



Board Meeting Date: June 12, 2023

Title: Raptor Visitor Management

Type: Report

Presenter(s): Natasha Monsaas-Daly, Director of District Media and Technology Services

Description:

In an ongoing effort to increase our physical security posture, EPS will be purchasing Raptor Visitor Management System. Through Raptor, we will have a better handle on who is in our buildings at all times. This will aid us in a rapid response should a crisis occur on Campus. Raptor will screen visitors, contractors, and volunteers prior to their entrance in the building.

Visitors will be asked to provide an ID, such as a driver's license. Alternate forms of ID are acceptable. Raptor screens visitors against a national sexual offender registry. It also screens against predetermined flags in our student information system.

Raptor only collects name and date of birth information from the ID. No other information is utilized and data is not shared with any outside agency or 3rd party. Raptor does not store data beyond the necessary information to access the building.

Once approved, Raptor issues a badge that identifies the visitor (with a picture), the date, and the purpose of the visit. This process will only be used for visitors obtaining entry into our building. Raptor will not be used for those simply dropping off items or picking up items.

We continue to evaluate and improve upon our security within Edina Public Schools. Raptor adds to our layered security approach.

Recommendation: Review information.

Desired Outcomes from the Board: None at this time.

Attachments: Information below

Introduction

Strategy C: Foster Positive Learning Environment and Whole Student Support. EPS fosters a caring school environment where students feel safe physically and emotionally, in order to be fully engaged in their academic, personal, and social growth.

Edina Public Schools is committed to the safety and security of all individuals on each of our campuses. As a part of our layered security approach, we are continually auditing, reviewing, and analyzing ways to increase our physical security posture. Ensuring safety in schools supports strategy C of the district's strategic plan.

What is Raptor

Raptor Visitor Management allows buildings to monitor who is in the building. Buildings can monitor visitors, contractors, students, staff, and volunteers. When a visitor wants to access a building, they scan an ID in the Raptor system. A designated employee will receive instant alerts, as visitors are scanned against the national sex offender registry, as well as custom student information flags. Multiple forms of ID are accepted. Once a visitor receives access to the building, the Raptor software will print a badge with a photo, date, time, and location. Schools and district office staff are able to generate reports in real-time. This is useful at the time of a crisis situation.

Raptor does not store or share personal user data. Raptor only collects the information necessary to scan against the sex offender registry and our student information system.

Raptor provides a seamless way for buildings to monitor visitor access on a regular basis, as well as at the time of a crisis. Access to buildings is a key to our multi-layered security approach.

Implementation Timeline

The goal is to implement Raptor at all sites for the first day of the 2023-2024 school year. This will require summer work with our buildings to ensure implementation and protocols are in place. We hope to have a soft launch of the tool during our Get Connected and Open House days. This will allow families to try the software and the new visitor management experience prior to the first time they are accessing the building.

What Does this Mean for Visitors

All visitors to Edina Public School buildings, including the district office, will need a valid ID. Generally acceptable forms of ID include: driver's license, state issued ID card, passport, permanent resident card, green card, Native American tribal document, or any other official government document that includes the visitor's first name and date of birth.

Visitors without a valid ID may be manually entered into the system for screening purposes.

Visitors with an alert in the system may not be allowed access to the school building. Procedures and processes will be developed to train and support staff with this process.

Common Questions

- What data is collected and stored with this system?
 - The scanner captures a photo, first name, last name, date of birth, and last four digits from an ID. The digits are collected only to differentiate two or more visitors from the system.
 - Data is not sold, shared, or released to any outside organization.

- Is a full criminal background check being performed.
 - No. Raptor only scans against the sex offender registry and the district's student information system.

- What if a visitor forgets an ID?
 - If you've already scanned your ID once, the system will still have your information and can print a badge.
 - Visitors can also be entered manually. As a regular practice, this is not encouraged.
 - Visitors will still need to provide their first name, last name, and date of birth.