

## Executive Director Review Committee Goals

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### Committee Purpose:

#### ED Review Committee purpose according to bylaws:

The Executive Director Review Committee is charged with working with the [Board and Executive Director](#) to set the yearly goals for the Executive Director, as well as the measurements for those goals. Additionally, the Executive Director Review Committee shall assist in monitoring progress towards those goals, provide support in meeting those goals, and conduct a review of the progress made towards those goals at the end of the school year. This committee shall be chaired by the Vice Chair and shall include no fewer than two additional board members.

**2025-2026**

### Committee Goals

Goal	Notes	Due Date/ Complete?
<b>Complete the Director Review</b>	using the rubric created by the committee, complete annual review of the director	In progress
<b>Fulfill the board directed mandates</b>	assist in monitoring progress towards those goals, provide support in meeting those goals, and conduct a review of the progress made towards those goals at the end of the school year.	In progress

Month	Task	People Involved
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<b>June</b>	Present new goals and measurements to BoD for approval at Board meeting	ED Review Committee, ED BoD (for approval)
<b>September</b>	ED Review Committee checks in with ED	ED Review Committee, ED
<b>January</b>	ED Review Committee checks in with ED	ED Review Committee, ED

<b>April</b>	<p>Review past year's progress on goals, finalize ED year-end review (to present to BoD in May)</p> <p>Share evaluation with Board; give 1 week to respond.</p>	<p>ED Review Committee, ED Board; ED Review Committee will summarize results and present in May.</p>
<b>May</b>	<p>Review past year's progress on goals, finalize ED year-end review (to present to BoD in June)</p>	ED Review Committee, ED
<b>June</b>	<p>Final evaluation/ review of Executive Director</p> <p>Begin a draft of new goals based on the review, Strategic Plan, etc.</p>	<p>Board, ED (may be facilitated by the ED Review Committee)</p> <p>ED Review Committee, ED</p>
<b>As Needed</b>	<p>Present updates and edits on ED goals for BoD approval</p>	ED Review Committee, ED, BoD
<b>Quarterly/ As Needed</b>	<p>Present progress on goals to BoD</p>	ED, ED Review Committee