



Lincolnshire-Prairie View School District 103

Memo

To: Board of Education
 From: Anthony Mendoza, CDPT
 CC: Dr. Scott Warren
 Date: December 10, 2025
 Re: Transportation Snapshot

December 2025					
Planned Positions					
Title	# Planned		#Filled		Open *
Bus Drivers	32	-	31	=	1
Monitors	7	-	5	=	2
Van Drivers	3	-	3	=	0

*This number includes the personnel actions approved by the Board tonight.

	Positions needing coverage due to:								Subtotal		Subtract		Total
Title	Open *	+	Workman's Comp	+	FMLA	+	In Training		# positions needing coverage		# of positions covered by First Student ‡		# of positions needing coverage
Bus Drivers	1	+	0	+	0	+	2	=	3	-	4	=	-1
Monitors	2	+	0	+	0	+	0	=	2	-	0	=	2
Van Drivers	0	+	0	+	0	+	0	=	0	-	0	=	0
										‡ Contracted for 90 days beginning 8/20/25.			
*This number includes the personnel actions approved by the Board tonight.													



Fleet Maintenance Update

BUS	BUS DOWN	ISSUE	NOTES
1		Rip in corner of passenger side first seat	
23		Driver's seat off-center	Will go back over summer break.
19		Warning triangles missing from bus	Triangles ordered
28	X	Parking/Emergency brake does not hold in reverse over 1500 RPMs, passenger-side defroster fan squeaking a lot, seal around emergency exit window frame at seat 6 leaks when it rains.	(as of 12/10/25) Central State sending lead tech out 12/11/25 for parking brake issue. Seal ordered.

The sales manager and lead technician from Central State Bus Sales visited Arlington Heights Ford on Friday, December 5, 2025, to assist their technicians with repairs on three of our downed buses. Two of the buses were returned to service. Work on the third bus was completed this afternoon, and it is scheduled to be picked up on Thursday, December 11, 2025.

Additionally, bus 28 is down again today due to the emergency brake not holding above 1500 RPMs. Central State will pick up the bus on 12/11. This was one of the buses that was returned to service on 12/5. This is a separate, new issue that came up today.