in the amount of \$156,350 and a total project budget of \$2,656,350.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

4. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 50 for the 2022 Bond Safety & Security Project in the amount of \$41,251.85. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 50 for the 2022 Bond Safety & Security Project in the amount of \$41,251.85.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

5. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 52 for the 2022 Bond Safety & Security Project in the amount of \$45,543.77. Motion by Casey Phelan, seconded by Joe Campos to approve Allowance Expenditure Authorization (AEA) No. 52 for the 2022 Bond Safety & Security Project in the amount of \$45,543.77.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

6. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. T-006 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$151,888. Motion by Joe Campos, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. T-006 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$151,888.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

7. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. T-007 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of

\$39,134. Motion by Nelda Sullivan, seconded by Joe Campos to approve Allowance Expenditure Authorization (AEA) No. T-007 for the 2022 Bond New Parks Elementary School Replacement Project in the amount of \$39,134.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

8. Consideration and possible approval of Change Order No. 001 for the 2022 Bond New Parks Elementary School Replacement Project in the credit amount of \$400,000. Motion by Marshall Kendrick, seconded by Casey Phelan to approve of Change Order No. 001 for the 2022 Bond New Parks Elementary School Replacement Project in the credit amount of \$400,000.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

9. Consideration and possible approval of Change Order No. 001 for the 2022 Bond New Jessup Elementary School Replacement Project in the credit amount of \$400,000. Motion by Crystal Davila, seconded by Paola Gonzalez to approve Change Order No. 001 for the 2022 Bond New Jessup Elementary School Replacement Project in the credit amount of \$400,000.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

10. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 02 Graphics Allowance for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$29,936. Motion by Joe Campos, seconded by Nelda Sullivan to approve of Allowance Expenditure Authorization (AEA) No. 02 Graphics Allowance for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$29,936.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

11. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 21 for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$352,057. Motion by Nelda Sullivan, seconded by Marshall Kendrick to approve Allowance Expenditure Authorization (AEA) No. 21 for the 2022 Bond New Jessup Elementary School Replacement Project in the amount of \$352,057.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez
NOES: None

The motion passed unanimously by a 7 to 0 vote.

XII. Construction Update - *For Information Only*

XIII. Miscellaneous Section

1. Consideration and possible approval to rename the Pasadena ISD Administration Building as the Dr. DeeAnn Powell Administration Building. Motion by Marshall Kendrick, seconded by Casey Phelan to approve renaming the Pasadena ISD Administration Building as the Dr. DeeAnn Powell Administration Building.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

2. Districtwide Intruder Detection Audit Report Findings - *For Information Only*

3. Set date for next regular meeting on Tuesday, February 24, 2026. Motion by Casey Phelan, seconded by Paola Gonzalez to approve Tuesday, February 24, 2026, as the date of the next regular meeting.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Davila, Gonzalez

NOES: None

The motion passed unanimously by a 7 to 0 vote.

XIV. Adjournment. Board President, Kenny Fernandez, adjourned the meeting at 8:00 p.m.

President/Vice President, Board of Trustees

Secretary/Assistant Secretary, Board of Trustees

Date Approved