

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: June 29, 2022



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- Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignations                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide
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**Date:**   June 21, 2022

**To:**   Corrina Guardipee-Hall  
            Superintendent of Schools

**From:**   John Salois  
**Title:**   Director of Human Resources

**Subject: Resignation**

**Description:** The following resignation has been accepted by the Superintendent:

➡ Josephine Brown, Home School Coordinator-BMS, Effective 06/30/2022

**Financial Impact:** N/A

**Attachment(s):** Resignation Letter

**Superintendent Action:**  Approved    Denied    Deferred   Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**  N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_

# Browning Public Schools Browning Middle School

900 South Piegan Street  
P.O. Box 789  
Browning, Mt. 59417 - 0789  
Phone: (406) 338-2725 • Fax: (406) 338-5320



June 16, 2022

To: John Salois  
Head HR Department  
Browning Public School  
Browning, Montana  
59417

Retirement Letter

Dear Sir:

This letter is my official notification to you of my last day of work. June 30, 2022.

I plan to retire. Dates of employment March 2003 to June 16, 2022

I have truly enjoyed working at Browning Middle School and will miss my co-workers and this great workplace.

If you have any questions call. 406-338-4594.

Sincerely

A handwritten signature in cursive that reads "Josephine E. Hall-Brown".

Josephine E. Hall-Brown  
Box 1175  
Browning, Montana 59417

**RECEIVED**

**JUN 16 2022**

**BY:** A handwritten signature in cursive that reads "C. Hall".