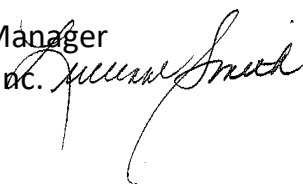




SOUTHEAST ISLAND SCHOOL DISTRICT

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MEMORANDUM

TO: SISD BOARD OF EDUCATION
THRU: Sherry Becker, Superintendent
FROM: Lucienne Smith, Contracted Business Manager
Alaska Education & Business Services, Inc. 
Date: August 31, 2021
SUBJECT: BUSINESS MANAGER'S REPORT NARRATIVE

FY 2021 AUDIT – Our final audit is scheduled the week of September 13th, but since there is only a few items remaining to be completed and submitted, and the auditors had a client who had to reschedule next week, we may move it up a week to next week.

The workers' compensation insurance company has also sent a request for the annual payroll audit and that will be completed this next week.

FY 2021 Enrollment Count Period – The enrollment count period from where our foundation funding is derived begins Monday, September 20th and ends Friday, October 22nd.

Standard Operating Procedures – Next month we will restart reviewing the Standard Operating Procedures.

E-rate – We have received our BAG grant of \$219,492 paid out in full this month. You will recall this is for our additional bandwidth at the outer sites bringing them to 25 Mbps. We included Edna Bay and since that school is not opening, we will have to return that portion to the state in June.

Other – This year began the utilization and going live with the TalentEd software and the payroll process is now near paperless.

Please do not hesitate to ask questions.