



San Elizario ISD
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MEMORANDUM

To: Members of the Board of Trustees
From: Jesus Martinez, Executive Director-Support Services
Norberto Rivas, Chief Financial Officer
Subject: Purchase Order #51104 - Excel Energy Group, Inc.
Date: May 8, 2024

HISTORY:

On November 21, 2023, we were made aware of a request for a grant application opportunity that opened up with State Energy Conservation Office (SECO) for LED lighting upgrades. The vendor (The Excell Energy Group) that recently retrofitted the high school and Sambrano Elementary to LED lighting made us aware and assisted us with the technical lighting data needed to apply for Loya Elementary. The maximum grant amount for a district is \$100k. The turnaround on this application was rather tight (Due date of December 18th), but thankfully, the Excell Energy Group had all the Loya room-by-room lighting data required to apply.

We teamed up with the Excell Energy Group to meet the deadline, completed the application, and submitted it by December 14, 2023. On February 14, 2024, we received notice from the State Energy Conservation Office (SECO) that our application had been selected to receive funding. The total funding that will be available to us is the full \$100k. Although this amount will not cover the whole campus, this amount will cover a good portion of the interior lighting.

RATIONALE:

The SECO grant will reimburse the district 100k (100%) for the project after project completion and all document submissions are received, reviewed and approved. The PO approval will allow the district to pay the Excell Energy Group, Inc. without delay after acceptance of the work. The Excell Energy Group, Inc. is a Buy Board vendor, Buy Board #681-23 & 690-23 and also the TIPS Interlocal Purchasing System #220104. Vendors in these purchasing Co-Ops have gone through the purchasing cooperative's bidding process.

BUDGET: No budget impact after the district is reimbursed at 100% as per the grant agreement

ADMINISTRATIVE RECOMMENDATION: The recommendation is for the Board to approve the PO for Excell Energy Group, Inc., for the Loya Elementary LED lighting retrofit project.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district.