

AT A BOARD WORK STUDY OF THE BOARD OF TRUSTEES OF THE ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT HELD AT THE ADMINISTRATION BUILDING CONFERENCE ROOM A/B – 3rd FLOOR – 802 NORTH SAM HOUSTON, ODESSA, ECTOR COUNTY, TEXAS, AT 6:00 P.M., June 13, 2017 WITH THE FOLLOWING MEMBERS:

Present:

Delma Abalos
Ray Beaty, D.C.
Dr. Steve Brown
Carol Gregg
Nelson Minyard
Dr. Donna C. Smith
Doyle Woodall

Absent:

School Officials: Mike Adkins, Tom Crowe, Keith Garinger, Carolyn Gonzalez, David Harwell, Ann McClarty, Brian Moersch, David Morris, Kellie Wilks

Others: Mike Atkins, Scott Randolph, Omega Loera, Carla Byrne, Marlane Burns, Rene Barrientes, Thaddeus McCalister, Ysmael Lujan, Carole Buhr, Ruth Campbell, Elaine Sparks, Mary Franco

23742 **Meeting Called to Order:** Steve Brown, Board Vice-President, called the Board of Trustees Meeting to order at 6:03 p.m.

23743 **Discussion of Request for Approval of Reorganization of Board of Trustees Naming President, Vice-President, and Secretary:** Superintendent Tom Crowe presented this item for discussion. Texas Education Code, Section 11.061(C) requires that each school board “organize at the first meeting after the election and qualification of trustees”. Trustees will submit nominations for the official voting ballot.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23744 **Discussion of Request for Approval of Memorandum of Understanding between Odessa College and ECISD for OCTECHS (Early College High School):** Executive Director of Career & Technical Education Carla Byrne presented this item for discussion. OCTECHS is beginning its third year of operation. OCTECHS allows students to earn both a high school diploma as well as a post-secondary credential simultaneously. The students will be able to earn a stackable credential that includes Level II certificates, at least 60 credit hours toward as Associate of Applied Science (AAS) degree.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

- 23745** **Discussion of Request for Approval of Memorandum of Agreement between Ector County ISD and Intercultural Development Research Association (IDRA) for the Coca-Cola Valued Youth Program at Odessa High School:** Executive Director of Career & Technical Education Carla Byrne presented this item for discussion. IDRA and ECISD agree to collaborate in planning and implementing the IDRA's Coca-Cola Valued Youth Program during the period of September 1, 2017 through June 30, 2018. The Coca-Cola Youth Program's major goal is to reduce dropout rates. The partnership is contingent on availability of federal grant funds that begin in July of 2017.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

- 23746** **Discussion of Request for Approval of Permian High School Panther Paws Dance Team Out-of-State Travel to Orlando, Florida:** Executive Director of Fine Arts Mark Lyon presented this item for discussion. The Permian High School Panther Paws Dance Team is requesting permission for 37 students to travel to Orlando, Florida. The group will travel March 12-17, 2018, students will not miss any days of instruction. The team will participate in a Disney Dancing Mock-Audition Workshop and a Universal Studios Dance Workshop.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

- 23747** **Discussion of Request for Approval of Adoption of 2017-2018 Official Budget:** Chief Financial Officer David Harwell and Superintendent Tom Crowe presented this item for discussion. Trustees are legally required to adopt the General Fund, Food Service Fund and the Debt Service Fund by July 1. All public notice requirements have been met. The General Fund budget reflects an increase of \$13 million in funding, mostly from the State, but leaves the school District facing a deficit of almost \$18 million. The proposed budget includes a \$500 Step Increase for teachers and the Retention Incentive but not the Perfect Attendance Incentive. NOTE: This proposed budget was built as a "worst case scenario" of costs with nearly all possible contingencies listed as line items. As Trustees reviewed the numbers, they also looked at areas of the proposed budget that can be cut or eliminated in order to make up the shortfall. Trustees insisted on working through these potential cuts in order to have a balanced budget for the coming year.

(This item will be presented for Board approval at a Special Board Meeting at 6:00 p.m. on June 20, 2017.)

No action required.

- 23748** **Discussion of Request for Approval of Resolution Committing Fund Balance in Accordance with GASB 54:** Chief Financial Officer David Harwell

presented this item. In accordance with GASB 54, the District's highest level of decision making authority must identify areas for committed fund balance prior to year-end, with the ability to determine the exact amounts at a subsequent date. Trustees will be asked to commit portions of its June 30, 2017, General Fund Balance by way of resolution as follows:

- Capital Projects
- Major Maintenance Expenditures
- Campus Discretionary Funds
- Future Self Insurance Expenditures
- Technology Infrastructure and Computers
- Student Activity Funds
- Special Revenue Funds

No action required.

(This item will be presented for Board approval at the June 28, 2016 meeting.)

23749 **Discussion of Request for Approval of Budget Amendment #6:** Chief Financial Officer David Harwell presented this item for discussion. This budget amendment reflects an increase of more than \$4.7 million dollars in the general fund balance in state aid for rapid property value decline, which has just been approved by the State Legislature.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23750 **Discussion of Request for Approval of Purchases over \$50,000:** Chief Financial Officer David Harwell presented this item as required by Board Policy CH (Local). This amendment includes a number of food service, software, and contracted services bids.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23751 **Discussion of Request for Approval of Adoption of a Resolution Authorizing Issuance of Maintenance Tax Notes Pursuant to Section 45.108, Texas Education Code:** Chief Financial Officer David Harwell presented this item for discussion. Issuing Maintenance Tax Notes would create a source of revenue to help cover operating costs in the coming months. The summer months are usually

low cash flow months. This would be the same solution used last fall. It is similar to a business line of credit; a short-term loan to be paid back as soon as possible. An alternative would be using money held in long-term investments to help with cash flow concerns, however the interest paid on the tax notes could be less than the interest gained on the long-term investments. The notes will be issued to Frost Bank, total of \$20 million (approximately one month of operating costs) that could be accessed when needed.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23752 **Discussion of Request for Approval of 2017-2018 School Year T-TESS and T-PESS Appraisal Calendars and Timelines:** Assistant Superintendent of Curriculum & Instruction Carolyn Gonzalez presented this item for discussion. Each year the Board is to review and accept an appraisal calendar and timeline for the current year.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23753 **Discussion of Request for Approval of 2017-2018 Gale Pond Alamo T-TESS Appraisal Calendar and Timelines:** Assistant Superintendent of Curriculum & Instruction Carolyn Gonzalez presented this item for discussion. Each year the Board is to review and accept an appraisal calendar and timeline for the current year.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23754 **Discussion of Request for Approval of 2017-2018 T-TESS Appraisers:** Assistant Superintendent of Curriculum & Instruction Carolyn Gonzalez presented this item for discussion. T-TESS focuses on providing continuous, timely and formative feedback to educators so they can improve their practice. By state rule, appraisers must be approved by the local Board of Trustees. A list representing individuals who have completed the necessary training and are now certified "Texas Teacher Evaluation & Support System Appraisers" was provided to Trustees for review.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23755 **Discussion of Request for Approval of Contract between ECISD and the College Board:** Assistant Superintendent of Curriculum and Instruction Carolyn Gonzalez presented this item for discussion. Through this contract the College Board shall make available to the District, the College Board exams, products, and services related to the College Board's College Readiness and Success System.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23756 **Discussion of Request for Approval to Cancel the July 2017 Board Work/Study and Regular Board Meetings:** Superintendent Tom Crowe presented this item for discussion. Trustees were asked to consider canceling both the July 2017 Board Work Study and Regular Board meetings.

There was discussion of having a workshop in place of the July Board Work Study and Regular Board meeting.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23757 **Discussion of Request for Approval to Change Board Work/Study and Regular Board Meeting Dates for November 2017 and January, March, and July 2018:** Superintendent Tom Crowe presented this item for discussion. Trustees were asked to consider moving the November 2017 and January, March, and July 2018 Board Work/Study and Regular Board meeting dates as follows:

- Board Work/Study – Change from November 14, 2017 to November 7, 2017 due to Financial Statements reporting deadline to the Texas Education Agency.
- Regular Board Meeting – Change from November 21, 2017 to November 14, 2017 due to Financial Statements reporting deadline to the Texas Education Agency.
- Board Work/Study – Change from January 9, 2018 to January 16, 2018 due to Winter Break.
- Regular Board Meeting – Change from January 16, 2018 to January 23, 2018 due to Winter Break.
- Board Work/Study – Change from March 13, 2018 to March 6, 2018 due to Spring Break.

- Regular Board Meeting – Change from March 20, 2018 to March 27, 2018 due to Spring Break.
- Board Work/Study – Change from July 10, 2018 to July 17, 2018 due to the July 2-6, 2018 District closure.
- Regular Board Meeting – Change from July 17, 2018 to July 24, 2018 due to the July 2-6, 2018 District closure.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23758 **Presentation: District Continuous Improvement Plan (DCIP) Quarterly Update:** Superintendent of Schools Tom Crowe presented this item for discussion. Mr. Crowe provided Trustees with an overview of the plan which covered the District's 4 Non-Negotiables. Reports will be provided to Trustees on a quarterly basis, this being the third report of the 2017-2018 school year.

No action required.

(This item will be presented at the June 20, 2017 meeting for further discussion at the request of Trustee Donna Smith.)

23759 **Discussion of Request for Approval of Agreement between Ector County ISD and Texas Tech University Health Sciences Center for Medical Director Services:** Interim Chief Operations Officer David Morris presented this item for discussion. TTUHSC agrees its physician, as Medical Director shall serve as advising physician for ECISD's Nursing Services program, to include providing input for determining appropriate outcomes for care, evaluating and improving services, and sharing medical expertise in reviewing and updating protocols and practice policies.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

23760 **Discussion of Request for Approval of Interlocal Agreement between Education Service Center, Region 19 (COOP) and Ector County ISD to Participate in Education Service Center, Region 19 Cooperative Purchasing Program:** Director of Purchasing Albert Valencia presented this item for discussion. The purchasing power of the Region 19 Cooperative enables districts to receive considerable cost savings.

No action required.

(This item will be presented for Board approval at the June 28, 2016 meeting.)

- 23761** **Discussion of Board Policy CFC (Local) Accounting: Audits:** Chief of Staff Brian Moersch presented this item for discussion. The current policy states copies of all audit reports will be filed with the Ector County Public Library, which is no longer the case. The reports are now kept electronically in ECISD and will be made available for public inspection upon written request.

No action required.

(This item will be presented for Board approval at the June 20, 2017 meeting.)

- 23762** **Request for Approval of Closed Meeting – Personnel Matters - Section 551.074 of the Texas Government Code (Discussion of Recommendation to Hire Campus Principal for Permian High School and Discussion of Routine Personnel Report) [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District]:**

Board Vice-President Steve Brown convened the Board of Trustees to closed session at 6:05 p.m.

Board Vice-President Steve Brown reconvened the Board of Trustees to open session at 6:20 p.m.

- 23763** **Request for Approval of Recommendation to Hire Campus Principal for Permian High School:** Moved by Minyard, seconded by Woodall to hire Danny Gex as Campus Principal for Permian High School as presented.

Superintendent Tom Crowe introduced former Crockett Middle School principal Mauricio Marquez as the new head principal at Odessa High School. Mr. Crowe also announced Gisela Davila as the new head principal for Buddy West Elementary. Ms. Davila served as the assistant principal at Goliad Elementary for the past two years.

Motion unanimously approved.

- 23764** **Information Items:** The Bid Tabulations, Financials, Purchasing report and the Routine Personnel Report were provided to the Board of Trustees.

No action required.

- 23765** **Adjournment:** Board President Nelson Minyard adjourned the Board meeting at 8:47 p.m.

Board Vice-President
Steve Brown

Board Secretary
Ray Beaty, D.C.