

17 Feb. 2023

To: Full Board of Commissioner's

Re: Payment of Primary Airport Services Invoices

I am requesting the below itemized invoices from Primary Airport Services totaling \$119.90 be paid from 295-000-383.000 PFC Charges Reserve – expense line item 295-595-805.000.

1132-04 \$119.90

These invoices are for work done for PFC Application 3 closeout, PFC Application 4 submission.

All work done by Primary Airport Services is refundable by the FAA as administrative costs.

Respectfully



**Steven Smigelski**  
Airport Manager  
Alpena County Regional Airport