

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the expenditure of additional funds to purchase HVAC Maintenance and Repair services from 4-L Engineering Company, Inc. for the District Facility Plant Operations Departments

BACKGROUND

The contract for HVAC Maintenance and Repair provides all labor, equipment, and supplies needed to perform preventative maintenance and repairs to all District HVAC systems. Additional funds are required to replace four mini-split air conditioners in data center rooms at the McKinney Campus and ensure that funds are available in case of emergencies.

A request for proposals (RFP), Number 4180, was issued to procure HVAC Maintenance and Repair.

IMPACT OF THIS ACTION

HVAC equipment in District facilities provides thermal comfort and acceptable indoor air quality. Regular maintenance and repair ensure that building comfort levels are maintained and buildings are free of pollutants.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The Board has approved a total spend authorization of \$385,000. This purchasing request is for spend authorization for an additional \$100,000, which is budgeted in District Facility Plant Operations Department's FY21 operating budget and subsequent year's budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term is three years beginning December 1, 2018 through November 30, 2021.

RESOURCE PERSONNEL

Christopher Eyle, VP of Facilities & Construction
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