

AASB POLICY REFERENCE MANUAL UPDATE SERVICE

2016-2017 UPDATE

INSTRUCTION SHEET

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

IMPORTANT NOTE FOR THE 2016-17 UPDATE: Two policies included in the 2015-2106 update were based on changes to federal and state law that are not effective until the 2017-2018 school year. These policies go into effect on June 30, 2017. If a District has not done so, the following policies updated from last year should be formally adopted prior to their effective date of June 30, 2017:

BP 5141.41, BP 5145.15.

Additionally, because Alaska has chosen the last submission date allowable for its state plan implementing ESSA (September 8, 2017), many ESSA obligations cannot be modified without additional state regulation. Once the state publishes its ESSA regulations, further updating of the policies will be required.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 0, Series 0000 –Philosophy, Goals, Objectives & Comprehensive Plans

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP/AR 0510	Yes (BP)	<p><u>SCHOOL DISTRICT REPORT CARD</u></p> <p>The BP was revised to implement language from the Every Student Succeeds Act regarding development, format, accessibility, and dissemination of a school district’s annual report card. The AR was revised to eliminate references to student assessment proficiency ratings, referring to “applicable standards” instead.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 3, Series 3000 – Business and Noninstructional Operations

AR 3100	No	<p><u>BUDGET</u></p> <p>This AR was updated to eliminate the minimum expenditure instruction for district budgets, and to amend the process by which a budget rejected by the state must be resubmitted.</p>
BP 3310	Yes	<p><u>PURCHASING PROCEDURES</u></p> <p>The introductory note was modified to reflect new procurement procedures filed by the Office of Management and Budget. The District must adopt a procurement policy that meets the standards established by the OMB for all contracts under a Federal award. The note also includes a reference to the newly adopted E 3310, a model procurement policy that may be adopted by a District in whole or in part. A conflict of interest section was added to the body of the policy. The reference section was amended to include a reference to the new OMB procurement standards.</p>
E 3310	No	<p><u>PROCUREMENT</u></p> <p>**NEW POLICY**</p> <p>This new exhibit is a model procurement policy a District may adopt to align with the new procurement standards promulgated by the OMB in 2 CFR 200.317-326. Each District must adopt its own standards for procurement, and Alaska law empowers regional school boards broad latitude to establish their own fiscal procedures. However, all contracts under Federal awards must adhere to the requirements of 2 CFR 200.317-326. This exhibit provides a model procurement policy a District can adopt to align with the Federal standards. It may be revised to reflect individual district practice and needs.</p>
BP 3311	Yes	<p><u>BIDS</u></p> <p>A sentence was added to note that all bids under Federal awards must meet the new OMB procurement standards referenced in BP 3310. The reference section was amended to include a reference to the new OMB procurement standards.</p>
BP 3312	No	<p><u>CONTRACTS</u></p> <p>The reference section was amended to include a reference to the new OMB procurement standards referenced in BP 3310.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 3540	No	<u>TRANSPORTATION</u> A cross-reference was added to this policy to cite to BP 5112.6 – Education for Homeless Children and Children in Foster Care.
<u>ARTICLE 4, Series 4000 – Personnel</u>		
BP 4030	Yes	<u>NONDISCRIMINATION IN EMPLOYMENT</u> Language was added to reflect new federal guidance that prohibits discrimination based on an employee’s decision to take part in wellness programs. A citation to new regulations regarding genetic information was also included.
BP/AR 4111.2	Yes (BP)	<u>LEGAL STATUS REQUIREMENT</u> An addition was made to confirm that teachers in the Exchange Visitors program are eligible for hire. The AR was updated to reflect the requirement that current I-9s must be used.
BP 4115	Yes	<u>EVALUATION/SUPERVISION</u> This policy was updated to reflect that school districts must keep the evaluation materials for certified teachers open and available to public inspection.
BP 4119.23 4219.23 4319.23	No	<u>UNAUTHORIZED RELEASE OF CONFIDENTIAL INFORMATION</u> The policy was updated to eliminate reference to one regulation that has been repealed. The repeal did not require any modification to the text of the policy

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 4131	Yes	<u>CERTIFICATED STAFF DEVELOPMENT</u> This policy has been updated to reflect requirements of the Every Student Succeeds Act that professional development activities be sustained, evidence-based, and collaborative, and that training be provided to staff regarding assessments and accommodations. Additional information has been added in the explanatory note and the legal reference section has been updated to cite to ESSA and to include a reference to the certification standards now required by DEED for teacher applications.
<u>ARTICLE 5, Series 5000 – Students</u>		
BP 5030	No	<u>SCHOOL DISCIPLINE AND SAFETY</u> A note and legal reference section have been updated to delete references to the No Child Left Behind Act.
BP 5040	Yes	<u>STUDENT NUTRITION AND PHYSICAL ACTIVITY</u> The explanatory note was updated to address SB 200, which amended AS 14.30.360 to provide specific requirements for physical education at schools. Previously, Districts had no explicit requirements for physical activity policy language. Additional nutrition requirements to reflect the most recent federal wellness policies were also added.
BP 5111	No	<u>ADMISSION</u> One sentence was deleted from the text of this policy to reflect the repeal of a regulation that provided the specific age at which a student could be admitted to first grade. The text of the policy was not otherwise modified.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 5112.6	Yes	<p><u>EDUCATION FOR HOMELESS CHILDREN AND CHILDREN IN FOSTER CARE [FORMERLY TITLED: EDUCATION FOR HOMELESS CHILDREN AND YOUTHS]</u></p> <p>Additions were made to reflect liaison requirements under the McKinney-Vento Act. Other additions include guidance regarding student placement, best interest, and school of origin. A new section was added to address new obligations under Title I of the Every Student Succeeds Act and guidance from the Department of Education regarding a school district’s role in providing educational continuity to children in foster care. In particular this section addresses keeping students in foster care in their school of origin when reasonable and in the student’s best educational interest, designating school district point of contact regarding children in foster care and collaborating with State and local child welfare agencies on transportation of foster children to their school of origin.</p>
BP 5116	No	<p><u>SCHOOL ATTENDANCE BOUNDARIES</u></p> <p>This policy was updated to eliminate references to two regulations that have been repealed. The repeal did not require any modification to the text of the policy.</p>
BP 5125	No	<p><u>STUDENT RECORDS</u></p> <p>This policy was updated to eliminate a reference to a regulation that has been repealed. The repeal did not require any modification to the text of the policy.</p>
BP 5131	No	<p><u>CONDUCT</u></p> <p>A note and legal reference section have been updated to delete references to the No Child Left Behind Act.</p>
BP 5142.3	Yes	<p><u>RESTRAINT AND SECLUSION</u></p> <p>Additions were made to reflect new guidance from the Department of Education’s December 2016 Dear Colleague Letter. References to “mechanical restraint” were added, as were references to restraint and seclusion requirements for students with disabilities.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
AR 5145.3	No	<p><u>TRANSGENDER STUDENTS AND EMPLOYEES</u></p> <p>An update was made noting the Department of Justice’s withdrawal of its guidance on transgender students. The AR may still be used by school districts despite the withdrawal of the guidance. No changes were required to the text of the AR.</p>
<u>ARTICLE 6, Series 6000 – Instruction</u>		
AR 6145.2	No	<p><u>INTERSCHOLASTIC COMPETITION</u></p> <p>This policy was updated to align with current credit requirements for activity participation, as adopted by the Alaska School Activities Association.</p>
BP 6146.1	No	<p><u>HIGH SCHOOL GRADUATION REQUIREMENTS</u></p> <p>The introductory note of this policy was updated to reflect the current law regarding college and career readiness assessments. The assessments are no longer a prerequisite for a student to receive a diploma, but a District must require students take the assessments their junior or senior year. In other words, while a diploma may not be denied for failure to take an assessment, a district must still have a policy requiring students to take them. The policy was also updated to reflect a path by which students who were denied a diploma for failure to take an assessment may apply for one now. Finally, the legal references section was updated</p>
BP/AR/E 6146.3	Yes (BP)	<p><u>COLLEGE AND CAREER READINESS ASSESSMENTS</u></p> <p>This policy and AR were updated to reflect that a student may not be denied a diploma for failing to take a college and career readiness assessment. The introductory note and legal reference section were updated accordingly, and a typo was fixed in the exhibit.</p>
AR 6162.5	No	<p><u>STANDARDIZED TESTING/TEST ADMINISTRATION</u></p> <p>A sentence in the note that required early literacy screening assessments for students in kindergarten through third grade was removed. The regulation requiring the assessments, 4 AAC 06.713, has been repealed.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 6164.4	Yes	<p><u>CHILD FIND</u></p> <p>This policy has been updated to add nondiscrimination language based on existing law prohibiting distinctions based upon race or gender in referral of students for special education. A reference to a repealed regulation has also been removed from the introductory note.</p>
BP 6172	Yes	<p><u>SPECIAL EDUCATION</u></p> <p>This policy has been updated to add nondiscrimination language based on existing law prohibiting distinctions based upon race or gender in referral of students for special education, in special education services provided, in access to general education interventions, and in determinations of least restrictive environment.</p>
BP 6174	Yes	<p><u>BILINGUAL-BICULTURAL EDUCATION/ENGLISH LANGUAGE LEARNERS</u></p> <p>The definition of “limited English language proficient” was updated to reflect newly adopted standards in 4 AAC 06.739. Ratings for English language arts and mathematics are now based on a numerical scale, rather than “proficiency.” The title of the state assessment for English language arts was also updated. A typo was fixed in the legal references section.</p>
BP/E 6174.1	Yes (BP)	<p><u>EDUCATION OF NATIVE/INDIAN CHILDREN</u></p> <p>A note was added to describe which school district must consult with local tribes or tribal organizations prior to submitting a plan for federal education funding programs. Reference to the No Child Left Behind Act were deleted. The Exhibit was updated to reflect the new requirements a district must have in its Indian Policies and Procedures (IPP).</p>
BP 6178	No	<p><u>VOCATIONAL EDUCATION</u></p> <p>A repealed statute regarding school gardens was removed from the legal references section.</p>
BP 6182	No	<p><u>CORRESPONDENCE STUDY PROGRAM</u></p> <p>This policy was updated to eliminate reference to a repealed statute and to reflect the current law governing correspondence study programs. No changes were required to the text of the policy.</p>

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
BP 6183	No	<p><u>SECONDARY BOARDING PROGRAM</u></p> <p>The legal references section has been amended to reflect a retitled code. No changes were required to the text of the policy.</p>
<u>Article 9, Series 9000 - Bylaws of the Board</u>		
BB 9012	Yes	<p><u>COMMUNICATIONS TO AND FROM THE BOARD</u></p> <p>This policy has been revised to add language confirming the importance of adhering to communications procedures so as not to inadvertently violate the Open Meetings Act. Language has also been added regarding the obligation of individual Board members to clarify in communications that they speak as individuals and not as spokespersons for the full Board. Language has been included to confirm that Board members are to follow the district’s acceptable use policies. Finally, a new section has been added regarding Board member use of social media.</p>