

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MINUTES
WORK SESSION
MARCH 3, 2010**

The Board of Trustees of the Tupelo Public School District convened in a duly called work session of the Board held in open session at 4:00 p.m. on Wednesday, March 3, 2010, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

I. CALL TO ORDER

The meeting was called to order by Board President Mike Clayborne.

II. ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
 Mrs. Amy Heyer
 Mr. John Nail
 Mr. Eddie Prather
 Mr. Lee Tucker

Staff Present: Dr. Randy Shaver
 Dr. George Noflin
 Mrs. Diana Ezell
 Dr. Fred Hill
 Mr. David Meadows
 Mrs. Linda Pannell
 Dr. Derwood Tutor
 Mrs. Kay Bishop
 Mrs. Jennifer Strunk
 Ms. Patrice Tate

TPSD Administrators were also present in addition to members of the press. Several parents and community members were also in attendance.

Board President Mike Clayborne announced a quorum and stated that the work session was called pursuant to Mississippi Open Meetings Law Sections 25-41-1 through 25-41-17.

III. PHI DELTA KAPPA INTERNATIONAL – CURRICULUM MANAGEMENT AUDIT

Dr. Eve Proffitt, Lead Auditor of the Phi Delta Kappa International Curriculum Management Audit, presented the PDK Audit Findings for the Tupelo Public School District. Dr. Proffitt reviewed the five standards (Control, Direction, Equity, Feedback, and Productivity) and presented the following recommendations for the improvement of the Tupelo Public School District.

- Recommendation 1: Review, revise, adopt and implement board policies meeting the characteristics of sound curriculum management with a special emphasis on codifying, in board policy, the current planning function of the district.
- Recommendation 2: Design and implement a comprehensive curriculum management system that integrates curriculum development, staff development and staff appraisal, and provides continuity and consistency across all grade levels and schools.
- Recommendation 3: Develop and implement a plan of action to systematically eliminate inequities that result in achievement gaps, disparities in grade levels, and inequities in student placement.
- Recommendation 4: Design and implement a comprehensive student assessment and program/intervention evaluation plan having a methodology for maintaining accurate, useful, and easily accessible data to guide staff in instructional decision making. Establish and maintain a single centralized database to ensure consistent and accessible reports linking programs with evidence of student learning.
- Recommendation 5: Initiate efforts to incorporate planning for all functions under the umbrella of the comprehensive planning process to ensure linkage of organizational efforts and to support shared purpose. Review and revise District plan to meet audit criteria.
- Recommendation 6: Revise the table of organization to adhere to the principles of sound organizational management. Revise and create job descriptions for every position that clearly outline links to chain of command and to the design and delivery of the curriculum.
- Recommendation 7: Design and implement a multi-year comprehensive, curriculum-driven, program focused, budget process that emphasizes cost-benefit analysis linking resources to instructional priorities to enhance student achievement.
- Recommendation 8: Develop a comprehensive long-term facilities plan incorporating educational specifications in order to assure equitable facilities support to the district instructional program in all schools, fully functioning physical infrastructure, and safe and healthy building environments throughout the district.

A copy of the PDK Curriculum Management Audit is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

IV. ADJOURNMENT

There being no further business at this meeting of the Board of Trustees, it was moved by Mr. Nail and duly seconded by Mr. Prather that the Board adjourn. Mr. Clayborne declared the meeting in adjournment at 5:40 pm.

APPROVED:

ATTEST:

TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

Mike Clayborne, President

Arlissa Heyer, Secretary